

Public Document Pack



Urban Renewal Policy and Performance Board

Wednesday, 18 March 2009 6.30 p.m.
Civic Suite, Town Hall, Runcorn

A handwritten signature in black ink that reads 'David WR'.

Chief Executive

BOARD MEMBERSHIP

| | |
|--|-------------------------|
| Councillor Ron Hignett (Chairman) | Labour |
| Councillor Keith Morley (Vice-Chairman) | Labour |
| Councillor Philip Balmer | Conservative |
| Councillor Peter Blackmore | Liberal Democrat |
| Councillor Ellen Cargill | Labour |
| Councillor Mike Hodgkinson | Liberal Democrat |
| Councillor Dave Leadbetter | Labour |
| Councillor Peter Murray | Conservative |
| Councillor Paul Nolan | Labour |
| Councillor Christopher Rowe | Liberal Democrat |
| Councillor Dave Thompson | Labour |

Please contact Michelle Simpson on 0151 907 8300 Ext. 1126 or e-mail michelle.simpsonn@halton.gov.uk for further information.

The next meeting of the Board is on Wednesday, 17 June 2009

**ITEMS TO BE DEALT WITH
IN THE PRESENCE OF THE PRESS AND PUBLIC**

Part I

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| 1. MINUTES | |
| 2. DECLARATIONS OF INTERESTS (INCLUDING PARTY WHIP DECLARATIONS) | |
| <p>Members are reminded of their responsibility to declare any personal or personal and prejudicial interest which they have in any item of business on the agenda no later than when that item is reached and, with personal and prejudicial interests (subject to certain exceptions in the Code of Conduct for Members), to leave the meeting prior to discussion and voting on the item.</p> | |
| 3. PUBLIC QUESTION TIME | 1 - 3 |
| 4. EXECUTIVE BOARD MINUTES | 4 - 12 |
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In accordance with the Health and Safety at Work Act the Council is required to notify those attending meetings of the fire evacuation procedures. A copy has previously been circulated to Members and instructions are located in all rooms within the Civic block.

REPORT TO: Urban Renewal Policy & Performance Board

DATE: 18th March 2009

REPORTING OFFICER: Strategic Director, Corporate and Policy

SUBJECT: Public Question Time

WARD(s): Borough-wide

1.0 PURPOSE OF REPORT

1.1 To consider any questions submitted by the Public in accordance with Standing Order 34(9).

1.2 Details of any questions received will be circulated at the meeting.

2.0 RECOMMENDED: That any questions received be dealt with.

3.0 SUPPORTING INFORMATION

3.1 Standing Order 34(9) states that Public Questions shall be dealt with as follows:-

- (i) A total of 30 minutes will be allocated for dealing with questions from members of the public who are residents of the Borough, to ask questions at meetings of the Policy and Performance Boards.
- (ii) Members of the public can ask questions on any matter relating to the agenda.
- (iii) Members of the public can ask questions. Written notice of questions must be given by 4.00 pm on the working day prior to the date of the meeting to the Committee Services Manager. At any one meeting no person/organisation may submit more than one question.
- (iv) One supplementary question (relating to the original question) may be asked by the questioner, which may or may not be answered at the meeting.
- (v) The Chair or proper officer may reject a question if it:-
 - Is not about a matter for which the local authority has a responsibility or which affects the Borough;
 - Is defamatory, frivolous, offensive, abusive or racist;
 - Is substantially the same as a question which has been put at a meeting of the Council in the past six months; or
 - Requires the disclosure of confidential or exempt information.

- (vi) In the interests of natural justice, public questions cannot relate to a planning or licensing application or to any matter which is not dealt with in the public part of a meeting.
- (vii) The Chairperson will ask for people to indicate that they wish to ask a question.
- (viii) **PLEASE NOTE** that the maximum amount of time each questioner will be allowed is 3 minutes.
- (ix) If you do not receive a response at the meeting, a Council Officer will ask for your name and address and make sure that you receive a written response.

Please bear in mind that public question time lasts for a maximum of 30 minutes. To help in making the most of this opportunity to speak:-

- Please keep your questions as concise as possible.
- Please do not repeat or make statements on earlier questions as this reduces the time available for other issues to be raised.
- Please note public question time is not intended for debate – issues raised will be responded to either at the meeting or in writing at a later date.

4.0 POLICY IMPLICATIONS

None.

5.0 OTHER IMPLICATIONS

None.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 **Children and Young People in Halton** - none.

6.2 **Employment, Learning and Skills in Halton** - none.

6.3 **A Healthy Halton** – none.

6.4 **A Safer Halton** – none.

6.5 **Halton's Urban Renewal** – none.

7.0 EQUALITY AND DIVERSITY ISSUES

7.1 None.

**8.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE
LOCAL GOVERNMENT ACT 1972**

8.1 There are no background papers under the meaning of the Act.

REPORT TO: Urban Renewal Policy and Performance Board
DATE: 18 March 2009
REPORTING OFFICER: Chief Executive
SUBJECT: Executive Board Minutes
WARD(s): Boroughwide

1.0 PURPOSE OF REPORT

- 1.1 The Minutes relating to the Urban Renewal Portfolio which have been considered by the Executive Board and Executive Board Sub are attached at Appendix 1 for information.
- 1.2 The Minutes are submitted to inform the Policy and Performance Board of decisions taken in their area.

2.0 RECOMMENDATION: That the Minutes be noted.

3.0 POLICY IMPLICATIONS

- 3.1 None.

4.0 OTHER IMPLICATIONS

- 4.1 None.

5.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

5.1 Children and Young People in Halton

None

5.2 Employment, Learning and Skills in Halton

None

5.3 A Healthy Halton

None

5.4 A Safer Halton

None

5.5 Halton's Urban Renewal

None

6.0 RISK ANALYSIS

6.1 None.

7.0 EQUALITY AND DIVERSITY ISSUES

7.1 None.

8.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

8.1 There are no background papers under the meaning of the Act.

APPENDIX 1

Extract of Executive Board, Executive Board Sub Committee and Executive (Transmodal Implementation) Sub Board Minutes Relevant to the Urban Renewal Policy and Performance Board

EXECUTIVE BOARD – 12 DECEMBER 2008

COUNCIL RESPONSE TO THE PUBLIC CONSULTATION ON THE MERSEYSIDE JOINT WASTE DEVELOPMENT PLAN DOCUMENT SPATIAL STRATEGY AND SITES (SSS) REPORT - KEY DECISION

The Board considered a report of the Strategic Director – Environment which advised Members that the Council was involved in producing a Joint Waste Development Plan (DPD) for the Merseyside sub-region. Production had now reached the stage where the sites and strategy underpinning the policies contained in the Waste DPD would be subject to public scrutiny. The Spatial Strategy and government policy (PPS10) required that waste must be dealt with in a sustainable way.

The Board was advised that during the period of 17 November 2008 to 9 January 2009, now extended to 16 January 2009, the Spatial Strategy and Sites (SSS) Report had been placed on public consultation. As a consultee, the Council had prepared a formal response to the consultation.

RESOLVED: That the content of the report as the formal response of Halton Borough Council to the public consultation on the Halton Council, Liverpool City Council, Knowsley Council, Sefton Council, St Helens Council and Wirral Council Joint Waste Development Plan Document Spatial Strategy and Sites Report be approved.

EXECUTIVE BOARD – 15 JANUARY 2009

TO SEEK NOMINATIONS TO SERVE ON THE INEOS LOCAL LIAISON FORUM

The Board considered a report of the Strategic Director – Environment regarding the requirement for Members to serve on the Ineos Local Liaison Forum.

It was noted that, prior to commencing development on the Energy from Waste CHP Plant, which had been consented to by the Department for Business Enterprise and Regulatory Reform, there was a requirement to satisfy the terms of the associated planning obligation. The Ineos Local Liaison Forum (LLF) was required by

virtue of the terms of the Section 106 Agreement entered into between Halton Borough Council and INEOS Chlor Limited. The purpose of the Forum would be to act as conduit between INEOS ChlorVinyls, Halton Borough Council and community stakeholders from those areas located nearest to the Energy from Waste CHP plant in order to keep residents fully informed during construction of the plant and to respond to any queries raised. INEOS ChlorVinyls had agreed to extend the duration of the Forum to cover operation of the plant for as long as it was deemed beneficial.

The proposed membership of the LLF was outlined within the report for Members' consideration. In particular, it was noted that four Elected Members from Halton Borough Council were required. It was intended that the Forum be established in Spring 2009 meeting bi-monthly and that the Council review the purpose and need for the Forum periodically.

The Board was advised that, subject to agreement of the principal of four elected Members being nominated, this matter could then be dealt with under delegated powers to the Chief Executive in consultation with the Leader. It was intended that two Members would be from the leading group and two Members would be from the opposition.

RESOLVED: That four elected Members be nominated to serve on the Forum.

EXECUTIVE BOARD – 12 FEBRUARY 2009

LOCAL DEVELOPMENT SCHEME 2009

The Board considered a report of the Strategic Director – Environment, seeking approval of the Local Development Scheme (LDS) attached as Appendix 1 to the report.

It was noted that the LDS was a public statement of Halton Borough Council's three-year work programme for producing the Local Development Framework (LDF): all Councils were required by the Planning and Compulsory Purchase Act (2004) to produce an LDS.

This LDS formed the 5th LDS that had been prepared by Halton Borough Council and moved the preparation of the LDF forward to the 2009/2010 period. The LDS had been reviewed at this stage following the issues highlighted in the Annual Monitoring Report and to ensure that the requirements of PPS12 had been met.

The Board was advised that Government Office for the North West (GONW) was keen for LDSs to become definitive programme management documents and, from 1st April 2009, would only expect them to be departed from in exceptional circumstances or as agreed in response to annual monitoring. The process for the LDS' production was outlined within the report for Members' information and it was noted that this new LDS involved the production and adoption of further Supplementary Planning Documents (SPDs), the next stage of consultation on the Core Strategy Development Plan Documents (DPD), and the second stage of consultation on the Waste DPD.

Requirements of the LDS were outlined within the report for Members consideration, together with the questions that GONW would be considering when assessing whether the LDS was "fit for purpose". Following approval by the Executive Board, the LDS had to be submitted to GONW. It should then come into effect four weeks after being submitted to GONW unless the Secretary of State intervened in this period or requested more time.

Reason for Decision

As required by the Planning and Compulsory Purchase Act 2004 and Part 3 Section 10 of the Town and Country Planning (Local Development) (England) Regulations 2004 as amended by the Town and Country Planning (Local Development) (England) Regulations 2008.

Alternative Options Considered and Rejected

Not applicable.

Implementation Date

The Local Development Scheme 2009 to be implemented with effect from 1 April 2009.

RESOLVED: That

- (1) the revision to the Local Development Scheme, appended to the report, shall come into effect from 31st March 2009, or from the date on which the Council receives notification from the Secretary of State in accordance with Regulation 11 (2) of the Town and Country Planning (Local Development) (England) Regulations 2008, whichever is earlier;

- (2) the Operational Director – Environmental and Regulatory Services, in consultation with the Executive Board Member for Planning, Transportation, Regeneration and Renewal, be authorised to make any changes to this document as required by the Planning Inspectorate or the Government Office for the North West; and
- (3) further editorial and technical changes and/or correction of printing errors that do not affect the content be agreed by the Operational Director - Environmental and Regulatory Services before the document is published.

EXECUTIVE SUB BOARD – 12 FEBRUARY 2009

STREET LIGHTING ENERGY PROCUREMENT

The Sub-Committee was presented with a report which detailed the acceptance of an extension of the current un-metered electricity supply contract for street lighting with Scottish and Southern Electricity, by the Operational Director – Highways, Transportation and Logistics.

The report also sought approval to the waiving of standing orders and to inform Members that the anticipated expenditure was likely to be over £1m per annum.

Members were advised that since October 2001 un-metered electricity had been procured through UPG (Utilities Procurement Group), with the first contract beginning in April 2002. Initially, the contract was awarded to Eon and then in April 2007 it was awarded to Scottish and Southern Electricity for a period of two years.

The current contracts which included an Option to Extend (OTE) expired in April 2009. UPG had been monitoring the situation and recommended that we take up the Option to Extend rather than re-tender due to the market being volatile.

Members were advised that the current contract had a rate of 8.090p per kwh and the annual cost was about £900,000. The revised contract rates were 9.160p/kwh, which equated to an annual cost of about £1,150,000 and the unit rate was fixed for two years. If any electrical equipment was installed or removed, then the total amount payable will be adjusted accordingly.

It was noted that the total amount payable was determined from an itemised listing of our equipment which was submitted to Scottish Power, who in turn issued a Certificate of Estimated Annual

Consumption. This certificate was updated every month therefore any equipment removed or added was included within a relatively short period of time.

Members were advised that the Street Lighting Energy contract needed to be accepted within a very short timescale, sometimes within a day as happened on this occasion, due to the rapid changes in the prices charged for electricity, which could result in an offer being withdrawn at short notice. Hence the need to waive standing orders to enable the offer to be accepted.

It was noted that this was done after consultation with the Council's Finance and Internal Audit Sections who supported our acceptance of the contract. The process had recently been reviewed by Internal Audit, who were satisfied that the system represented good value for money for the Council.

RESOLVED: That

- (1) the extension to the existing supply contract for un-metered electricity be endorsed;
- (2) procurement Standing Orders 2.2 to 2.11 be waived for the purpose of un-metered electricity; and
- (3) it be recorded that the expenditure was anticipated to be in excess of £1m per annum.

CONFIRMATION OF AWARD OF HALTON BOROUGH COUNCIL BRIDGE MAINTENANCE PARTNERSHIP

The Sub-Committee received a report of the Strategic Director – Environment, which reported the circumstances of the award of the HBC Bridge Maintenance Partnership Contract to Wrekin Construction Company Limited.

Members were advised that on the 4th December 2008 the Strategic Director, Environment, in consultation with the Executive Board Member for Planning, Transportation Regeneration and Renewal, was given delegated authority to accept the most advantageous tender for the HBC Bridge Maintenance Partnership Contract.

The Sub-Committee was advised that six tenders had been received and had been evaluated based upon quality and price. The overall quality score contributed to a maximum of 60% of the points available and the overall price score contributed to a maximum 40% of the points available.

Following a rigorous evaluation and scoring process, the bids were ranked as follows:

1. Wrekin Construction Company Limited
2. Balvac Limited
3. A. E. Yates Limited
4. Nuttall BAM Limited
5. AMCO Limited
6. Interserve Project Services Limited

Members were advised that as a result, following Strategic Director and Board Member approval, Wrekin Construction had been awarded the HBC Bridge Maintenance Partnership Contract.

Following initial meetings to establish the structure of the partnership and its processes and procedures, Wrekin had also commenced formalisation of their supply chain.

Members were advised that it was anticipated that major maintenance work on the Silver Jubilee Bridge, in particular, would be underway before the end of the financial year.

RESOLVED: That the circumstances of the award of the HBC Bridge Maintenance Partnership contract be noted.

PROMOTIONS & TOURISM FEES AND CHARGES 2009/10

The Sub-Committee received a report of the Strategic Director, Environment, which set out the proposed fees and charges to be applied by the Promotions and Tourism service for the financial year 2009/2010.

Members were advised that the fees and charges applied to the activities of the Promotions and Tourism service. This covered the charges for the exhibition unit, small marquees and items such as small public address systems and road cones.

The proposal was to increase the current fees and charges by 3% in 2009/10, which was consistent with guidance received from financial services. The proposed fees and charges were set out in Appendix 1 to the report. Members were advised that these were based on the same fees structures as 2008/09 which had previously been approved by the Sub-Committee.

It was noted that to ensure that fees and charges offered a degree of flexibility, to enable discounted and special offers to be made for bulk purchasing etc. it was proposed that the Promotions

and Tourism Manager agreed any such offers in advance with the Operational Director for Regeneration and that a record be maintained for audit purposes.

RESOLVED: That the proposed fees and charges for 2009/10, as set out in Appendix 1 to the minutes be approved.

REPORT TO: Urban Renewal Policy and Performance Board
DATE: 18 March 2009
REPORTING OFFICER: Chief Executive
SUBJECT: Specialist Strategic Partnership minutes
WARD(s): Boroughwide

1.0 PURPOSE OF REPORT

1.1 The Minutes of the Urban Renewal Specialist Strategic Partnership are usually attached for information however the previous meeting was cancelled therefore there are no minutes.

2.0 RECOMMENDATION: That the report be noted.

3.0 POLICY IMPLICATIONS

3.1 None.

4.0 OTHER IMPLICATIONS

4.1 None.

5.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

5.1 Children and Young People in Halton

None.

5.2 Employment, Learning and Skills in Halton

None.

5.3 A Healthy Halton

None.

5.4 A Safer Halton

None.

5.5 Halton's Urban Renewal

None.

6.0 RISK ANALYSIS

6.1 None.

7.0 EQUALITY AND DIVERSITY ISSUES

7.1 None.

8.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

8.1 There are no background papers under the meaning of the Act.

REPORT TO: Urban Renewal PPB

DATE: 18 March, 2009

REPORTING OFFICER: Chief Executive

SUBJECT: Performance Management Reports for 2008/09

WARDS: Boroughwide

1.0 PURPOSE OF THE REPORT

1.1 To consider and raise any questions or points of clarification in respect of the 3rd quarter performance management reports on progress against service plan objectives and performance targets, performance trends/comparisons, factors affecting the services etc. for;

- Health & Partnerships
- Highways & Transportation
- Environmental & Regulatory Services
- Culture & Leisure
- Major Projects
- Economic Regeneration

2.0 RECOMMENDATION: That the Policy & Performance Board;

- 1) Receive the 3rd quarter performance management reports;
- 2) Consider the progress and performance information and raise any questions or points for clarification; and
- 3) Highlight any areas of interest and/or concern where further information is to be reported at a future meeting of the Policy and Performance Board.

3.0 SUPPORTING INFORMATION

3.1 The departmental service plans provide a clear statement on what the services are planning to achieve and to show how they contribute to the Council's strategic priorities. The service plans are central to the Council's performance management arrangements and the Policy and Performance Board has a key role in monitoring performance and strengthening accountability.

3.2 The quarterly reports are on the Information Bulletin to reduce the amount of paperwork sent out with the agendas and to allow Members access to the reports as soon as they have become available. It also provides Members with an opportunity to give advance notice of any

questions, points or requests for further information that will be raised to ensure the appropriate Officers are available at the PPB meeting.

4.0 POLICY IMPLICATIONS

There are no policy implications associated with this report.

5.0 OTHER IMPLICATIONS

There are no other implications associated with this report.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

The quarterly performance monitoring reports demonstrate how services are delivering against the objectives set out in the relevant service plan. Although some objectives link specifically to one priority area, the nature of the cross-cutting activities being reported means that to a greater or lesser extent a contribution is made to one or more of the priorities listed below;

6.1 Children and Young People in Halton

6.2 Employment, Learning and Skills in Halton

6.3 A Healthy Halton

6.4 A Safer Halton

6.5 Halton's Urban Renewal

6.6 Corporate Effectiveness and Efficient Service Delivery

7.0 RISK ANALYSIS

N/A

8.0 EQUALITY AND DIVERSITY ISSUES

N/A

9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

| Document | Place of Inspection | Contact Officer |
|-----------------|----------------------------|------------------------|
| N/A | | |

QUARTERLY MONITORING REPORT

DIRECTORATE: Health & Community
SERVICE: Culture & Leisure
PERIOD: Quarter 3 to period end 31st December 2008

1.0 INTRODUCTION

This quarterly monitoring report covers the Culture & Leisure Department first quarter period up to 31 December 2008. It describes key developments and progress against 'key' milestones and performance indicators for the service.

The way in which traffic light symbols have been used to reflect progress to date is explained in Appendix 6

It should be noted that this report is presented to a number of Policy and Performance Boards. Those objectives and indicators that are not directly relevant to this Board have been shaded grey.

2.0 KEY DEVELOPMENTS

Proposals for implementing the Governments Free Swim programme for Under 16's and Over 60's have been approved by Executive Board and will be operative from April 2009. There will be no extra cost to the Council.

Tenders have been returned for the new Castlefields Community Centre. They are within budget, and a late spring start on site is anticipated.

A contract has been approved by Executive Board-Sub for the installation of Radio Frequency Implementation Devices for the re-furnished Halton Lea Library. This is an advanced self-service issue system, but has huge advantages in stock management. It frees up staff to spend more time on customer care.

Catalyst Museum have been successful in a European Grant to support its educational programme.

3.0 EMERGING ISSUES




The management of the Registration Service and Bereavement Services will pass to Culture and Leisure in April 2009.

The Culture and Leisure Stakeholder Group have to produce the Outline Business Case for Building Schools for the Future in February/March

2009.

Executive Board will consider options for future cemetery provision in February 2009.

4.0 PROGRESS AGAINST OBJECTIVES / MILESTONES




| | | | | | | | |
|--------------|-----------|---|----------|---|----------|---|----------|
| Total | 17 |  | 6 |  | 1 |  | 1 |
|--------------|-----------|---|----------|---|----------|---|----------|

Satisfactory progress has been made for most milestones and in one instance it is expected that when the results of local survey information is known in quarter 4 the year end figure will show a satisfactory result. For further details please refer to Appendix 1.

5.0 SERVICE REVIEW




A project team has been convened to consider service provision to Older People following the CPA inspection. There will be a particular emphasis on intergenerational issues.

6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS

| | | | | | | | |
|--------------|----------|---|----------|---|----------|---|----------|
| Total | 4 |  | 2 |  | 0 |  | 2 |
|--------------|----------|---|----------|---|----------|---|----------|

Four key PIs have been reported for this quarter. For further details please refer to Appendix 2.

6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS

| | | | | | | | |
|--------------|----------|---|----------|---|----------|---|----------|
| Total | 0 |  | 0 |  | 0 |  | 0 |
|--------------|----------|---|----------|---|----------|---|----------|

No other indicators have been reported this quarter

7.0 PROGRESS AGAINST LPSA TARGETS

Progress against LPSA targets 2 and 5 has been reported

8.0 RISK CONTROL MEASURES

During the production of the 2008-09 Service Plan, the service was required to undertake a risk assessment of all Key Service Objectives.





Where a Key Service Objective has been assessed and found to have associated 'High' risk, progress against the application of risk treatment measures is to be monitored, and reported in the quarterly monitoring report in quarters 2 and 4.





9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS

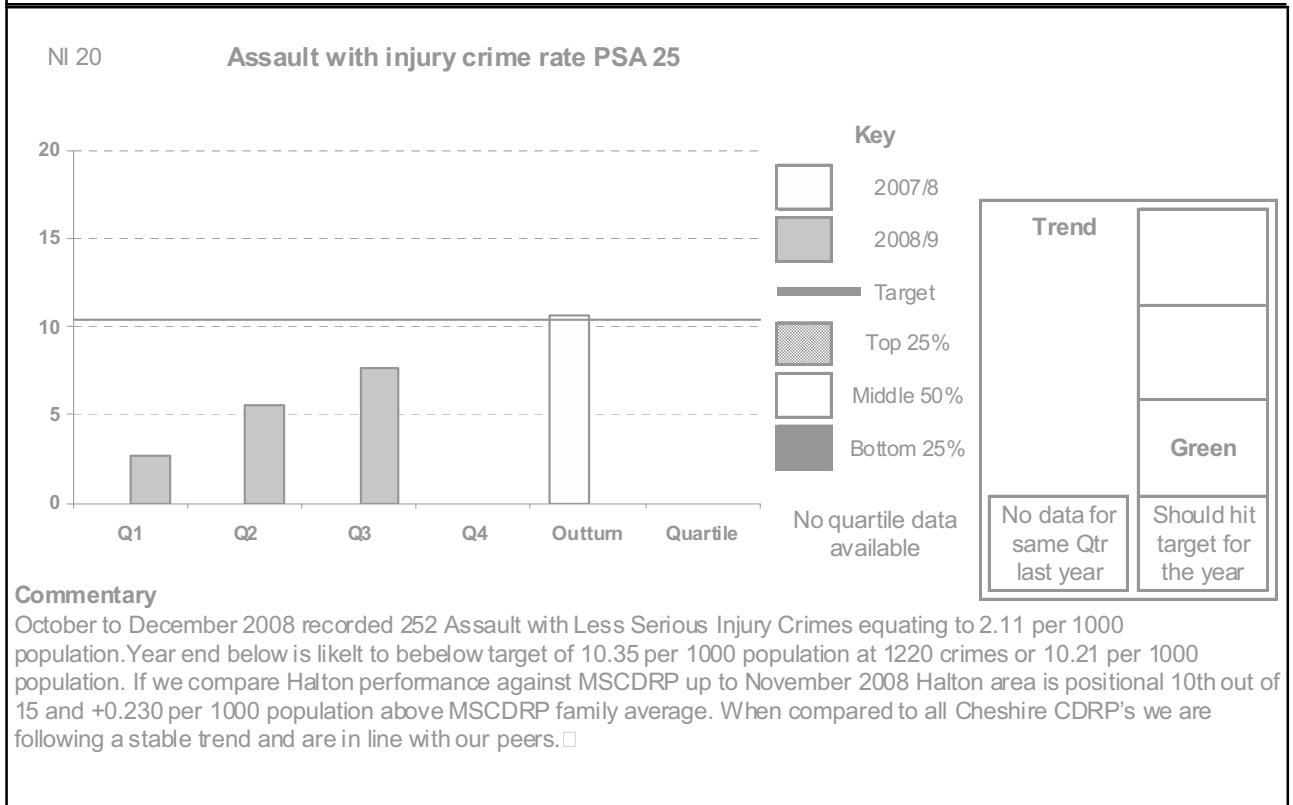
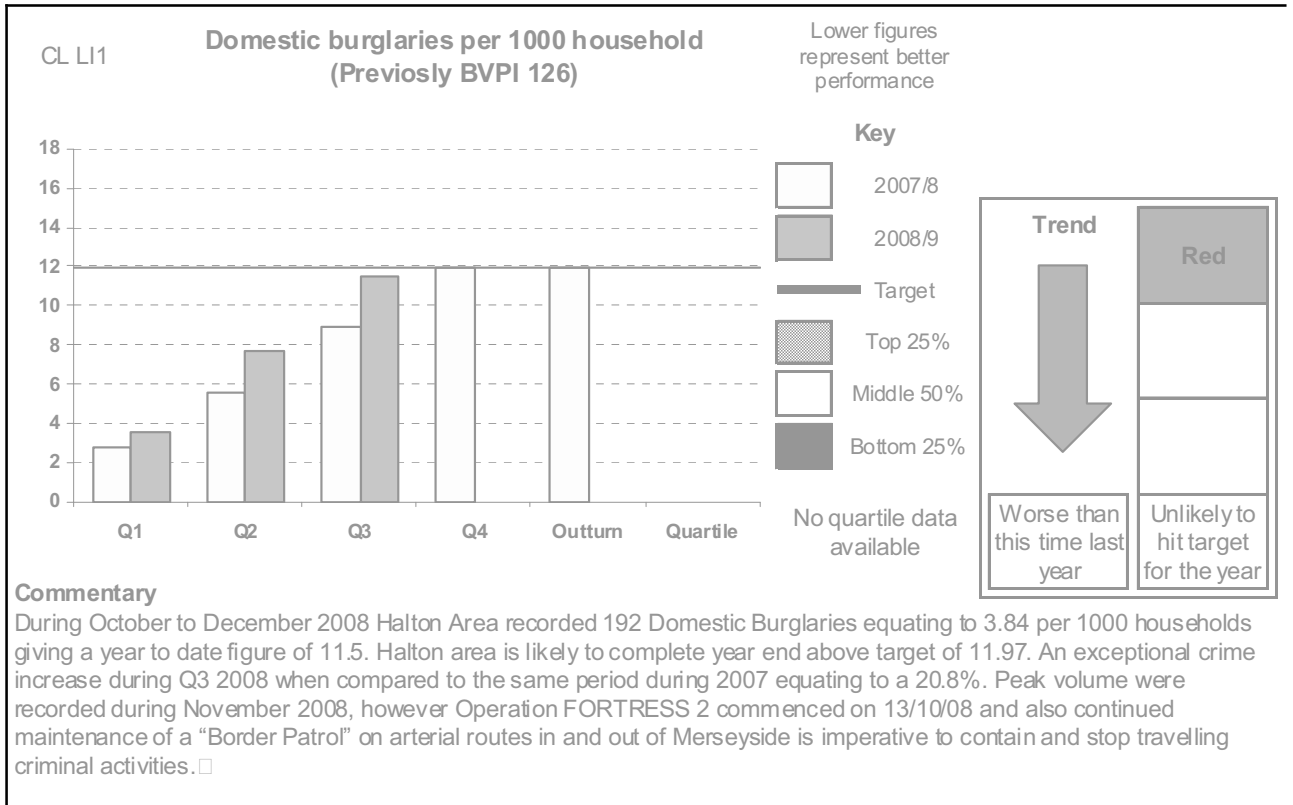
During 2007/08 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are to be reported in the quarterly monitoring report in quarters 2 and 4.



10.0 APPENDICES

Appendix 1- Progress against Objectives/ Milestones
Appendix 2- Progress against Key Performance Indicators
Appendix 3- Progress against Other Performance Indicators
Appendix 4- Progress against LPSA Targets
Appendix 5- Financial Statement
Appendix 6- Explanation of traffic light symbols

| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|--|---|---|--|
| CL1 | | Increase number of members in local sports clubs 125 by improving school to club links (Jan08-Dec08). Jan 2009 |  | Active People survey actual results recorded decrease in club membership. Local proxy indicators outturn will be reported in quarter 4. |
| CL 2 | Increase the use of libraries, thereby encouraging literacy skills and quality of life opportunities. | Develop plans for £1.3million upgrade of Halton Lea Library. Community Engagement Plan, Business Plan, Capital Plan to be submitted to Big Lottery, April 2008; work to commence on site Sept 2008. Consultation complete. Date Missing |  | Phase 1 building work (Ground & 1 st floor) will be complete at the beginning of March with handover week beginning 2 nd March. Phase 2 (2 nd & 3 rd floors) will commence immediately with work on target to be complete by July 09. The first meeting of the Community History Steering Group has been held. Young Persons Steering Group to meet shortly. |
| | | Hold 2 promotional campaigns to increase library membership (Sept08-Feb09). Feb 2009 |  | Membership campaign held during Oct/Nov which resulted in 20% more new members than the equivalent period last year actual numbers 1524. Voices Fun Day at Widnes Library. Wii day at Ditton Library. |
| CL 3 | Develop the arts product in Halton which will in turn improve quality of life, self-esteem and encourage new skills. | Produce Public Arts Strategy for Halton to provide a structure for future investment into Public Art. Sep 2008 |  | Draft produced. Presented to ELS & Urban Renewal PPB. To be ratified by Exec Board in February 2009. |

| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|-----------|--|---|---|
| | | Produce Arts Strategy for Halton which recognises cultures contribution to quality of life, health and economic regeneration. Sep 2008 |  | Draft produced. Presented for comment to ELS PPB. To be adopted by Executive Board in March 2009. |
| | | Obtain Green Flag for 8 sites in the Borough. Sep 2008 |  | Green Flags obtained |
| | | Reduce the number of repeat victims of domestic abuse from the 07/08 baseline. March 2009. |  | Cheshire Police data for Nov 08 shows 109 repeat victims. Target of 121 unlikely to be met. |
| | | Reduce longest waiting time for alcohol treatment from 16 to 12 weeks. March 2009. |  | Community Alcohol Team reports waiting list at 12 weeks in quarter 3. On target. |



| Ref ¹ | Description | Actual 2007/8 | Target 08/09 | Quarter 3 | Progress | Commentary |
|---------------------|--|----------------|--------------|-----------|---|---|
| <u>NI 8</u> | % of adult population (16+) participating in sport each week | 20.2 (2006) | 22.02 | 18.5 |  | This is a disappointing outcome for Halton indicating a reduction in participation. The survey sample was only 500 compared to 1000 when the survey was conducted in 2006. Local evidence collected through targeted intervention and Leisure Facility usage does not show a reduction but rather an increase. For example there has been over 1% year on year visit across Councils Leisure Facilities and an increase in Club Live membership Sept 07 compared to Sept 08 of 253. Most noticeable increase at KLC due to moving the Gym to a larger room. New facilities have opened i.e. 2 ATPs, Tennis Centre & Athletics track all indicating increase in participation. |
| <u>NI 17</u> | Perception of Anti Social Behaviour | 35% | 32% | 24.3% |  | Significant reduction, Anti Social Behaviour strategy fully operative |

¹ Key Indicators are identified by an **underlined reference in bold type.**

The following Key Performance Indicators are not being reported this quarter: -

CL L14 % Overall satisfaction of Library Users (Previously BVPI 118c);
Data not yet available from Place Survey

CL L15 % of residents not satisfied with Sport and Leisure;
Data not yet available from Place Survey



NI 9 % of adult population (16+) say they have used their public library service during the last 12 months;
Data not yet available


NI 10 % of adult population (16+) who have visited a museum or gallery at least once in the past 12 months;
Data not yet available

NI 11 % of adult population (16+) that have engaged in the arts at least 3 times in the past 12 months.

NI 30 Re-offending rate of prolific and priority offenders
Data not yet available

NI 33 Arson incidents
Data not yet available

| | Indicator | Baseline | Target | Perform 07/08 | Perform 08/09 Q3 | Traffic light | Commentary |
|---|--|---------------------|---------------------|---------------|------------------|---|---|
| 3 | The percentage of adults in Halton participating in at least 30 minutes moderate intensity sport and active recreation (including recreational walking) on 3 or more days a week, as measured by Sport England's Active People survey | 19.62 (Nov 2006) | 20.60 (Nov 2009) | N/A | 18.5 |  | This is a disappointing outcome for Halton indicating a reduction in participation. The survey sample was only 500 compared to 1000 when the survey was conducted in 2006. Local evidence collected through targeted intervention and Leisure Facility usage does not show a reduction but rather an increase. For example there has been over 1% year on year visit across Councils Leisure Facilities and an increase in Club Live membership Sept 07 compared to Sept 08 of 253. Most noticeable increase at KLC due to moving the Gym to a larger room. New facilities have opened i.e. 2 ATPs, Tennis Centre & Athletics track all indicating increase in participation. |
| 5 | Reducing the harm caused by drug misuse: 1. The number of individuals in Halton who are in contact with structured drug treatment services. | 604 (2004/5) | 790 (2008/9) | 864 | 678 |  | Figures provided by National Drug Treatment Monitoring System in November 2008. |

| | Indicator | Baseline | Target | Perform 07/08 | Perform 08/09 Q3 | Traffic light | Commentary |
|--|--|-----------------|-----------------|---------------|------------------|---|----------------|
| | 2. The percentage of individuals in Halton starting treatment who are retained in treatment for over 12 weeks. | 80% (2004/5) | 88% (2008/9) | 86% | 72% |  | NDTMS Nov Data |

Cultural & Leisure Services

Revenue Budget as at 31st December 2008

| | Annual Revised Budget | Budget To Date | Actual To Date | Variance To Date (overspend) | Actual Including Committed Items |
|---------------------------|-----------------------|----------------|----------------|------------------------------|----------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| <u>Expenditure</u> | | | | | |
| Employees | 4,316 | 3,209 | 3,203 | 6 | 3,203 |
| Grounds Maintenance | 2,727 | 0 | 0 | 0 | 0 |
| Premises Support | 794 | 0 | 0 | 0 | 0 |
| Other Premises | 638 | 433 | 452 | (19) | 656 |
| Book Fund | 261 | 174 | 168 | 6 | 169 |
| Hired & Contracted | 576 | 374 | 383 | (9) | 458 |
| Promotions | 151 | 114 | 105 | 9 | 169 |
| Other Supplies & Serv. | 1,683 | 1,016 | 1,015 | 1 | 1,277 |
| Transport | 56 | 42 | 39 | 3 | 39 |
| Leisure Mgt. Contract | 1,340 | 894 | 896 | (2) | 896 |
| Grants | 609 | 525 | 523 | 2 | 523 |
| Other Agency | 119 | 48 | 50 | (2) | 50 |
| Asset Charges | 1,720 | 0 | 0 | 0 | 0 |
| Support Services | 1,837 | 0 | 0 | 0 | 0 |
| Total Expenditure | 16,827 | 6,829 | 6,834 | (5) | 7,440 |
| <u>Income</u> | | | | | |
| Sales | -116 | -87 | -87 | 0 | -87 |
| Fees & Charges | -581 | -473 | -486 | 13 | -486 |
| Rents | -18 | -13 | -17 | 4 | -17 |
| Support Recharges | -1,067 | 0 | 0 | 0 | 0 |
| Grant Funding | -399 | -129 | -125 | (4) | -125 |
| Reimbursements | -2,182 | -1,953 | -1,955 | 2 | -1,955 |
| Total Income | -4,363 | -2,655 | -2,670 | 15 | -2,670 |
| Net Expenditure | 12,464 | 4,174 | 4,164 | 10 | 4,770 |

Comments on the above figures:

In overall terms revenue spending to the end of quarter 3 is below the budget profile.

The "Other Premises Costs" budget heading is currently showing expenditure £19,000 below the budget profile, and expenditure on energy costs will need careful monitoring. In particular, expenditure on gas and electricity costs are anticipated to be significantly higher in the later stages of the year, partly as a result in an increase in the contract prices, and partly as a result of seasonal trends. Remedial action may be needed to ensure a balanced budget is achieved. It should be noted that expenditure on utility costs were £40,000 above budget in the previous financial year.

The overachievement of fees and charges income is primarily related to the Brindley Arts Centre. Income is above target for the first three quarters, although it cannot be assumed that a similar trend will continue for the remainder of the year. However, comparison with the previous year's income profile suggests a favourable outcome.

At this stage it is anticipated that overall revenue spending will be in line with the Departmental budget by the end of the financial year.

Cultural & Leisure Services
Capital Projects as at 31st December 2008

| | 2008/09 Capital Allocation £'000 | Allocation To Date £'000 | Actual Spend To Date £'000 | Allocation Remaining £'000 |
|--|---|--------------------------------|-------------------------------------|----------------------------------|
| <u>Show Pitches</u> | 27 | 0 | 7 | 20 |
| <u>Improvements To Pavilions/Changing Facilities</u> | 30 | 0 | 0 | 30 |
| <u>Skate Park</u> | 50 | 0 | 0 | 50 |
| <u>Halton Lea Library Refurbishment</u> | 1,140 | 612 | 269 | 871 |
| <u>Multi Use Games Areas</u> | 60 | 0 | 0 | 60 |
| <u>Electronic Access Bollards - Parks</u> | 72 | 0 | 0 | 72 |
| <u>Lewis Carrol HLB</u> | 50 | 0 | 0 | 50 |
| <u>Runcorn Town Hall Park</u> | 50 | 0 | 9 | 41 |
| <u>Improvements To Allotments</u> | 65 | 35 | 12 | 53 |
| | 1,544 | 647 | 297 | 1,247 |

Cultural & Leisure Services

WNF, External or Grant Funded Items as at 31st December 2008




| | Annual Revised Budget £'000 | Budget To Date £'000 | Actual To Date £'000 | Variance To Date (overspend) £'000 | Actual Including Committed Items £'000 |
|---|--------------------------------------|----------------------------|----------------------------|---|--|
| <u>Priority 1: Healthy Halton</u> | | | | | |
| Sports Partnership | 60 | 45 | 30 | 15 | 41 |
| Health & Physical Activity | 39 | 29 | 29 | 0 | 31 |
| In Pursuit Of Sport | 72 | 54 | 0 | 54 | 0 |
| Enhanced Sports | 75 | 56 | 8 | 48 | 9 |
| Sub Total | 246 | 184 | 67 | 117 | 81 |
| <u>Priority 3: Children & Young People</u> | | | | | |
| Vikings In The Community | 50 | 37 | 25 | 12 | 25 |
| Sub Total | 50 | 37 | 25 | 12 | 25 |

| | | | | | |
|--|--------------|------------|------------|------------|------------|
| <u>Priority 4: Employment Learning & Skills</u> | | | | | |
| Citizen's Advice Bureau | 68 | 51 | 36 | 15 | 36 |
| Sub Total | 68 | 51 | 36 | 15 | 36 |
| <u>Priority 5: Safer Halton</u> | | | | | |
| Youth Splash | 171 | 128 | 103 | 25 | 126 |
| Blue Lamp | 485 | 364 | 121 | 242 | 121 |
| Alcohol Harm Reduction | 42 | 31 | 18 | 13 | 24 |
| Domestic Violence | 100 | 75 | 45 | 30 | 68 |
| Increased Drug Treatment | 26 | 20 | 20 | 0 | 26 |
| Prolific & Persistent Offenders | 37 | 28 | 9 | 19 | 9 |
| Positive Futures | 25 | 19 | 19 | 0 | 19 |
| Sub Total | 886 | 665 | 335 | 329 | 393 |
| | 1,250 | 937 | 463 | 473 | 535 |

Comments on the above figures:

Regular monitoring reports are sent to the Local Strategic Partnership (LSP) in respect of all LSP projects and any areas of concern are dealt with throughout the year by the LSP support team and individual project managers. Some variances against the budget to date are expected, as the LSP have deliberately over-programmed in order to ensure that the full allocation of Working Neighbourhoods Fund grant is spent during the year.

The traffic light symbols are used in the following manner:

| | <u>Objective</u> | <u>Performance Indicator</u> |
|---------------------|--|---|
| <u>Green</u> |  <p>Indicates that the <u>objective</u> is <u>on course to be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that the <u>target is on course to be achieved</u>.</p> |
| <u>Amber</u> |  <p>Indicates that it is <u>unclear</u> at this stage, due to a lack of information or a key milestone date being missed, <u>whether the objective will be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that it is either <u>unclear</u> at this stage or too early to state whether the target is on course to be achieved.</p> |
| <u>Red</u> |  <p>Indicates that it is <u>highly likely or certain that the objective</u> will not be achieved within the appropriate timeframe.</p> | <p>Indicates that the <u>target</u> will not be achieved unless there is an intervention or remedial action taken.</p> |

QUARTERLY MONITORING REPORT

DIRECTORATE: Environment
SERVICE: Economic Regeneration
PERIOD: Quarter 3 to period end 31st December 2008

1.0 INTRODUCTION

This quarterly monitoring report covers the Economic Regeneration Department third quarter period up to 31 December 2008. It describes key developments and progress against 'key' milestones and performance indicators for the service.

The way in which traffic light symbols have been used to reflect progress to date is explained in Appendix 6.

It should be noted that this report is presented to a number of Policy and Performance Boards. Those objectives and indicators that are not directly relevant to this Board have been shaded grey.

2.0 KEY DEVELOPMENTS

A corporate economic climate working group is being established. Chaired by the Strategic Director Corporate and Policy, this will develop the council response to the present economic situation. HPiJ has already signed up to the NW Rapid Response Redundancy Protocol developed by NWDA, Jobcentre Plus and LSC. This enables a higher degree of coordination of public sector support. In terms of investment, there has been a dramatic decline in enquiries and a number of projects that were looking favourable are now at risk of not proceeding. The government has made a number of announcements regarding initiatives to address the recession. These are being evaluated as the detail is released as a number of them would seem to replicate what already exists in Halton. As such, a view will need to be taken as to whether local programmes should continue.

Following a recent Financial Audit Monitoring visit by DWP (Department of Work and Pensions) the Council was awarded 'full assurance'. This means that DWP continue to regard the Council as 'low risk' provider which is an excellent performance by the team.

The ELS SSP has re-profiled its budget to release £50k of Working Neighbourhood Fund (WNF) to commence the new apprenticeship programme early (previously planned to start April 09). This will support the creation of 25 new apprenticeships by 31/3/09 by offering employers an incentive of £2,000 per additional apprenticeship. The Department

has already identified 11 new apprentice places including 5 at Halton Housing Trust. Importantly, case conferencing is taking place with Connexions staff to identify potential candidates that are NEET.

As part of the moves within Rutland House, HPIJ and the Employment Team (the latter presently at the Heath) collocate in new offices on the first floor. In addition, the new Halton Employment Partnership Team (comprising employability trainers and course designers that will design sector and business specific training courses) will be based there and a new training centre will be opened on the ground floor. This will bring all key employment teams together which has been a key aim for a number of years. Also, the new Connexions Care Leavers Employment Officer post funded by WNF will be co-located at the offices.

The secondment of two key officers from within the Business Development Division to the Mersey Gateway team (Economic Development Officer Development three days per week and Divisional Manager Business Development full time) is now having significant impact upon the Business Development Team's ability to meet its performance targets.

Executive Board has considered a report on the proposed Heart of Halton report and resolved that Urban Renewal Policy and Performance Board be requested to examine this proposal in further detail, providing information in relation to the process and criteria. Work has commenced on this including meetings with local Historical Societies. The proposal has created significant interest in the press and all suggestions through this route are being noted for possible inclusion in the programme.

The Fireworks attracted over 45,000 people viewing from both sides of the River. Of particular note was the impact of the new traffic management plans which worked very well in reducing time of egress on both sides of the River.

Work is ongoing with O2 with regard to its sponsorship of the Easter 2009 Road Race Easter 2009. O2 now plans a series of workshops/workplans for employees to improve fitness levels and ultimately entry into road race.

The Business Parks Manager has been managing the hand over of main security contractor at Astmoor and Halebank Industrial Estates after Druants Security were taken over by Select Security. Performance of this new contractor will be closely monitored.

The new Skills Strategy Officer commenced employment on 1 October 2008. This is an important new post as it gives the council for the first time a dedicated resource to develop business related skills within the workforce (including the unemployed) in Halton.

In line with the publication of its national annual priorities, the LSC

reviewed its procurement processes and introduced a new Qualified Provider Framework (QPF) process to replace the previous PQQ from December 2008. During Q3 Halton Borough Council submitted a QPF application via the LSC's online system. This will mean that, if HBC is successful, any new procurement rounds from January 2009 can be accessed.

Q3 saw the production of a joint Self Assessment Report (SAR) for provision delivered by the Adult Learning & Skills Development Division and the Enterprise & Employment Division. This was the first joint SAR that had to be submitted to LSC and was successfully uploaded onto the LSC online system in December 2008.

The transfer of Adult Learning Tutors from NJC terms and conditions to FE tutors terms and conditions will be finalised in Q4.

The Investors' Handbook produced specifically with 3MG in mind was finalised during Q3 and will be distributed early in Q4.

3.0 EMERGING ISSUES

There has been a meeting with the Chester and District Inland Waterways Association regarding possibility of holding a narrowboat rally adjacent to Norton Priory in 2010.

Following the completion of the Halton Economic Review 2008 work has begun to produce the Borough's next Economic Development Strategy. Also, early work has commenced on developing a tourism strategy for Halton.

Initial meetings have taken place with Catalyst Discovery Centre, DSIC and a creative agency to develop 'Cool Science' a web site to enthuse young people about careers in science.

The wind up of the ICT Investment for Growth project is nearing completion. Final claim and ERDF 60 have been prepared but following an Article 4 Visit a number of audit queries remain to be resolved Two members of the team have already left the authority and a third has secured a part time post for six months with the Council's External Funding Team.

The secondment of the dispersal Manager from TMP is due to finish 19th March 2009. No funding is available to continue this post. This will leave a gap in the transfer of information between HBC and TMP. It will also impact on the amount of work we can do with local tourism businesses.

As part of the expansion of employability and skills courses for the unemployed two new training centres are to be established. Property Services has reviewed what is available in accessible locations. The

Stobart Stadium has been identified as a training venue, but at a high cost that may not be affordable in the medium term. The ground floor room at Rutland House has also been identified but due to ICT Services high levels of activity at this time completion will be delayed.




The NWDA is presently commissioning its new regional business start up programme. Within Merseyside local authorities have been given the opportunity to manage the start up contracts for their own areas subject to local authority monies being used as co-finance. This represents a significant opportunity for business start up services to be coordinated more effectively and for the removal of duplication. The NWDA has gone through a tendering procedure to meet EU requirements and is developing a select list of contractors from which local authorities must select. There is a NWDA workshop on 4th February where all the details of how the programme will be explained to Local Authorities in more detail.

The start of new Halton Employment Partnership has been delayed due to delays in advertising the posts (8 weeks from the posts being signed off by the Strategic Director until they were passed to advertising). Some other projects have experience lesser delays. This may impact on the amount of WNF that is spent this year and may prevent full draw down of LSC funding.

Initial discussions have been held regarding how levels of adult learning can be increased in childrens centres. As a result, proposals are being considered to change the existing staff roles into more direct delivery i.e. tutors. As this is firmed up there will be a need to discuss any implications with staff and unions.

Discussions between Riverside College Halton and the Adult learning & Skills Development Division have taken place around Skills for Life. It is hoped that during Q4, an SLA will be drawn up that will mean the Division will deliver Skills for Life qualifications on behalf of the college; in turn, the college will fund this delivery. This SLA will be in addition to the SLA currently in place with the college for the delivery of PCDL type provision.

4.0 PROGRESS AGAINST OBJECTIVES / MILESTONES

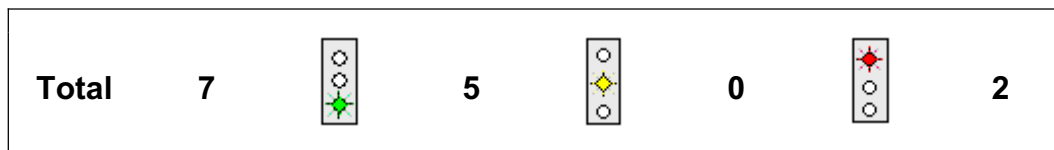
| | | | | | | | |
|--------------|-----------|---|-----------|---|----------|---|----------|
| Total | 24 |  | 17 |  | 0 |  | 7 |
|--------------|-----------|---|-----------|---|----------|---|----------|

Of the 5 “Key” milestones 4 have been assigned a green traffic light and 1 a red. This quarter 5 “Other” milestones (in italics) have been reported by exception, 4 have red traffic lights and the remainder a green. For further details, please refer to Appendix 1.

5.0 SERVICE REVIEW

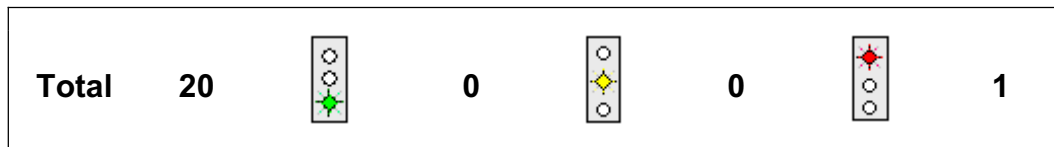
A further meeting of the Town Centre Management PPB Scrutiny Panel took place in November 2008. At the meeting the Elected Members made a number of suggestions with respect to the management of the TCM function. Better integration between the existing TCM function and certain town centre cleansing and maintenance functions is to be explored within the Directorate with proposals to be considered at a further meeting of the panel.

6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS



Generally good progress towards targets for “Key” performance indicators, although two have been awarded a red traffic light. For further details, please refer to Appendix 2.

6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS



One “Other” performance indicator has been reported by exception this quarter - Contribution to the number of jobs safeguarded, as a direct result of the service/s being provided, which has been awarded a red traffic light. For further details, please refer to Appendix 3.

7.0 PROGRESS AGAINST LPSA TARGETS

Overall target set for LPSA 12 is 179 IB job retentions by 31/3/2009. The cumulative total as at 31/12/08 is 152. Therefore a further 29 IB customers need to have been supported into employment/self-employment and be remaining in employment/trading for a period of 13wks. Outcomes can be counted for a period of 13 weeks after 31st March 09 i.e. 30 June 2009. A number of new services have recently been commissioned to help this target group by government agencies. This has reduced the numbers of people that are approaching the council. HPIJ is seeking to counter this with being more proactive but it is now unclear whether the overall target will be met.

8.0 RISK CONTROL MEASURES

During the production of the 2008-09 Service Plan, the service was required to undertake a risk assessment of all Key Service Objectives.

Where a Key Service Objective has been assessed and found to have associated 'High' risk, progress against the application of risk treatment measures is to be monitored, and reported in the quarterly monitoring report in quarters 2 and 4.






9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS






During 2007/08 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are to be reported in the quarterly monitoring report in quarters 2 and 4.

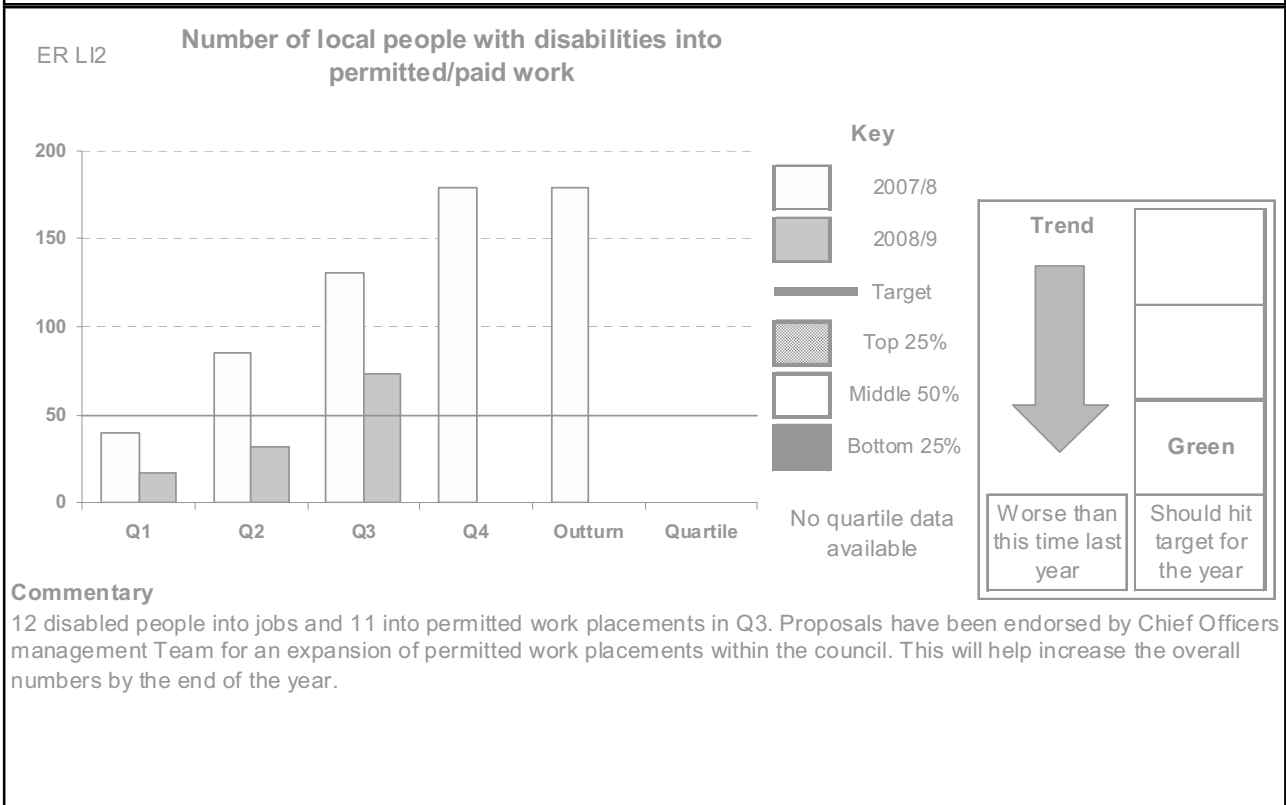
There are no High priority actions for this service; therefore, there is no progress to report.

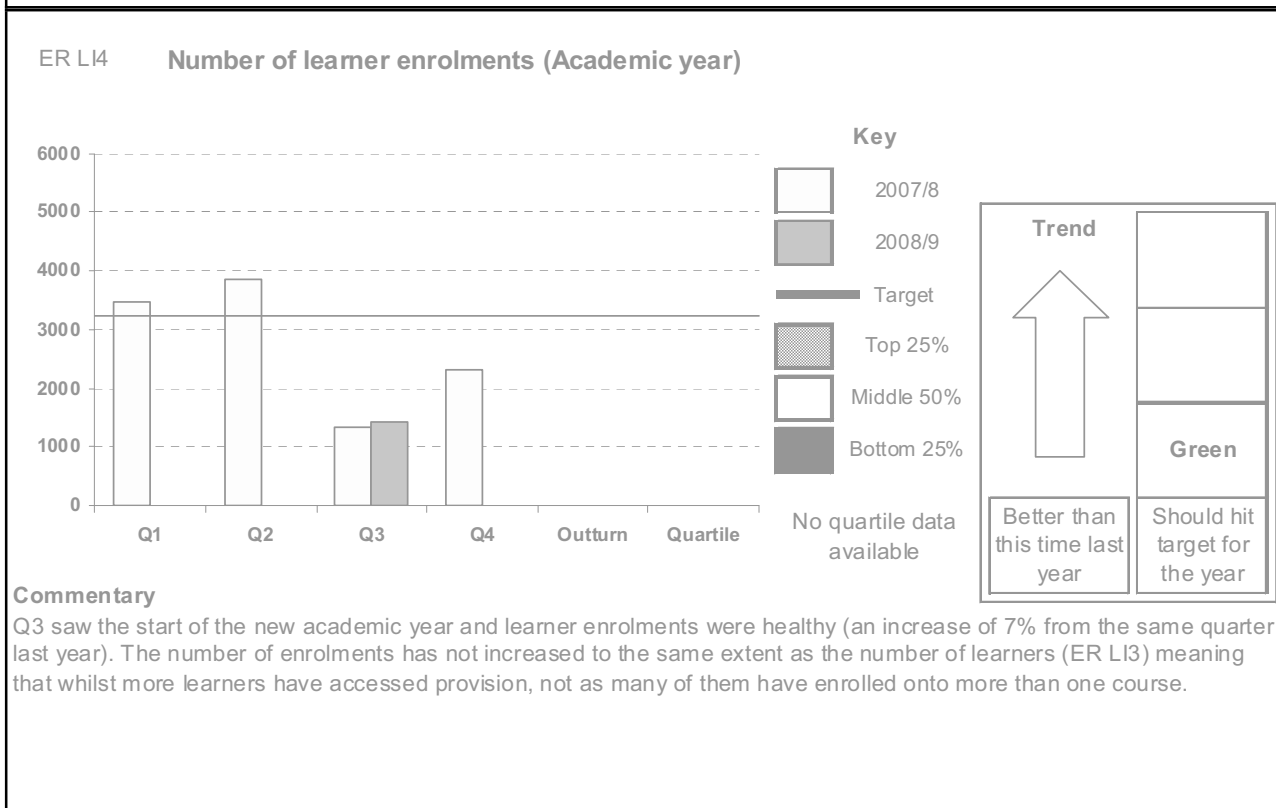
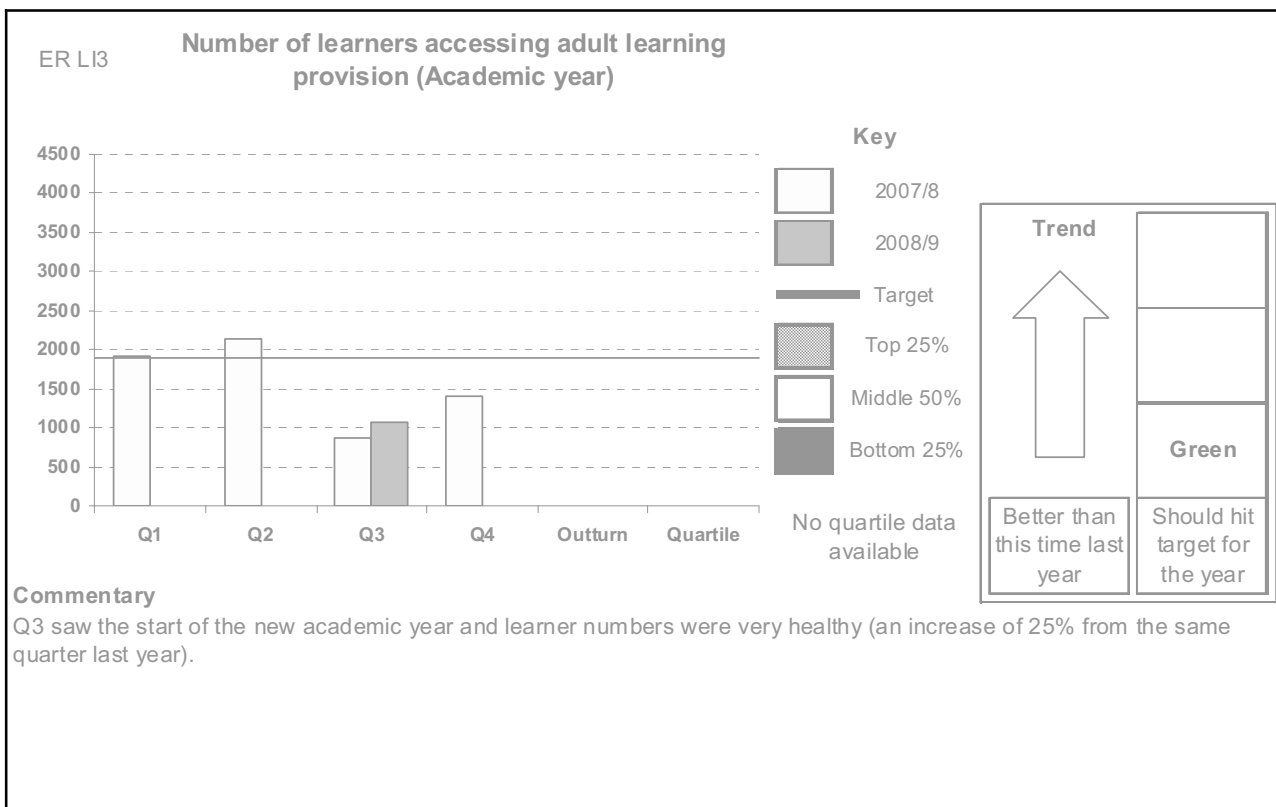
10.0 APPENDICES

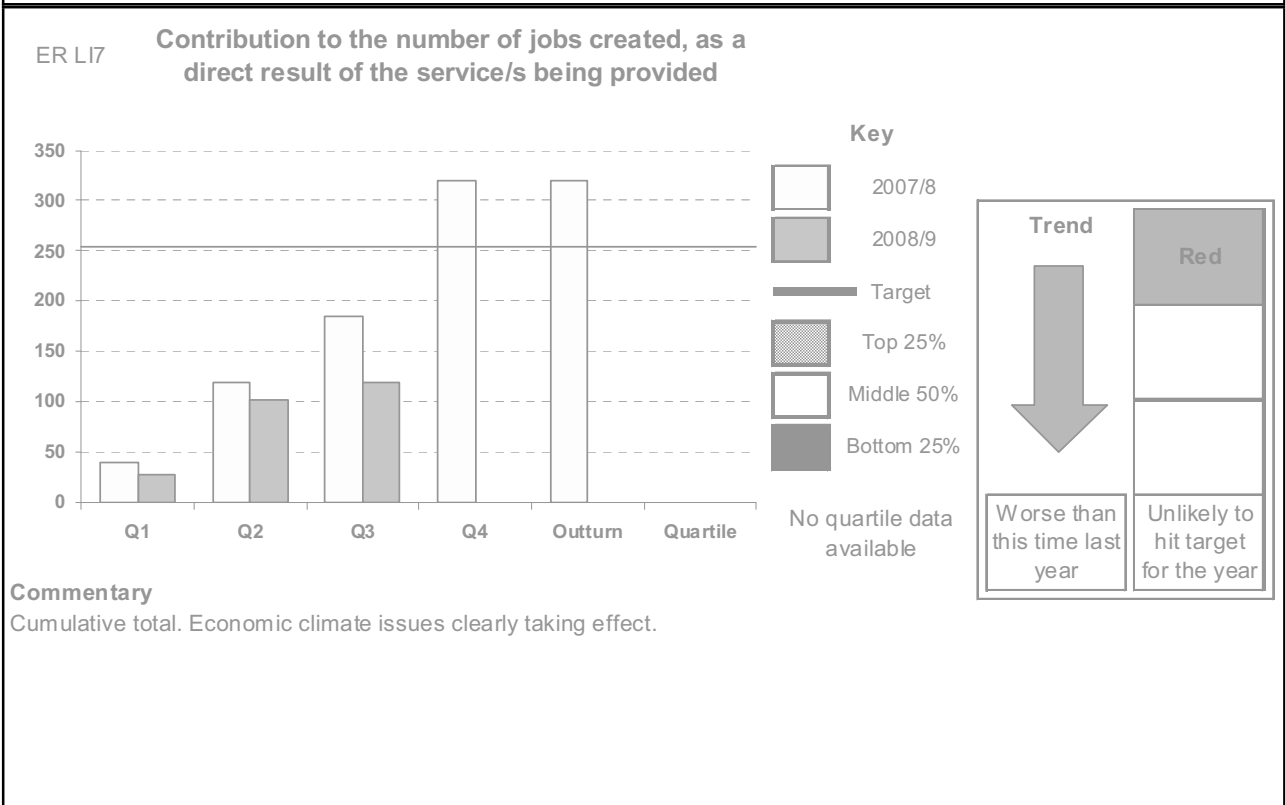
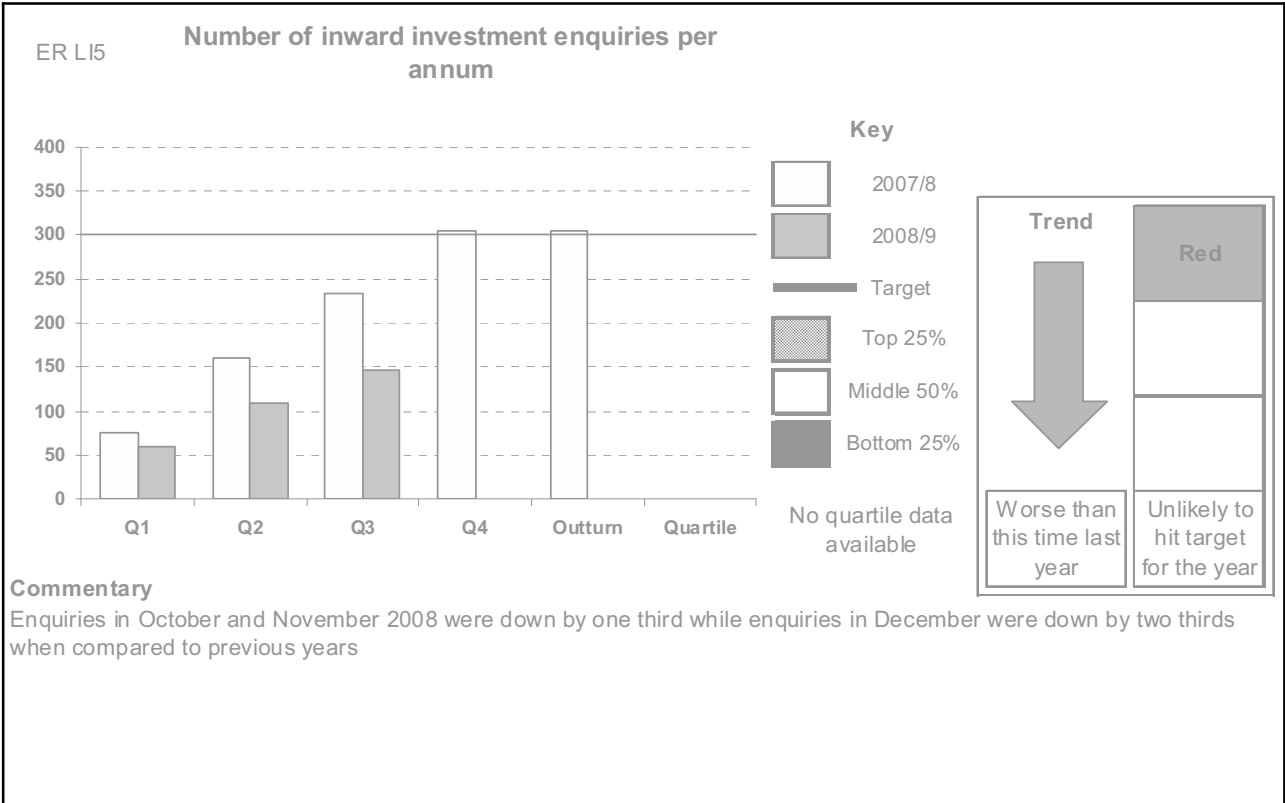
Appendix 1- Progress against Objectives/ Milestones
Appendix 2- Progress against Key Performance Indicators
Appendix 3- Progress against Other Performance Indicators
Appendix 4- Progress against LPSA Targets
Appendix 5- Financial Statement
Appendix 6- Explanation of traffic light symbols

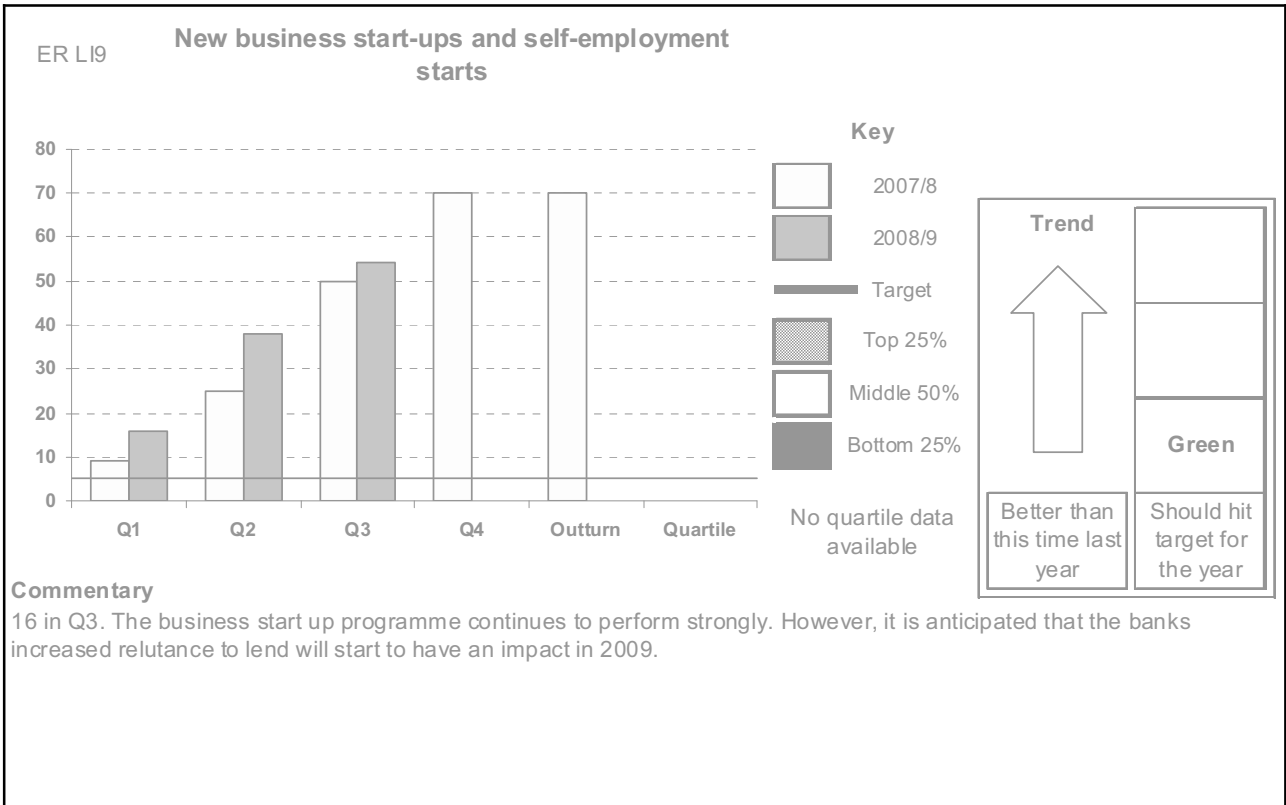
| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|--|--|---|---|
| ER 1 | To foster a culture of enterprise and entrepreneurship, particularly amongst the low skilled, making Halton an ideal place to start and grow economic activity | Secure continuation of Enterprise coaches, Jun 2008 |  | Continuation secured. |
| | | <i>Launch Enterprising Halton DVD, Dec 2008</i> |  | With the scheduling of the Enterprise Fair in January it was decided to delay the DVD to enable footage of the event to be included. . |
| ER 2 | To develop a culture where learning is valued and raise skill levels throughout the adult population and in the local workforce | Completed sector skills plan for Science with first provision commencing, Mar 2009 |  | Further discussions took place during Q3, in particular around Process Industries. Discussions between Riverside College, HBC and the National Academy for Process Industries continued |
| | | <i>Recruitment of dedicated apprenticeship officer post, Jul 2008</i> |  | Delayed due to JE delaying the reorganisation of HPIJ |
| ER 3 | To promote and increase employability of local people, to identify and remove any barriers to employment to get more people into work | <i>Complete reconfiguration of E&E division to embed outreach, Jul 2008</i> |  | Outreach now embedded |


| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|---|---|---|--|
| | | <i>Launch pre-recruitment partnership, Jul 2008</i> |  | Delayed due to commissioning round processes and recruitment issues |
| | | Complete Employment strategy for disabled and carers with launch of disability employment network, Sep 2008 |  | Failure of government to announce national changes on time has delayed the finalisation of this strategy. It has now been decided that it cannot be delayed any further. |
| ER 4 | To develop a strong, diverse, competitive and sustainable knowledge based economy | Commence delivery of logistics campaign, Sep 2008 |  | PR consultants have been engaged for six months commencing September 2008 to take forward the logistics campaign reported to PPB on June 18 2008 |
| | | <i>Deliver a new tourism promotion DVD, Nov 2008</i> |  | Delayed due to difficulty in sourcing good quality images in good weather. |
| ER 5 | To create and sustain a thriving business environment | Complete Business Improvement District phase 1 actions (CCTV, security, signage), Mar 2009 |  | All actions associated with the implementation of Phase 1 of the BID programme have either been completed or are ongoing |










| Ref | Description | Actual 2007/8 | Target 08/09 | Quarter 3 | Progress | Commentary |
|-------------------------|--|------------------|-----------------|-----------|---|--|
| Service Delivery | | | | | | |
| ER LI8 | Contribution to the number of jobs safeguarded, as a direct result of the service/s being provided | 443 | 400 | 216 |  | Cumulative total. It is anticipated that whilst more people will be looking for support due to the recession, the scope to safeguard will be reduced given the economic climate. |

| LPSA Ref. | Indicator | Baseline | Target | Perform 07/08 | Perform 08/09 Q3 | Traffic light | Commentary |
|-----------|---|-----------------------------|-----------------------------------|---------------|------------------|---|--------------------------------|
| 12 | Increase the number of people who have been claiming an incapacity benefit into sustained employment of at least 16 hours per week for 13 consecutive weeks or more | 18 for year ending 31/03/06 | 179 3 year cumulative to 31/03/09 | 72 | 40 |  | Target 08/09 is 67. Q3 was 14. |

Revenue Budget as at 31st December 2008

| | Annual Revised Budget £'000 | Budget To Date £'000 | Actual To Date £'000 | Variance To Date (Overspend) £'000 | Actual Including Committed Items £'000 |
|----------------------------------|--|--------------------------------|--------------------------------|---|--|
| Expenditure | | | | | |
| Employees | 1,646 | 1,256 | 1,173 | 83 | 1,173 |
| Premises Support | 2 | 1 | 2 | (1) | 2 |
| Office | 71 | 17 | 13 | 4 | 13 |
| Accommodation | | | | | |
| Marketing | 47 | 30 | 31 | (1) | 40 |
| Programme | | | | | |
| Promotions | 47 | 47 | 48 | (1) | 52 |
| Development | 21 | 1 | 1 | 0 | 37 |
| Projects | | | | | |
| Supplies & Services | 175 | 140 | 146 | (6) | 158 |
| Halton People into Jobs | 0 | 0 | 0 | 0 | 0 |
| Mersey | 75 | 75 | 75 | 0 | 75 |
| Partnership | | | | | |
| Transport | 34 | 26 | 19 | 7 | 19 |
| Central Support Services | 291 | 0 | 0 | 0 | 0 |
| Departmental Support Services | 26 | 0 | 0 | 0 | 0 |
| Agency | 0 | 0 | 0 | 0 | 0 |
| Asset Charges | 7 | 0 | 0 | 0 | 0 |
| Total Expenditure | 2,442 | 1,593 | 1,508 | 85 | 1,569 |
| Income | | | | | |
| Sales | 0 | 0 | 0 | 0 | 0 |
| Fees & Charges | -15 | -15 | -36 | 21 | -36 |
| Reimbursements | -274 | -148 | -138 | -10 | -138 |
| Government grants | -371 | -371 | -425 | 54 | -425 |
| Employment Service | -256 | -138 | 0 | -138 | 0 |
| Recharges to Capital | -17 | 0 | 0 | 0 | 0 |
| Total Income | -933 | -672 | -599 | -73 | -599 |
| Net Expenditure | 1,509 | 921 | 909 | 12 | 970 |

Comments on the above figures:

In overall terms revenue spending to the end of quarter 3 is slightly under budget.

With regards to expenditure the staffing underspend relates to savings against costs for the Supported Employment Team, external funding is being used to fund eligible salary costs.

At this stage, it is anticipated that overall revenue spending will be within departmental budget by year-end.

Local Strategic Partnership Schemes as at 31st December 2008

| | Annual Revised Budget | Budget To Date | Actual To Date | Variance To Date (Overspend) | Actual Including Committed Items |
|---|-----------------------|----------------|----------------|------------------------------|----------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| Employment Outreach | 55 | 41 | 30 | 11 | 35 |
| Halton People into Jobs | 80 | 60 | 54 | 6 | 54 |
| Adult Learners Celebration | 82 | 61 | 12 | 49 | 16 |
| Rail Maintenance | 143 | 107 | 60 | 47 | 60 |
| Halton ILM | | | | | |
| Castlefields | 94 | 70 | 20 | 50 | 20 |
| Employment Project Enterprise Development | 152 | 114 | 91 | 23 | 96 |
| Supported Employment | 35 | 26 | 32 | (6) | 32 |
| Skills for Life | 26 | 19 | 19 | 0 | 19 |
| Halton YMCA | 82 | 62 | 54 | 8 | 54 |
| Halton Inspiring Women | 10 | 7 | 5 | 2 | 6 |
| CES Contribution | 14 | 10 | 3 | 7 | 3 |
| Pre-level 2 Provision | 35 | 26 | 8 | 18 | 8 |
| Childcare | 32 | 24 | 9 | 15 | 9 |
| HPiJ Pre-recruitment Partnership | 200 | 150 | 41 | 109 | 43 |
| Total Expenditure | 1,040 | 777 | 438 | 339 | 455 |
| | | | | | |

Comments on the above figures:

Local Strategic Partnership (LSP) funding spending to the end of quarter three is below budget profile.

Regular monitoring reports are sent to the LSP in respect of all LSP projects and any areas of concern are dealt with throughout the year by the LSP support team and individual project managers. Some variances against the budget are expected, as the LSP have deliberately over-programmed in order to ensure that the full allocation of Working Neighbourhood Fund grant is spent during the year.

External or Grant Funded Schemes as at 31st December 2008

| | Annual Revised Budget £'000 | Budget To Date £'000 | Actual To Date £'000 | Variance To Date (Overspend) £'000 | Actual Including Committed Items £'000 |
|---|--------------------------------|-------------------------|-------------------------|---------------------------------------|---|
| <u>ERDF</u> ICT Investment for Growth | 46 | 46 | 46 | 0 | 46 |
| Total Expenditure | 46 | 46 | 54 | (8) | 54 |




Comments on the above figures:

Expenditure is in line with budget.

Capital Projects as at 31st December 2008

| | 2008-09 Capital Allocation £'000 | Allocation To Date £'000 | Actual Spend To Date £'000 | Total Allocation Remaining £'000 |
|---|-------------------------------------|-----------------------------|-------------------------------|-------------------------------------|
| <u>HBC Projects</u> Information Touch Screen Kiosks | 50 | 0 | 0 | 0 |
| Total Capital | 50 | 0 | 0 | 0 |

The traffic light symbols are used in the following manner:

| | <u>Objective</u> | <u>Performance Indicator</u> |
|---------------------|--|---|
| <u>Green</u> |  <p>Indicates that the <u>objective</u> is <u>on course to be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that the <u>target is on course to be achieved</u>.</p> |
| <u>Amber</u> |  <p>Indicates that it is <u>unclear</u> at this stage, due to a lack of information or a key milestone date being missed, <u>whether the objective will be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that it is either <u>unclear</u> at this stage or too early to state whether the target is on course to be achieved.</p> |
| <u>Red</u> |  <p>Indicates that it is <u>highly likely or certain that the objective</u> will not be achieved within the appropriate timeframe.</p> | <p>Indicates that the <u>target</u> will not be achieved unless there is an intervention or remedial action taken.</p> |

QUARTERLY MONITORING REPORT

DIRECTORATE: Environment

SERVICE: Environmental & Regulatory

PERIOD: Quarter 3 to period end 31st December 2008

1.0 INTRODUCTION

This quarterly monitoring report covers the Environment & Regulatory Services Department third quarter period up to 31 December 2008. It describes key developments and progress against key objectives and performance indicators for the service.

The way in which traffic light symbols have been used to reflect progress to date is explained in Appendix 5.

It should be noted that this report is presented to a number of Policy and Performance Boards. Those objectives and indicators that are not directly relevant to this Board have been shaded grey.

2.0 KEY DEVELOPMENTS

PLANNING

Planning Policy

The Annual Monitoring Report that reports on LDF (Local Development Framework) progress, policy success and other performance and relevant indicators was submitted to Government Office North West on 31 Dec 08.

The Strategic Housing Land Availability Assessment (SHLAA) was placed on public consultation between 10th November and 22nd December 2008.

The Planning for Risk SPD was approved by the Executive Board on 18th December and will be placed on public consultation between 9th January and 20th February 2009.

The Executive Board approved the Council's response to the Joint Merseyside and Halton Waste Development Plan Document that is on consultation from 17th November until 16th January 2009.

Development Management

Development management Summary Stats for Q3:

Applications Received 157

Applications Decided 122

Applications on hand (undecided) 99

There are certain applications (such as tree preservation orders) that are not counted in the statutory CLG speed of processing statistics (NI 157). This accounts for the difference between the figure reported above and the NI157 total.

Summary of major applications received (but not necessarily decided) over the last Quarter.:

These applications are those that result in the biggest changes to the built infrastructure of the Borough. More information on any application can be found on the online planning system <http://www.halton.gov.uk/planningapps>.

Case No: 08/00557/REM

Applicants Name: CDP Ltd, Huddersfield Road Elland West Yorks HX5 9BW
Details of proposal: Reserved matters application (with all matters for consideration) for a B1 Office Park with car parking, lighting and ancillary development at Land To The North West Of Junction Between Chester Road And Red Brow Lane Preston Brook Runcorn Cheshire
Status: Application Permitted

Case No: 08/00615/HBCFUL

Applicants Address: Halton Borough Council Rutland House Halton Lea Runcorn Cheshire WA7 2GW
Details of proposal: Proposed creation of new junior play area adjacent to existing infant play area at Runcorn Town Hall Heath Road Runcorn Cheshire WA7 5TD
Status: Pending Consideration Date Received 15 December 2008

Case No: 09/00020/FUL

Applicants Name: Euro Garages Ltd, Euro House Blackburn Road Darwen Lancs BB3 1QJ
Details of proposal: Proposed new petrol filling station, sales building, canopy, pump islands, underground storage tanks, A.T.M, car wash facility, A/C units, floodlights and parking at Plot 2 The Bridge Retail Park Daresbury Expressway Runcorn WA7 5AQ
Status: Pending Consideration Date Received 17 December 2008

Landscape Services Division

By the end of Quarter 3 the Landscape Services Division restructure, with the exception of some job title changes for some front line staff, had been completed. The operational arm of the Division now has three distinct yet inter-related sections that are able to provide a clear focus for service delivery. The three sections are the External Contract, Parks and Streetscene.

Landscape Services Division - Parks Section

The Landscape Services Divisions, Parks Section came into being in October 2008. A Parks Manager was appointed in September and front line staff for the

newly created section were recruited throughout that month. Parks staff now work to a seven day rota which provides cover in the main parks during weekends when they are at their busiest.

3.0 EMERGING ISSUES

Waste Contract Procurement

The Waste Management and Recycling Contract (WMRC) procurement entered its final stage during this quarter. Services to be provided for Halton under this contract include reception, sorting and processing of kerbside materials for recycling, green waste composting and the management of Household Waste Recycling Centres. A call for final tenders will take place in January 2009 and the new contractual arrangements are anticipated to be in place in April/May 2009.

The Resource Recovery Contract (RRC), which will deal with treatment of residual waste, is progressing towards the submission of detailed solutions by the end of March 2009.

Waste Management Strategy Review

Halton is committed to carrying out a full review of its Waste Management Strategy in 2010, which will include a strategic environmental assessment (SEA) under the SEA Directive. The option of a Joint Merseyside and Halton review and strategy or a separate review for Halton with separate strategy retained is currently being explored. A decision based on recommendations will be made in early 2009, which consultants commissioned to support the review.

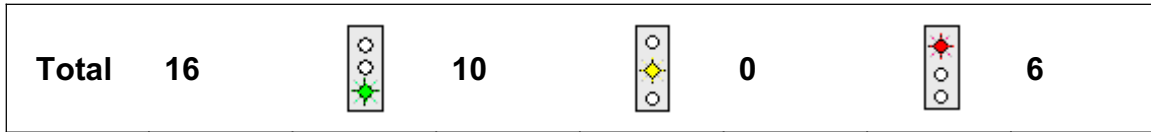
Planning Policy Making

Work is underway to address the Mersey Gateway project in a land use context. This will be done via Runcorn Old Town and South Widnes Supplementary Planning Documents.

The Partial Review of Regional Spatial Strategy is currently addressing Gypsie and Traveller pitch provision and also the needs of Travelling Show People in the North West.

The emerging Single Regional Strategy is gathering momentum. This document brings together Regional Spatial Strategy, Regional Economic Strategy and the Regional Housing Strategy. An internal working group led by Wesley Rouke has been set up to co-ordinate responses to the consultation event on the key Issues and Principles to be addressed.

4.0 PROGRESS AGAINST MILESTONES/OBJECTIVES

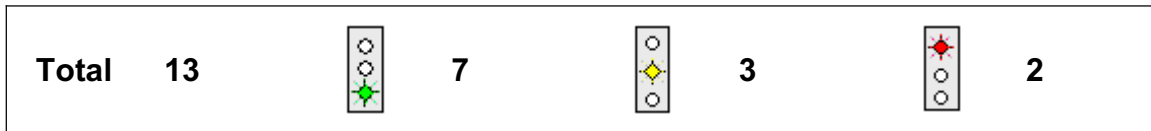


No "Other" objectives/milestones have been reported by exception this quarter. Of the "Key" milestones 10 have been awarded a green traffic light and 6 a red. For further details please refer to Appendix 1.

5.0 SERVICE REVIEW

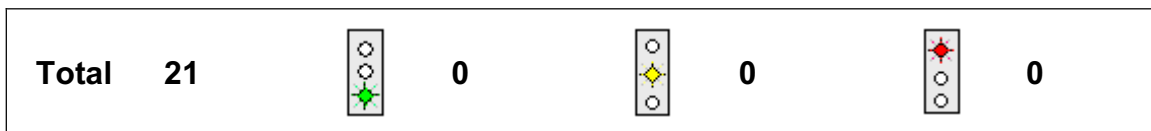
Nothing to report this quarter.

6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS



All "Key" indicators have been reported this quarter with the exception of NI 170 (Previously developed land that has been vacant or derelict for more than 5 years). For further details please refer to Appendix 2.

6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS



No "other" indicators have been reported by exception this quarter.

7.0 PROGRESS AGAINST LPSA TARGETS

For details against progress towards LPSA targets, please refer to Appendix 3.

8.0 RISK CONTROL MEASURES

During the production of the 2008-09 Service Plan, the service was required to undertake a risk assessment of all Key Service Objectives.

Where a Key Service Objective has been assessed and found to have






associated 'High' risk, progress against the application of risk treatment measures is to be monitored, and reported in the quarterly monitoring report in quarters 2 and 4.

9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS



During 2007/08 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are to be reported in the quarterly monitoring report in quarters 2 and 4.




10.0 APPENDICES

Appendix 1- Progress against Key Objectives/ Milestones
Appendix 2- Progress against Key Performance Indicators
Appendix 3- Progress against LPSA targets
Appendix 4- Financial Statement
Appendix 5- Explanation of traffic light symbols






| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|---|--|---|---|
| EAR 1 | Continue Borough-wide Playground Refurbishment Project to ensure compliance with national standard. | Establish funding and agree 2 playground refurbishments (which will take place in the financial year 08/09). Jun 2008 |  | Funding has been secured and work has started at Hale Park. Funding has been secured and work will start in February 2009 at Spike Island and Runcorn Town Hall. |
| EAR 2 | Continue to improve Parks, Sports Grounds, Open Spaces and Local Nature Reserves (LNR's). | Secure 8 Green Flag Awards (1. Hough Green Park, 2. Pickerings Pasture LNR, 3. Phoenix Park, 4. Rock Park, 5. Runcorn Hill Park & LNR, 6. Victoria Park, 7. Victoria Promenade, 8. Wigg Island Community Park). Jul 2008 |  | Ten Green Flag awards were secured in 2008. |
| | | Secure funding, from the National Lottery Fund, for Runcorn Hill Park & LNR restoration. Jun 2008 |  | Project has been progressed to stage 1. |
| EAR 3 | To prepare and adopt a local development framework (LDF) and to review the LDF on a regular basis ensuring that an up to date development plan is available (statutory requirement). To achieve this by producing the following targets:- | Adoption of the Planning for Risk SPD. (This document decides how new developments, which could create significant potential off site accidental risks, should be balanced against the benefits they will bring). Apr 2008 |  | Staff shortages in the Local Development Framework Team have delayed adoption. The Planning for Risk document was approved for consultation at the Executive Board of 18th December and has been placed on public consultation 9th January to 20th February 2009. Adoption is planned for September 2009. |
| | | Adoption of the Core Strategy. (The Core Strategy will set out a vision, spatial objectives and |  | Vacancies and secondments mean progress on the Core Strategy is proceeding slower |

**APPENDIX ONE - PROGRESS AGAINST OBJECTIVES/MILESTONES
Environmental & Regulatory**


| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|---|---|--|--|
| | | core policies for the future development of the Borough to 2021). Jan 2009 | | than originally planned. The emerging Local Development Scheme (LDS) 2009 indicates publication of Core Strategy Preferred Options for public consultation in September 2009, with adoption in October 2011. The Milestone opposite, taken from the LDS 2007, refers to the publication of a Core Strategy Preferred Options document by Jan 2009. |
| | | Adoption of the Southern Widnes Regeneration Area SPD. (This document provides the policies and proposals for the comprehensive development/redevelopment of the Southern Widnes area). Mar 2009 |  | Adoption is now going to be September / October 2009 in the emerging Local Development Scheme 2009. The delay has been due to the need to consider options and traffic routes for the Silver Jubilee Bridge and new Mersey Gateway. |
| EAR 4 | Implementation of actions to meet the objectives of the Council's Waste Management Strategy | Extension to kerbside multi-material recycling service. (The new scheme will see the existing paper collection scheme, in designated areas, increased from four-weekly to fortnightly collections to include cardboard, plastic bottles, cans, glass bottles and jars). By no later than Sep 2008 |  | The scheme was extended to a further 20,000 properties in August 2008. |

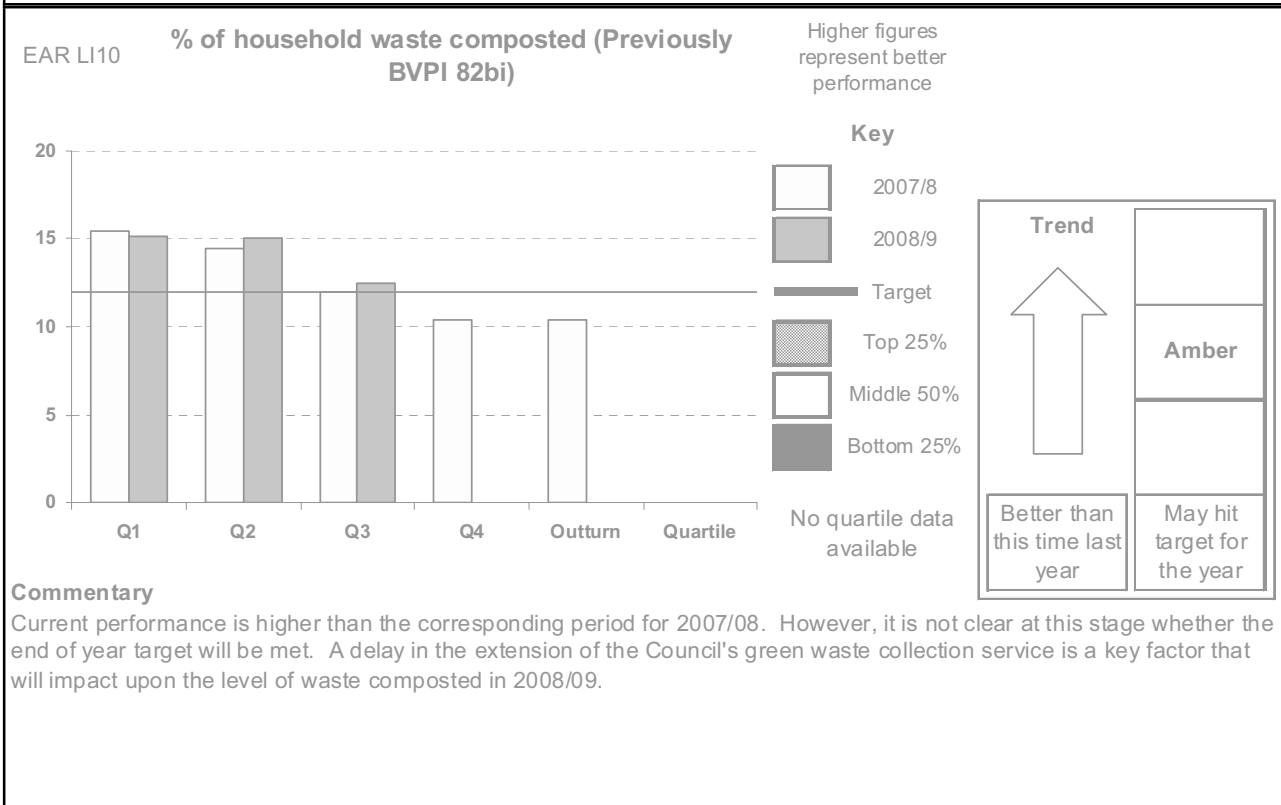
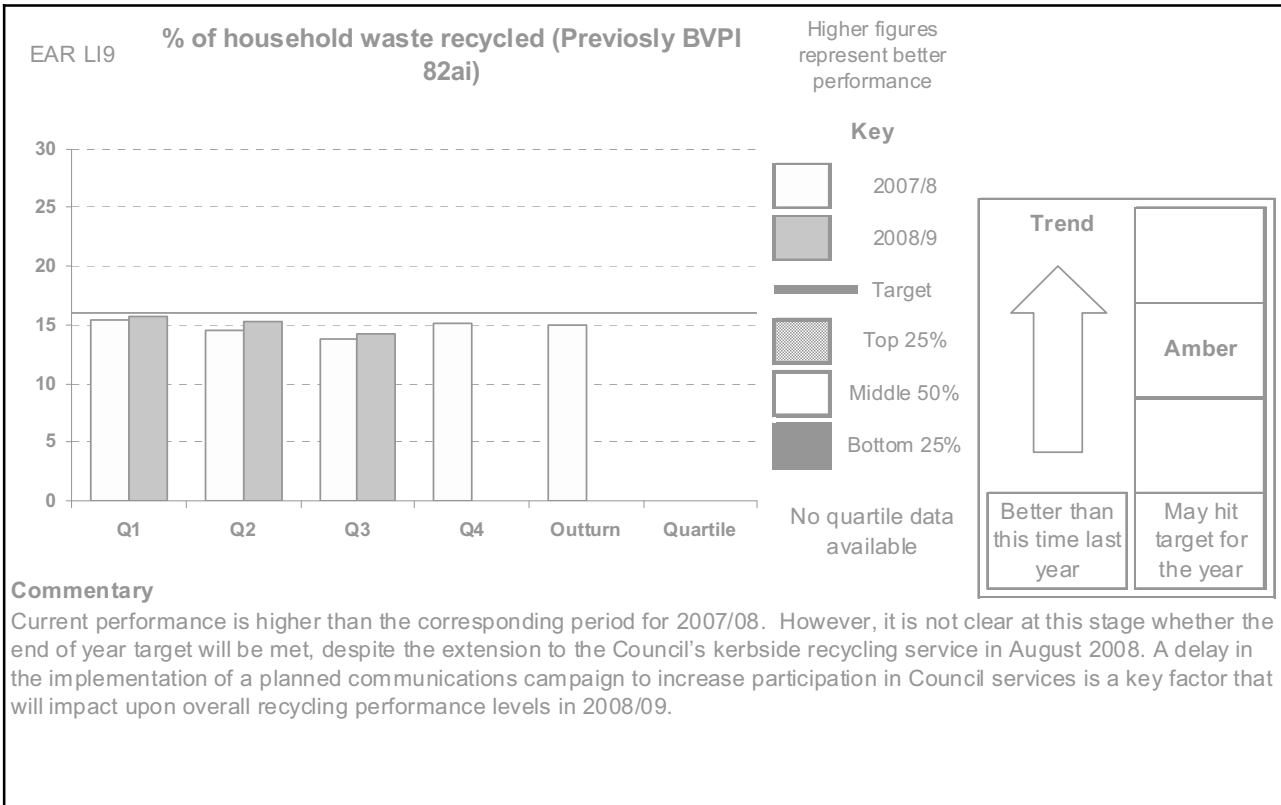
| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|-----------|---|---|---|
| | | Extension to kerbside green waste collection service. (The extension will cover an additional 3000 homes). Jun 2008 |  | As reported in Q2 there has been a delay in the extension of this service. The scheme will now be extended to approximately 5,500 more households in February 2009. |
| | | Extension to the network of neighbourhood recycling 'Bring Sites'. (These are sites where residents can bring materials to be recycled e.g. glass, paper, but no shoes or light bulbs. An additional two sites will be implemented). Oct 2008 |  | This work is on-going and targets will be met. |
| | | Development and delivery of a co-ordinated Environmental Education Campaign. (This will promote environmental stewardship to residents and businesses). Oct 2008 |  | Work to deliver environmental education initiatives and increase awareness of waste issues is continuing through a number of work streams. This includes targeted campaigns relating to litter, dog fouling and environmental crime delivered through co-ordinated projects by officers across the Environmental & Regulatory Services Department, and consultants have now been appointed to deliver a comprehensive communications campaign to change public perception and |

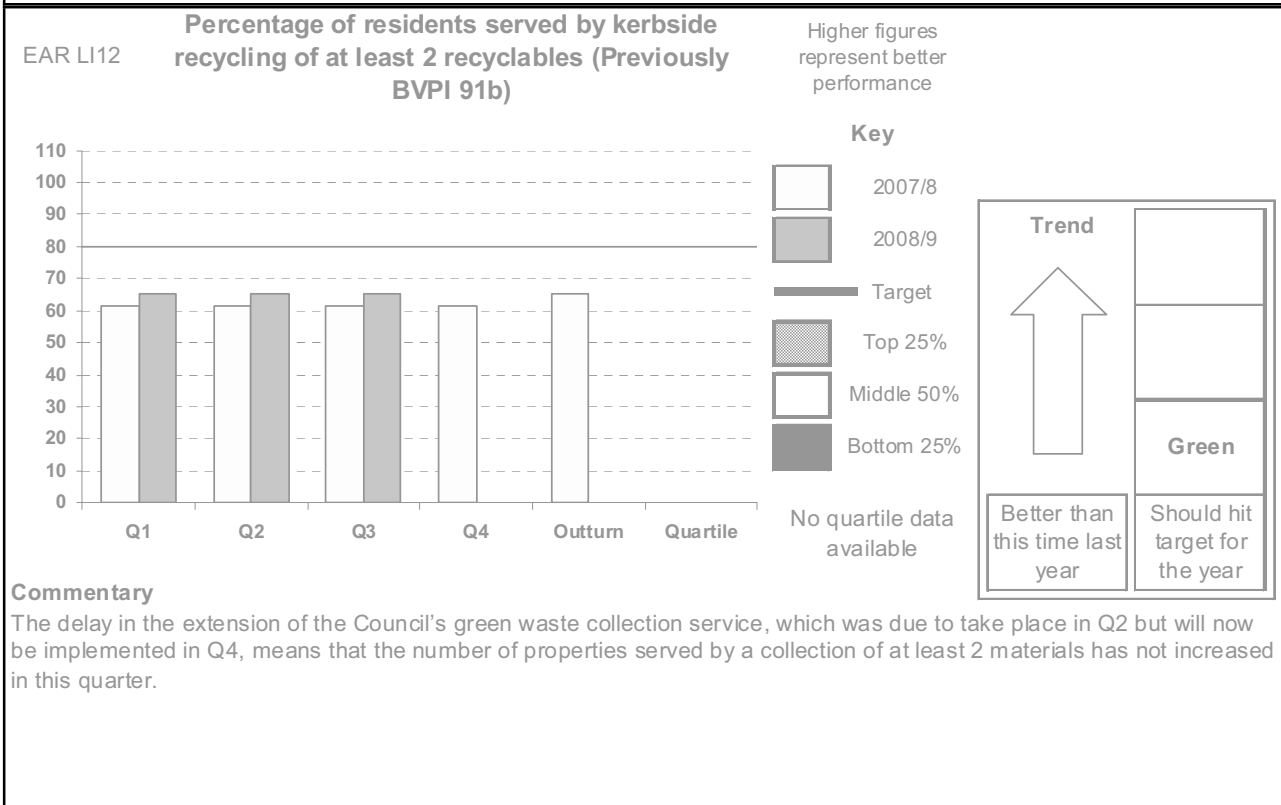
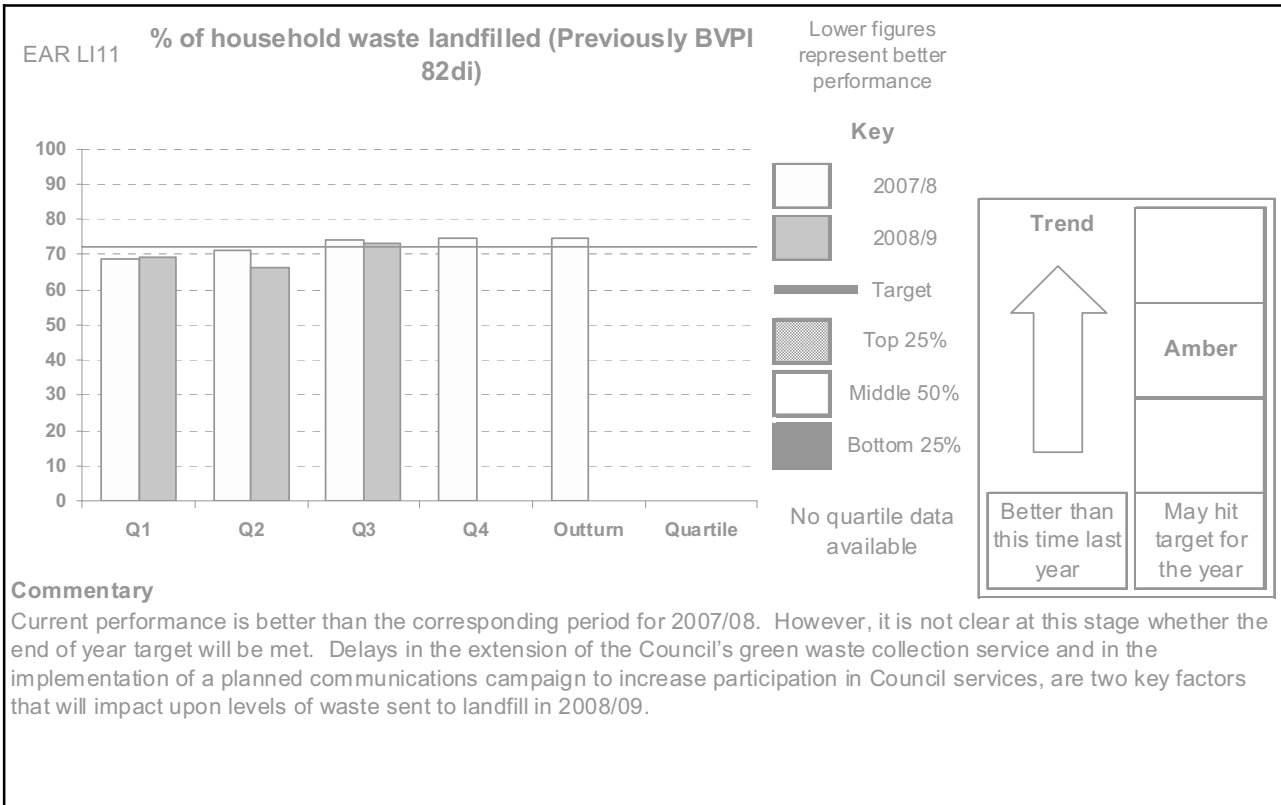
**APPENDIX ONE - PROGRESS AGAINST OBJECTIVES/MILESTONES
Environmental & Regulatory**

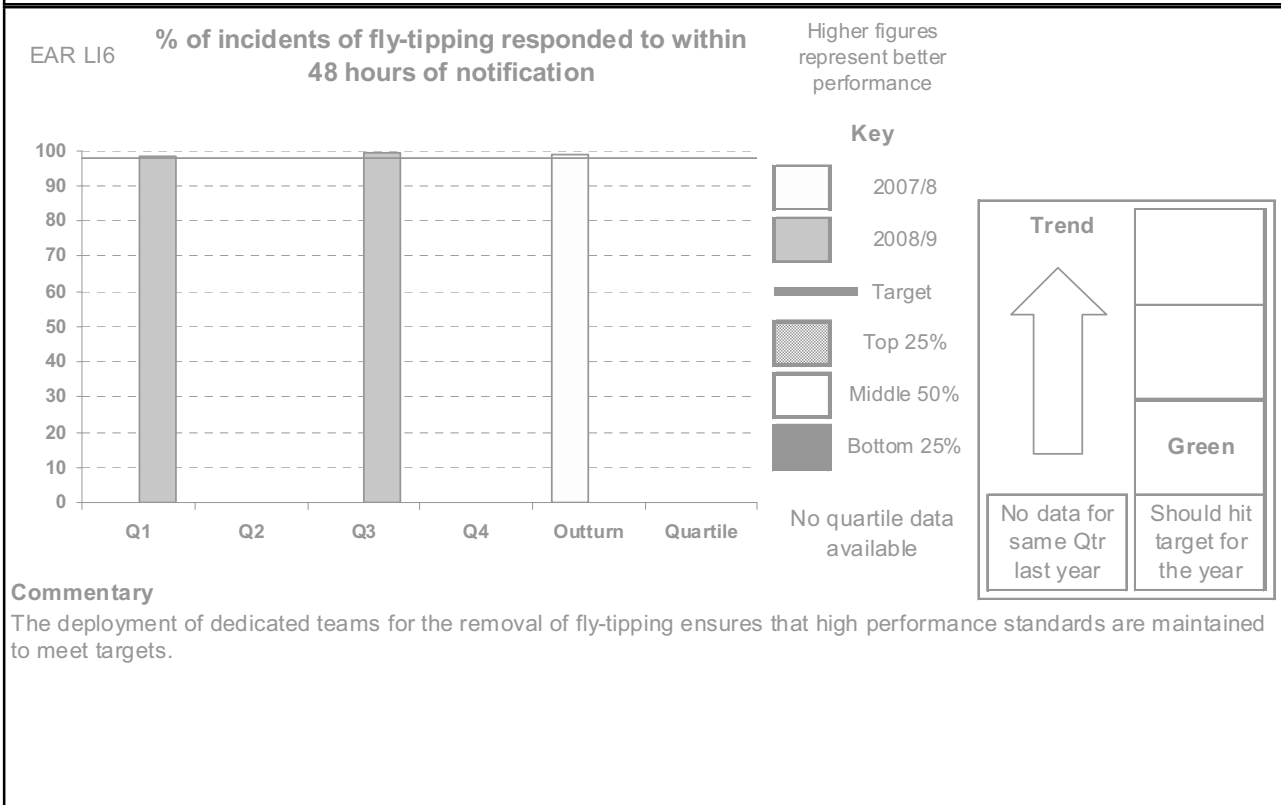
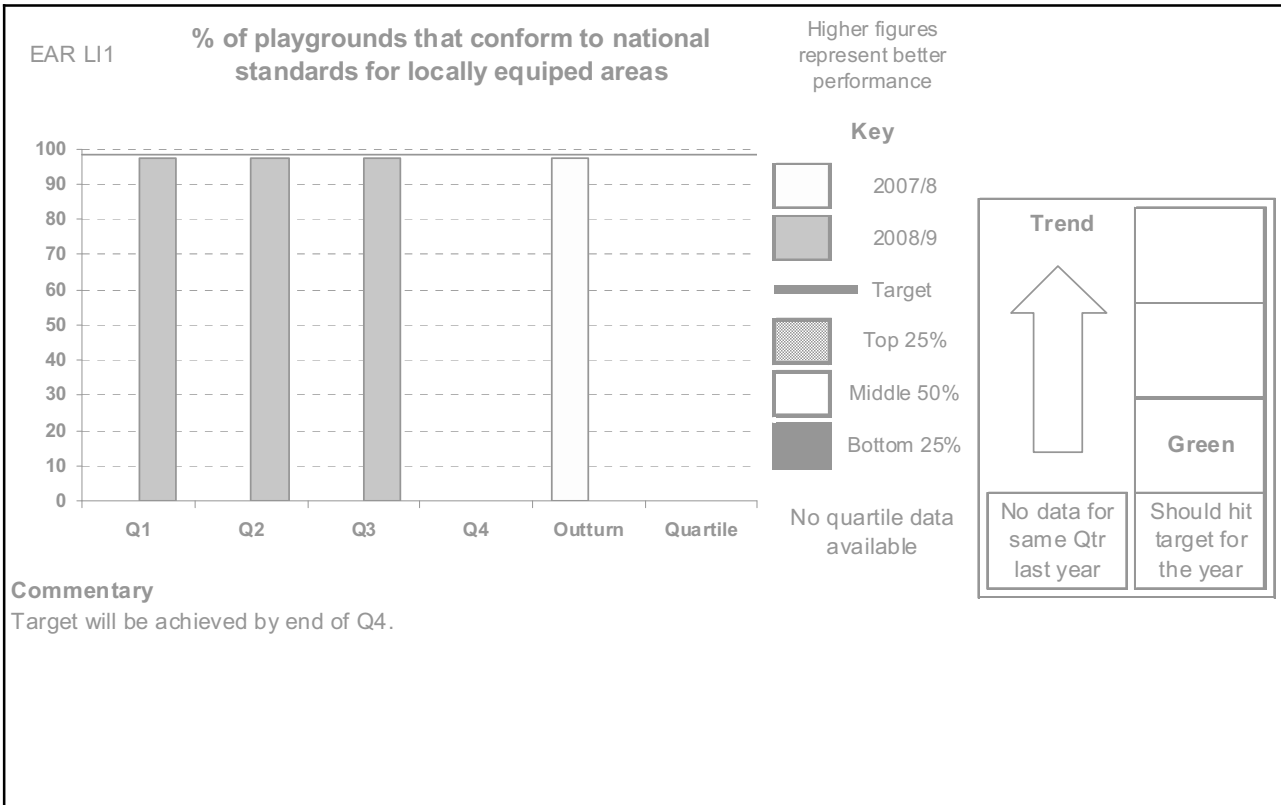
| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|--|--|---|---|
| | | | | behaviour relating to waste and recycling. |
| | | Extension to wheeled bin kerbside paper recycling collection service (the extension will provide blue bins to all suitable properties) by no later than Mar 2009 |  | A further 5,000 properties will be delivered a blue wheeled bin for the recycling of paper in March 2009. |
| | | Introduction of pilot kerbside battery recycling collection scheme. By no later than Oct 2008 |  | This target has not been met. Officers are currently considering how to deliver the scheme at a future point. |
| | | Develop a Waste Prevention Strategy Sep 2008 |  | A draft strategy has been developed, however, there has been a delay in it's publication, which is now anticipated to be in April 2009. |
| EAR 5 | To procure waste management facilities/services to meet the requirements of the Council's Municipal Waste Management Strategy. | Commencement of new Waste Management and Recycling Contract. (This contract will allow economies of scale to be derived in waste transfer, recycling and household waste sites as Halton joins in joint procurement with the other Merseyside Authorities). Oct 2008 |  | As reported in Q2 there has been a delay in the procurement of these contracts. The slippage in timetable was a consequence of the robust and systematic evaluation of final tender submissions to ensure that the best value solution is achieved. |
| EAR 6 | To develop and publish an integrated Environmental Nuisance Prevention and Enforcement Strategy. (This | Develop a Strategy in consultation with relevant HBC officers and external agencies and other stakeholders. Jan |  | Work is continuing with the development of a draft strategy. |

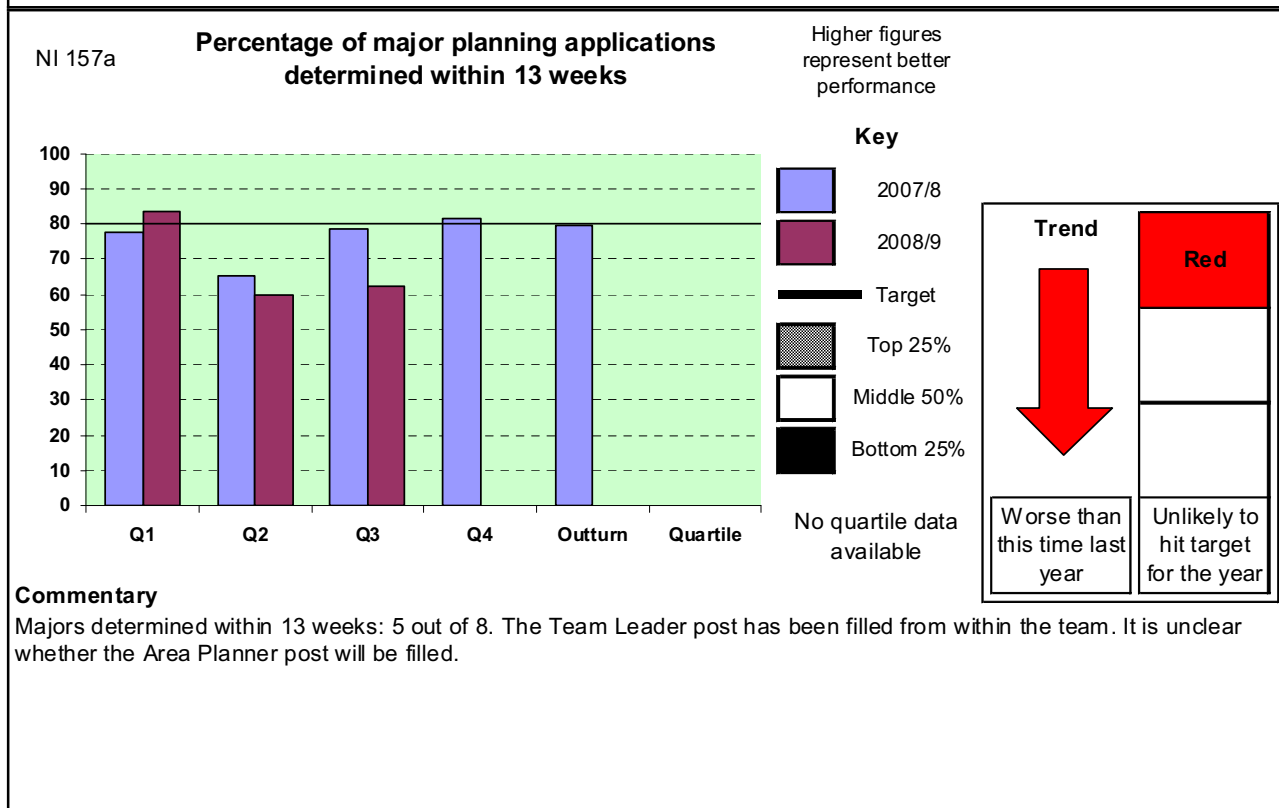
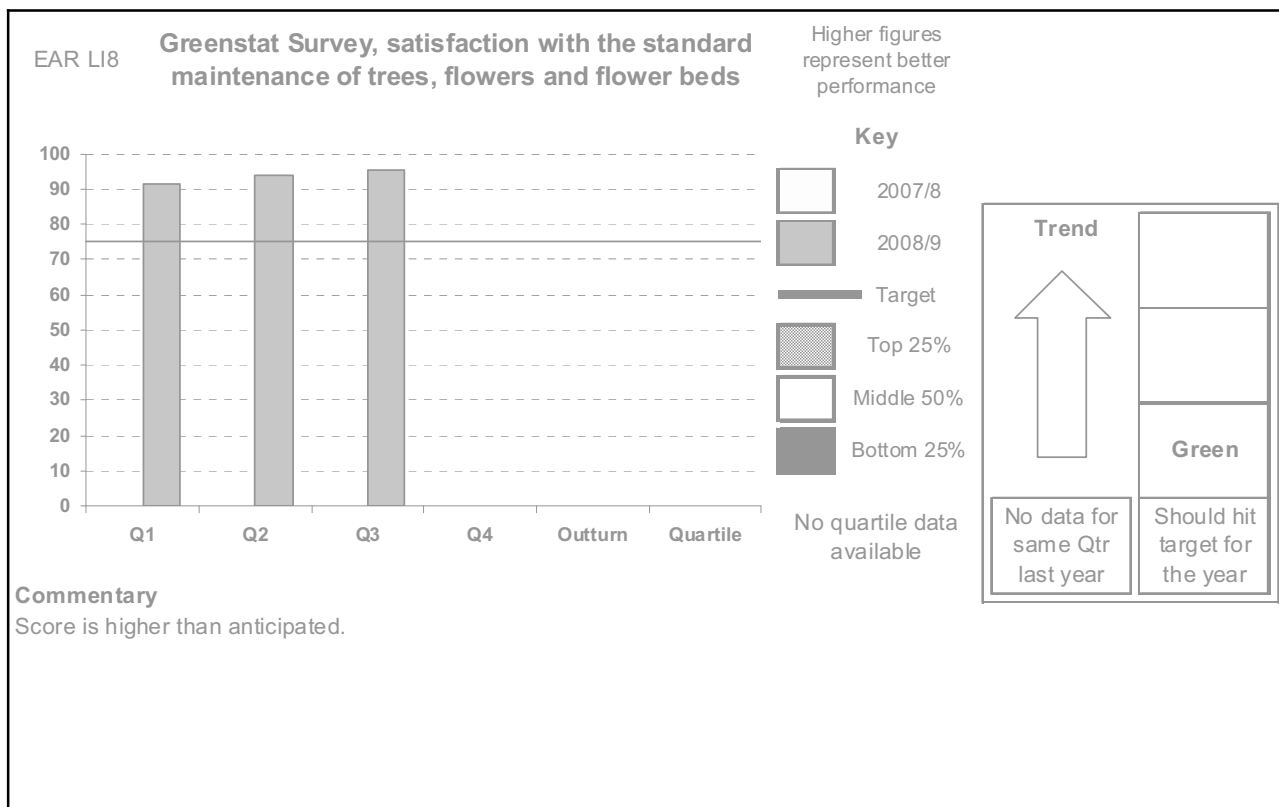
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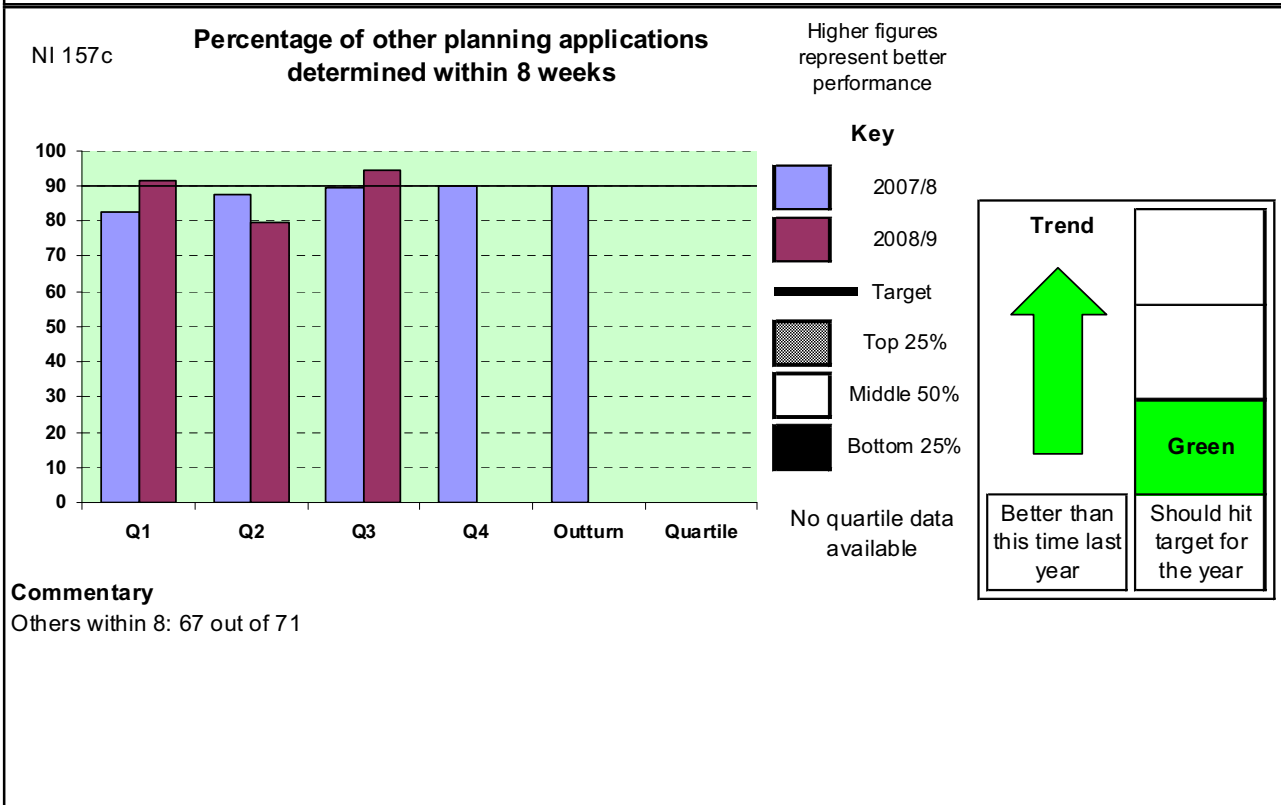
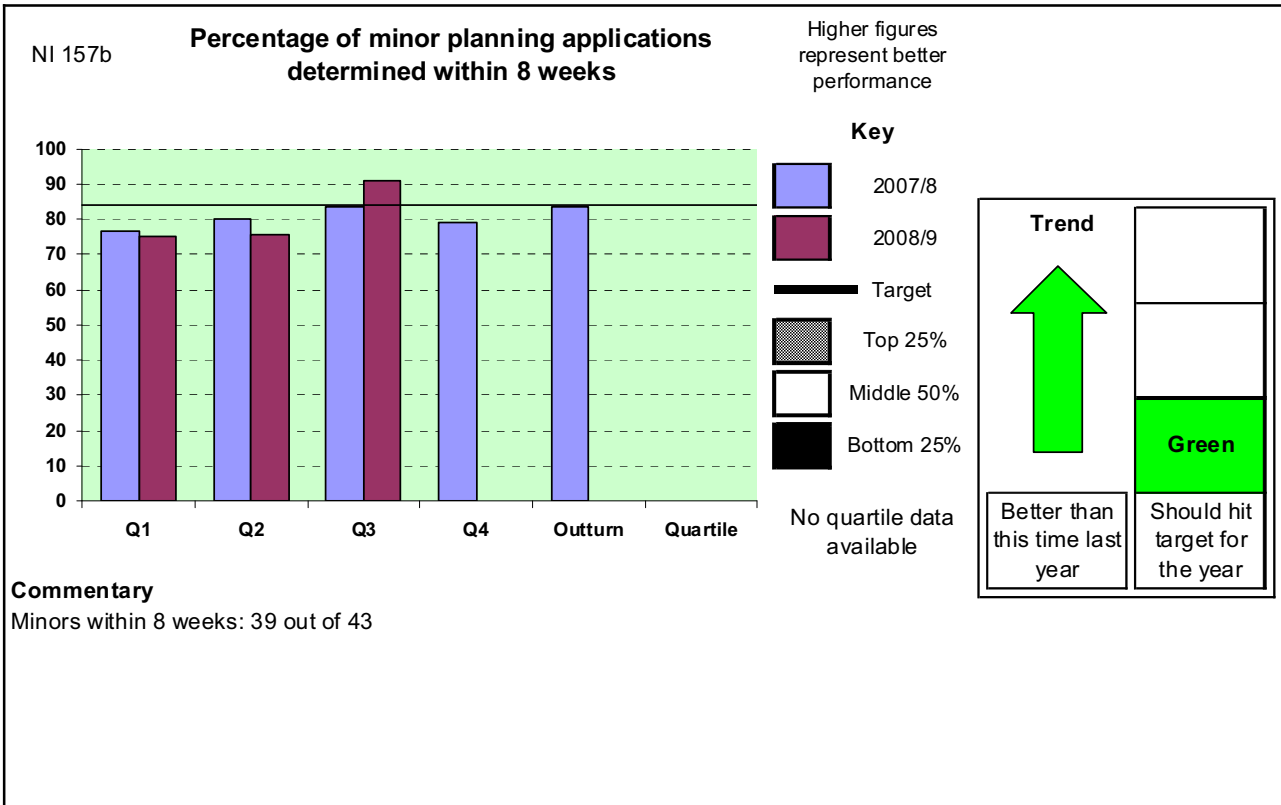
| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|---|---|---|---|
| | strategy will allow a co-ordinated response from the Service to reported nuisances and their remedy. A key aim is the attendance of one officer to deal with all nuisance issues on site). | 2009 | | |
| EAR 7 | Carry out local Streetscene environmental improvements. (Street Scene is part of the Council's Environment Directorate that incorporates a number of services that have an important impact on the "street" and public open spaces in terms of their appearance | Undertake 20 small scale environmental improvements. Will include items such as installation of new street furniture, repair of existing street furniture and improvements to soft landscape. Dec 2008. |  | Twenty small scale environmental improvements were delivered. |

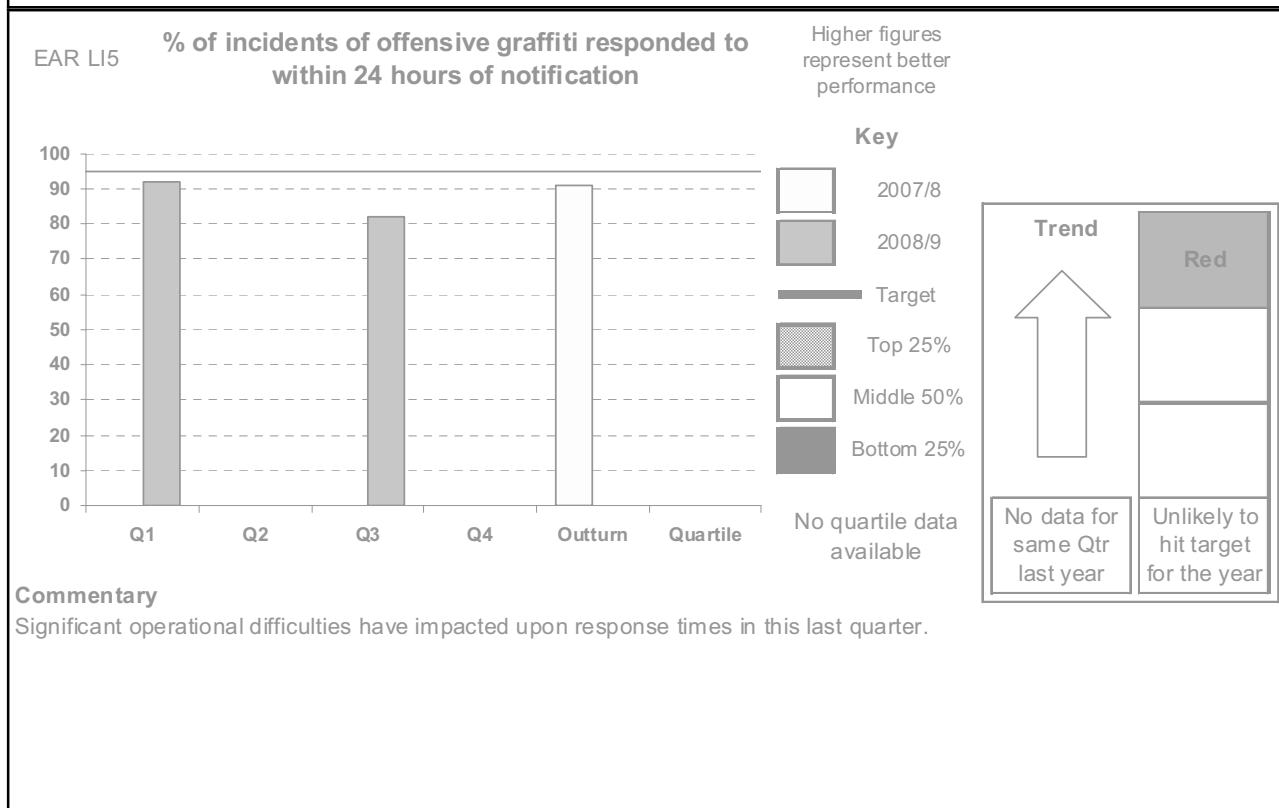
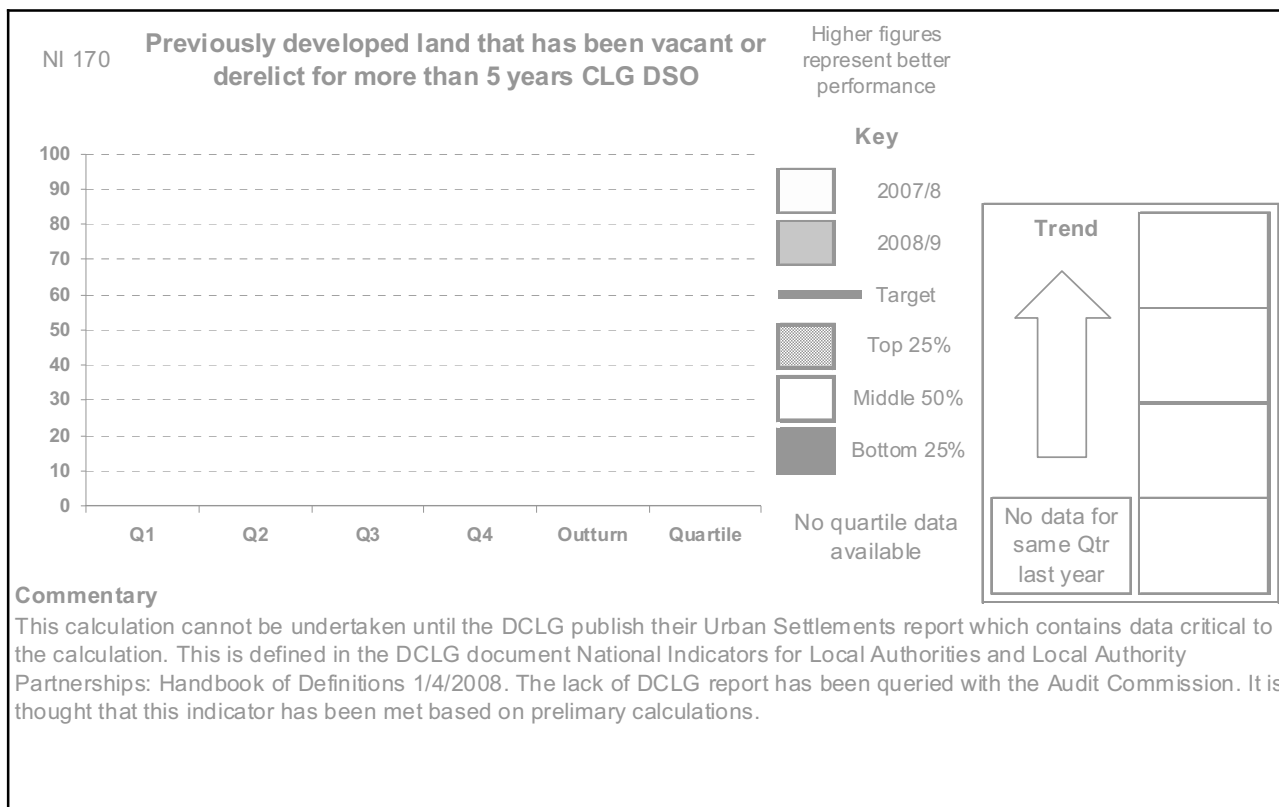












| LPSA Ref. | Indicator | Baseline | Target | Perform 07/08 | Perform. 08/09 Q3 | Traffic light | Commentary |
|-----------|---|-----------------|------------------|---------------|-------------------|---------------|--------------------------------|
| 7 | Improving health and well-being: The number of people reporting to the NHS stop smoking services who had set a quit date and who are still not smoking at the four weeks review (during the year 1 April to 31 March) | 850 (2005/6) | 2000 (2008/9) | 1119 | N/a | N/a | Data not yet available for Q3. |

ENVIRONMENTAL & REGULATORY SERVICES DEPARTMENT

PLANNING DIVISION

Revenue Budget as at 31st December 2008

| | Annual Revised Budget | Budget To Date | Actual To Date | Variance To Date (overspend) | Actual Including Committed Items |
|-----------------------------------|-----------------------|----------------|----------------|------------------------------|----------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| <i>Expenditure</i> | | | | | |
| Employees | 1,043 | 785 | 701 | 84 | 706 |
| Premises Support | 80 | 0 | 0 | 0 | 0 |
| Hired & Contracted Svcs | 72 | 58 | 36 | 22 | 39 |
| Unitary Development Plan | 13 | 9 | 1 | 8 | 1 |
| Supplies & Services | 106 | 79 | 79 | 0 | 118 |
| Transport | 17 | 13 | 7 | 6 | 7 |
| Central Support Services | 241 | 0 | 0 | 0 | 0 |
| Departmental Support Services | 237 | 0 | 0 | 0 | 0 |
| Total Expenditure | 1,809 | 944 | 824 | 120 | 871 |
| <i>Income</i> | | | | | |
| Planning Fees | -851 | -596 | -473 | (123) | -473 |
| Support Services | -470 | 0 | 0 | 0 | 0 |
| Housing & Planning Delivery Grant | -197 | -197 | -253 | 56 | -253 |
| Total Income | -1,518 | -793 | -726 | (67) | -726 |
| Net Expenditure | 291 | 151 | 98 | 53 | 145 |
| | | | | | |

Comments on the above figures:

In overall terms revenue spending at the end of quarter 3 is below budget profile.

With regards to expenditure, employees is below budget to date due to staff vacancies within the department.

In terms of income, an estimated budget of £197,000 has been identified against the Housing & Planning Delivery grant. However, the actual amount received is £252k. With regards to planning fees, income received to date is below budget to date. This is due to a slow down in the development industry. It is possible that the variance between budget to date and actual income received will be greater by the end of the financial year.

ENVIRONMENTAL HEALTH & BUILDING CONTROL DIVISION

Revenue Budget as at 31st December 2008

| | Annual Revised Budget | Budget To Date | Actual To Date | Variance To Date (overspend) | Actual Including Committed Items |
|-------------------------------|-----------------------|----------------|----------------|-------------------------------|----------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| Expenditure | | | | | |
| Employees | 1,651 | 1,242 | 1,201 | 41 | 1,201 |
| Premises Support | 116 | 0 | 0 | 0 | 0 |
| Other Premises | 8 | 8 | 1 | 7 | 1 |
| Supplies & Services | 230 | 171 | 148 | 23 | 171 |
| Transport | 68 | 58 | 51 | 7 | 51 |
| Central Support Services | 371 | 0 | 0 | 0 | 0 |
| Departmental Support Services | 269 | 0 | 0 | 0 | 0 |
| Agency Related | 15 | 15 | 18 | (3) | 18 |
| Asset Charges | 5 | 0 | 0 | 0 | 0 |
| Total Expenditure | 2,733 | 1,494 | 1,419 | 75 | 1,442 |
| Income | | | | | |
| Sales | -44 | -44 | -41 | (3) | -41 |
| Building Control Fees | -361 | -271 | -186 | (85) | -186 |
| Pest Control | -65 | -49 | -46 | (3) | -46 |
| Other Fees & Charges | -12 | -9 | -6 | (3) | -6 |
| Grant Funding | -43 | -36 | -36 | 0 | -36 |
| Reimbursements | -12 | -12 | -7 | (5) | -7 |
| Total Income | -537 | -421 | -322 | (99) | -322 |
| Net Expenditure | 2,196 | 1,073 | 1,097 | (24) | 1,120 |

Comments on the above figures:

In overall terms, revenue net expenditure at the end of quarter 3 is above budget profile.

With regards to expenditure, staffing is below budget to date due to a combination of vacancies and staff on maternity leave within the Environmental Health section.

Although supplies and services appears to be below budget to date this is not the case when the commitments are taken into account.

With regards to income, Building Control fees are less than budget to date as a result of increased competition from the private sector and the current economic climate.

This item underachieved income by £68k last financial year and is currently underachieving by £99k this financial year. It is anticipated that this will continue and hence will not meet its budget target at the end of the financial year. This budget will be monitored closely in the final quarter of the year.

At this stage it appears the only significant issue is the low Building Control income.

ENVIRONMENTAL HEALTH & BUILDING CONTROL DIVISION

Capital Projects as at 31st December 2008

| | 2008/09 Capital Allocation £'000 | Allocation To Date £'000 | Actual Spend To Date £'000 | Allocation Remaining £'000 |
|---|---|--------------------------------|-------------------------------------|----------------------------------|
| Flood Drainage Mitigation & Improvement | 50 | 17 | 17 | 33 |
| Contaminated Land Stenhills Quarry | 44 | 28 | 28 | 16 |
| Needham Close | 66 | 0 | 0 | 66 |
| Total Capital Expenditure | 160 | 45 | 45 | 115 |

Landscape Services Division
2008/2009.

Revenue Budget as at 31st December 2008.

| | Annual Revised Budget | Budget To Date | Actual Spend | Variance (overspend) | Actual Including Committed Items |
|--------------------------------------|-----------------------------|----------------------|-----------------|-------------------------|---|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| <u>Expenditure</u> | | | | | |
| Employees | 3,295 | 2,480 | 2,383 | 97 | 2,383 |
| Landscape Maintenance | 271 | 206 | 134 | 72 | 147 |
| Office Accommodation | 112 | 0 | 0 | 0 | 0 |
| Other Premises Costs | 32 | 24 | 21 | 3 | 21 |
| Supplies and Services | 187 | 140 | 118 | 22 | 129 |
| Hired & Contracted Services | 177 | 136 | 135 | 1 | 137 |
| Tipping | 74 | 56 | 54 | 2 | 54 |
| Grants To Voluntary Organisations | 18 | 14 | 14 | 0 | 14 |
| Transport | 730 | 544 | 598 | (54) | 598 |
| Internal Support Costs | 534 | 0 | 0 | 0 | 0 |
| Central Support Costs | 126 | 0 | 0 | 0 | 0 |
| Asset Charges | 101 | 0 | 0 | 0 | 0 |
| Total Expenditure | 5,657 | 3,600 | 3,457 | 143 | 3,483 |
| <u>Income</u> | | | | | |
| Sales | -33 | -12 | -5 | (7) | -5 |
| Miscellaneous Fees & Charges | -171 | -129 | -207 | 78 | -207 |
| Rents | -15 | -11 | -9 | (2) | -9 |
| Grounds Maintenance Recharge | -3,083 | 0 | 0 | 0 | 0 |
| Support Service Income | -239 | 0 | 0 | 0 | 0 |
| Reimbursement & Other Grants | -462 | -347 | -346 | (1) | -346 |
| School's SLA | -156 | -117 | -155 | 38 | -155 |
| Non Revenue | -100 | -75 | -81 | 6 | -81 |
| Total Income | -4,259 | -691 | -803 | 112 | -803 |
| Net Expenditure | 1,398 | 2,909 | 2,654 | 255 | 2,680 |

Comments

Overall the service is operating better than anticipated. The under-spend on employees is a result in delays in filling vacant posts. The under-spend on landscape maintenance is a result of delays in implementing projects.

Waste Management Services Division 2008/2009.**Revenue Budget as at 31st December 2008.**

| | Annual Revised Budget | Budget To Date | Actual Spend | Variance (overspend) | Actual Including Committed Items |
|--------------------------------------|-----------------------|----------------|---------------|----------------------|----------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| Expenditure | | | | | |
| Employees | 3,736 | 2,808 | 2,608 | 200 | 2,608 |
| Building Maintenance | 28 | 0 | 0 | 0 | 0 |
| Operational Building | 110 | 0 | 0 | 0 | 0 |
| Other Premises Costs | 74 | 58 | 49 | 9 | 51 |
| Supplies & Services | 305 | 228 | 139 | 89 | 159 |
| Recycling Plan/Strategy | 133 | 0 | 0 | 0 | 0 |
| Hired & Contracted Services | 121 | 92 | 135 | (43) | 137 |
| Trade Waste Tipping | 140 | 105 | 85 | 20 | 85 |
| Agency Services | 131 | 98 | 76 | 22 | 76 |
| Waste Disposal - Fridges | 21 | 16 | 7 | 9 | 7 |
| Waste Disposal - Green Waste | 134 | 117 | 141 | (24) | 141 |
| Waste Disposal - Other | 230 | 152 | 93 | 59 | 93 |
| Waste Disposal - HWC's | 1,394 | 1,046 | 966 | 80 | 966 |
| Waste Disposal - Domestic Refuse | 571 | 428 | 506 | (78) | 506 |
| Waste Disposal - Landfill Tax | 1,515 | 1,136 | 1,035 | 101 | 1,035 |
| Transport | 1,389 | 1,043 | 996 | 47 | 996 |
| Internal Support Costs | 211 | 0 | 0 | 0 | 0 |
| Capital Financing | 80 | 68 | 66 | 2 | 66 |
| Asset Charges | 13 | 0 | 0 | 0 | 0 |
| Central Support Costs | 758 | 0 | 0 | 0 | 0 |
| Total Expenditure | 11,094 | 7,395 | 6,902 | 493 | 6,926 |
| Income | | | | | |
| Sales | -108 | -81 | -30 | (51) | -30 |
| Fees & Charges - Trade Waste | -668 | -501 | -353 | (148) | -353 |
| Fees & Charges - Bulky Waste | -163 | -122 | -22 | (100) | -22 |
| Fees & Charges - Other | -52 | -39 | -18 | (21) | -18 |
| Building Cleaning Recharges | -751 | -564 | -584 | 20 | -584 |
| School Cleaning Recharges | -663 | -498 | -488 | (10) | -488 |
| Miscellaneous St Cleansing Recharges | -159 | -119 | -72 | (47) | -72 |
| Total Income | -2,564 | -1,924 | -1,567 | (357) | -1,567 |
| Net Expenditure | 8,530 | 5,471 | 5,335 | 136 | 5,359 |

Comments

The under-spend on labour is a result of delays in filling vacant posts.

The under-spend on supplies & services is a result of a delay in commissioning a project.

The overspend on hired services is a result of 2007/08 invoice paid in the current year.

Contract price discrepancies have resulted in a prudent approach to waste disposal expenditure.

Income from Trade Waste & Bulky Waste continues to be a problem. It is unlikely that we will achieve the annual target.




Capital Expenditure - 2008/2009**Expenditure as at 31st December 2008.**

| Code | Scheme | 2008/2009 Capital Allocation £'000 | Allocation To Date £'000 | Actual Spend To Date £'000 | 2008/2009 Allocation Remaining £'000 |
|---------------|---|---|---|---|---|
| H300 | Litter Bin Replacement | 37 | 20 | 0 | 37 |
| H302 | Victoria Park HLF | 60 | 60 | 80 | (20) |
| N004 | Children's Playground Equipment | 103 | 10 | -19 | 122 |
| N009 | Sports Pitch Improvement | 130 | 10 | 23 | 107 |
| N013 - 019 | Landfill Tax Credit | 340 | 200 | 10 | 330 |
| N012 | Recycling Bins | 100 | 100 | 186 | (86) |
| N002 | Flood Drainage Mitigation & Improvement | 50 | 0 | 0 | 50 |
| N529 | Contaminated Land Stenhills Quarry | 35 | 0 | 28 | 7 |
| | | 855 | 400 | 308 | 547 |

Local Strategic Partnership 2008/2009.Expenditure as at 31st December 2008.

| Code | Scheme | Annual Budget | Budget To Date | Actual To Date | Variance To Date (overspend) |
|------|--------------------------------|---------------|----------------|----------------|------------------------------|
| | | £'000 | £'000 | £'000 | £'000 |
| 7301 | Area Forum 1 | 108 | 81 | 39 | 42 |
| 7302 | Area Forum 2 | 88 | 66 | 27 | 39 |
| 7303 | Area Forum 3 | 85 | 64 | 36 | 28 |
| 7304 | Area Forum 4 | 128 | 96 | 46 | 50 |
| 7305 | Area Forum 5 | 113 | 85 | 46 | 39 |
| 7306 | Area Forum 6 | 60 | 45 | 28 | 17 |
| 7307 | Area Forum 7 | 19 | 14 | 15 | (1) |
| 7372 | Pride Of Place Action Team | 33 | 25 | 24 | 1 |
| 7373 | Multi Skilled Maintenance Team | 16 | 12 | 12 | 0 |
| 7375 | Neighbourhood Pride | 30 | 23 | 16 | 7 |
| 7377 | Area Forum Co-ordinator | 30 | 23 | 26 | (3) |
| 7382 | Anti-Social Behaviour | 80 | 60 | 46 | 14 |
| 7390 | Graffiti Team | 72 | 54 | 50 | 4 |
| | | 862 | 648 | 411 | 237 |

The traffic light symbols are used in the following manner:

| | <u>Objective</u> | <u>Performance Indicator</u> |
|---------------------|--|---|
| <u>Green</u> |  <p>Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that the <u>target is on course to be achieved</u>.</p> |
| <u>Amber</u> |  <p>Indicates that it is <u>unclear</u> at this stage, due to a lack of information or a key milestone date being missed, <u>whether the objective will be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that it is either <u>unclear</u> at this stage or too early to state whether the target is on course to be achieved.</p> |
| <u>Red</u> |  <p>Indicates that it is <u>highly likely or certain that the objective will not be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that the <u>target will not be achieved</u> unless there is an intervention or remedial action taken.</p> |

QUARTERLY MONITORING REPORT

DIRECTORATE: Health & Community
SERVICE: Health & Partnerships
PERIOD: Quarter 3 to period end 31st December 2008

1.0 INTRODUCTION

This quarterly monitoring report covers the Health & Partnerships Department third quarter period up to 31 December 2008. It describes key developments and progress against key objectives and performance indicators for the service.

The way in which traffic light symbols have been used to reflect progress to date is explained in Appendix 5

It should be noted that this report is presented to a number of Policy and Performance Boards. Those objectives and indicators that are not directly relevant to this Board have been shaded grey.

2.0 KEY DEVELOPMENTS

Consumer Protection

The contract with Warrington Borough Council, for the provision of a comprehensive Trading Standards Service for Halton, commenced on 1 December 2008.

The Registration Service has been approved by the Office of the Immigration Services Commissioner to provide initial immigration advice to those accessing the Nationality Checking Service in order to ascertain that their application for citizenship was properly completed.

Work is ongoing on the provision of civil funeral ceremonies by Bereavement and Registration Officers.

Following work with the Federation of Burial and Cremation Authorities more comprehensive cremation documents have been distributed to all local funeral directors, GP surgeries and hospitals.

Business Support

Work with Corporate ICT on the scoping of projects on electronic care monitoring, use of digital pens, mobile working, single assessment process and electronic document storage is continuing. We are awaiting the delivery of the 3 and 5 year ICT Strategy from Corporate ICT.

The new hardware contract that Corporate ICT have negotiated in conjunction with the implementation of Carefirst 6 may offer the Directorate real opportunities to increase mobile working solutions and avoid data duplication.

Commissioning

HBC & HStHPCT are in the process of securing eternal support to develop a framework to take forward the delivery of the Section 75 Partnership agreement for the commissioning of health and social care services.

Quality Assurance and Supporting People

Following the successful completion of a tender process new contracts have been awarded for the provision of Domiciliary Care across Halton. The new contracts are due to commence in April 2009.

Service Planning & Training

Following ratification by Executive Board in February 2008, the Carers Centre based at 62 Church Street Runcorn transferred to the charitable trust, Halton Carers Centre and the Centre run from the Age Concern offices in Widnes closed.

The Joint Strategic Needs Assessment (Health & Wellbeing) was completed and the consultation process with members and officers began

The management of the Joint Training Partnership (Learning Disabilities) transferred from Halton & St Helens PCT to Health & Community's Training Section.

Housing Strategy and Homelessness

The Housing strategy 2008-2001 was endorsed at Executive Board on 18th December 2008. Performance against delivery of the action plan will be reported to the Housing partnership Board and Urban Renewal PPB.

3.0 EMERGING ISSUES

Consumer Protection

The re-introduction of the web-based system for birth and death registration is scheduled to be taken forward at the end of March 2009

Business Support

Health & Partnerships are working with operational teams, Corporate ICT and the Contact Centre to scope the introduction of a single point of access enablement service that is able to meet short term needs quickly to aid reablement and reduce longer term needs and associated costs. It is anticipated that this will develop into a multi agency service that meets needs holistically. A report will be submitted to the Directorate's Senior Management Team in due course.

Quality Assurance and Supporting People

Work is due to commence on a feasibility study for the development of a single point of access or 'Gateway' service for supported housing. 'Gateway' services provide a single access point for vulnerable people in need of housing and housing related support. The service will assess and prioritise clients in relation to level of need and vulnerability and will work with providers to develop pathways into housing related support services and to develop a 'move on' pathway into general needs housing.

Service Planning & Training

Valuing People Now, which sets out the Governments strategy for people with learning disabilities for the next 3 years, is due for publication in January 2009 and will have a significant impact on the way services are delivered.

Cutting the cake Fairly: CSCI review of eligibility criteria for social care was published in October 2008 and work has already begun on assessing the implications, particularly focusing on the implications on the delivery of preventative and personalised services.




Housing Strategy and Homelessness

As part of the Regional spatial strategy partial review 4NW embarked on consultation relating to traveller pitch allocating for the region.

A new regional housing strategy has been produced which will guide investment decisions for the region.

NW Development agency and 4nw have launched a principles and issues paper for the forth-coming single regional strategy. The consultation period ends 30th April 2009.

4.0 PROGRESS AGAINST MILESTONES/OBJECTIVES

| | | | | | | | |
|--------------|-----------|---|-----------|---|----------|---|----------|
| Total | 19 |  | 12 |  | 7 |  | 0 |
|--------------|-----------|---|-----------|---|----------|---|----------|

Key service plan milestones are being reported this quarter, of which there are 8. Non-key milestones are routinely reported in quarters 2 and 4, however 3 non-key milestones are being reported this quarter as they have been assigned amber ratings. These are designated by the use of *italic* text in the description. In summary, of the 19 milestones for the service, 12 are on track and seven have been assigned amber lights. For further details, please refer to Appendix 1.

5.0 SERVICE REVIEW

Consumer Protection




The Registration Service is currently surveying all customers who have applied for certificates by post to obtain feedback on the provision of this service.

6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS

| | | | | | | | |
|--------------|----------|---|----------|---|----------|---|----------|
| Total | 7 |  | 2 |  | 0 |  | 1 |
|--------------|----------|---|----------|---|----------|---|----------|

Of the 7 key indicators for the service, three have a report of progress against target. A further three indicators cannot currently be reported as data is not available (NI 127, 182, 183). These are new National Indicators for which data protocols are not yet established. One indicator, NI 130, is being reported, however a traffic light is not assigned as a baseline is being calculated this year. For further information and commentary, please refer to Appendix 2.

6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS

| | | | | | | | |
|--------------|-----------|---|-----------|---|----------|---|----------|
| Total | 23 |  | 12 |  | 0 |  | 0 |
|--------------|-----------|---|-----------|---|----------|---|----------|

‘Other’ indicators are routinely reported at quarter 2 and 4, however 3 indicators are being reported by exception this quarter. These are indicators that were deferred from quarter 2 because the data was not available then. One of these is a place survey indicator, for which a traffic light has not been assigned.

In summary, of the 23 other indicators for the service, twelve are on track. A further ten indicators, which are new National Indicators, cannot currently be reported as data is not yet available. For further information and commentary, please refer to Appendix 3.

7.0 PROGRESS AGAINST LPSA TARGETS

There are no LPSA targets for this service

8.0 RISK CONTROL MEASURES

During the production of the 2008-09 Service Plan, the service was required to undertake a risk assessment of all Key Service Objectives.

Where a Key Service Objective has been assessed and found to have associated 'High' risk, progress against the application of risk treatment measures is to be monitored, and reported in the quarterly monitoring report in quarters 2 and 4.

9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS




During 2007/08 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are to be reported in the quarterly monitoring report in quarters 2 and 4.




10.0 DATA QUALITY





The author provides assurance that the information contained within this report is accurate and valid and that every effort has been made to avoid the omission of data. Where data has been estimated, has been sourced directly from partner or other agencies, or where there are any concerns regarding the limitations of its use this has been clearly annotated.


11.0 APPENDICES

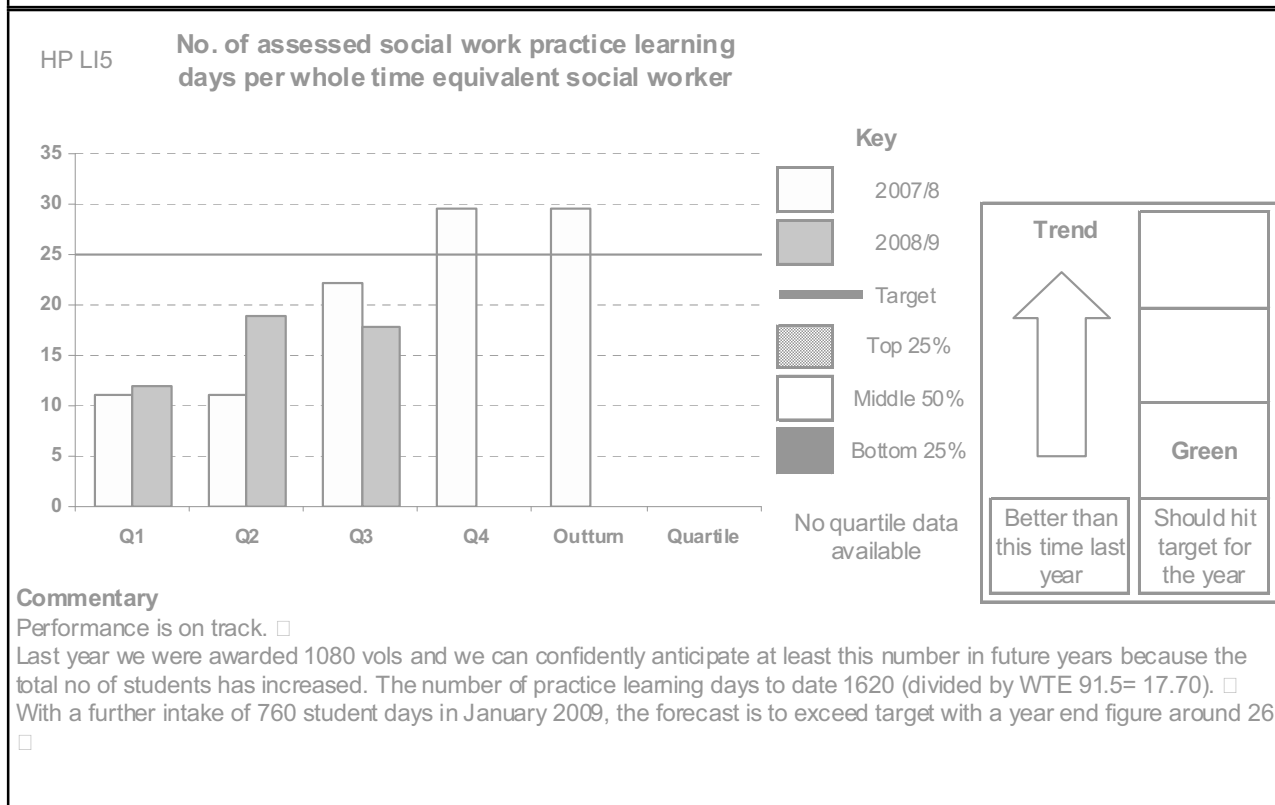
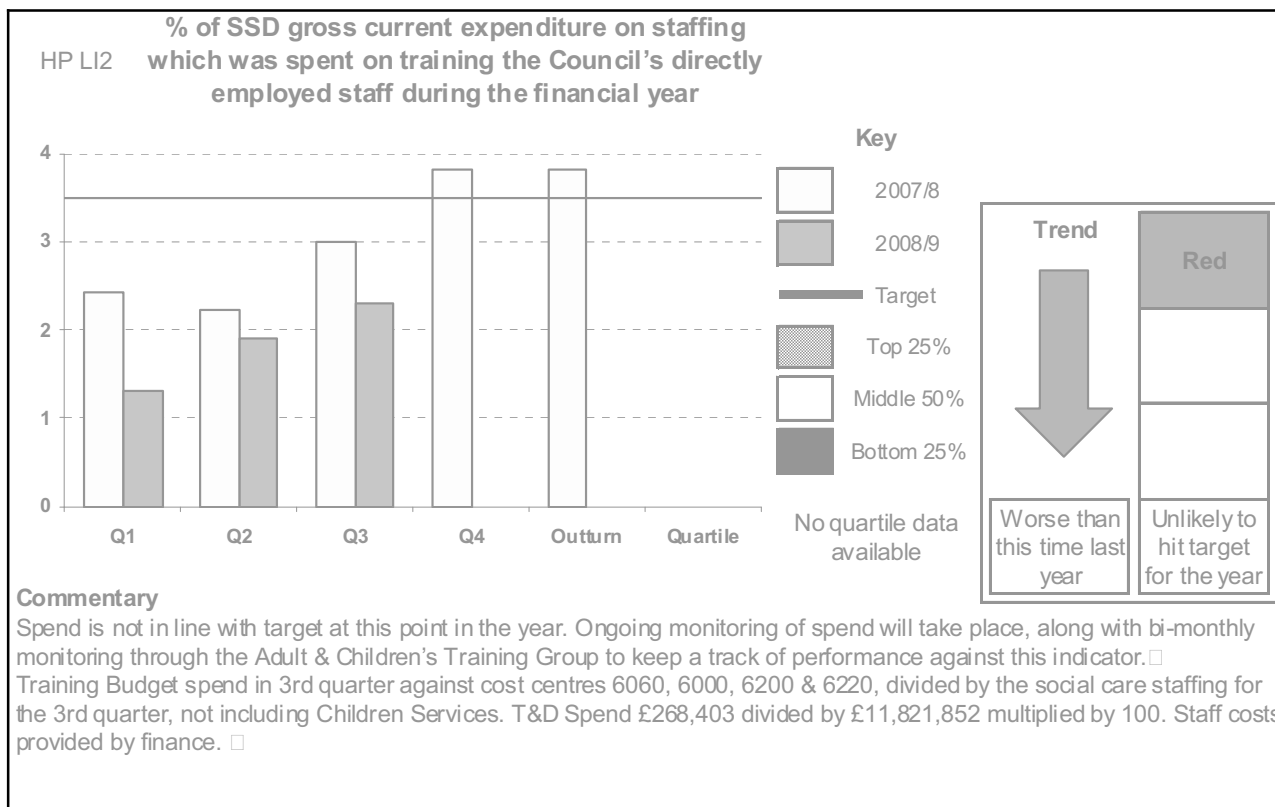
Appendix 1- Progress against Key Objectives/ Milestones
Appendix 2- Progress against Key Performance Indicators
Appendix 3- Progress against Other Performance Indicators
Appendix 4- Financial Statement
Appendix 5- Explanation of traffic light symbols

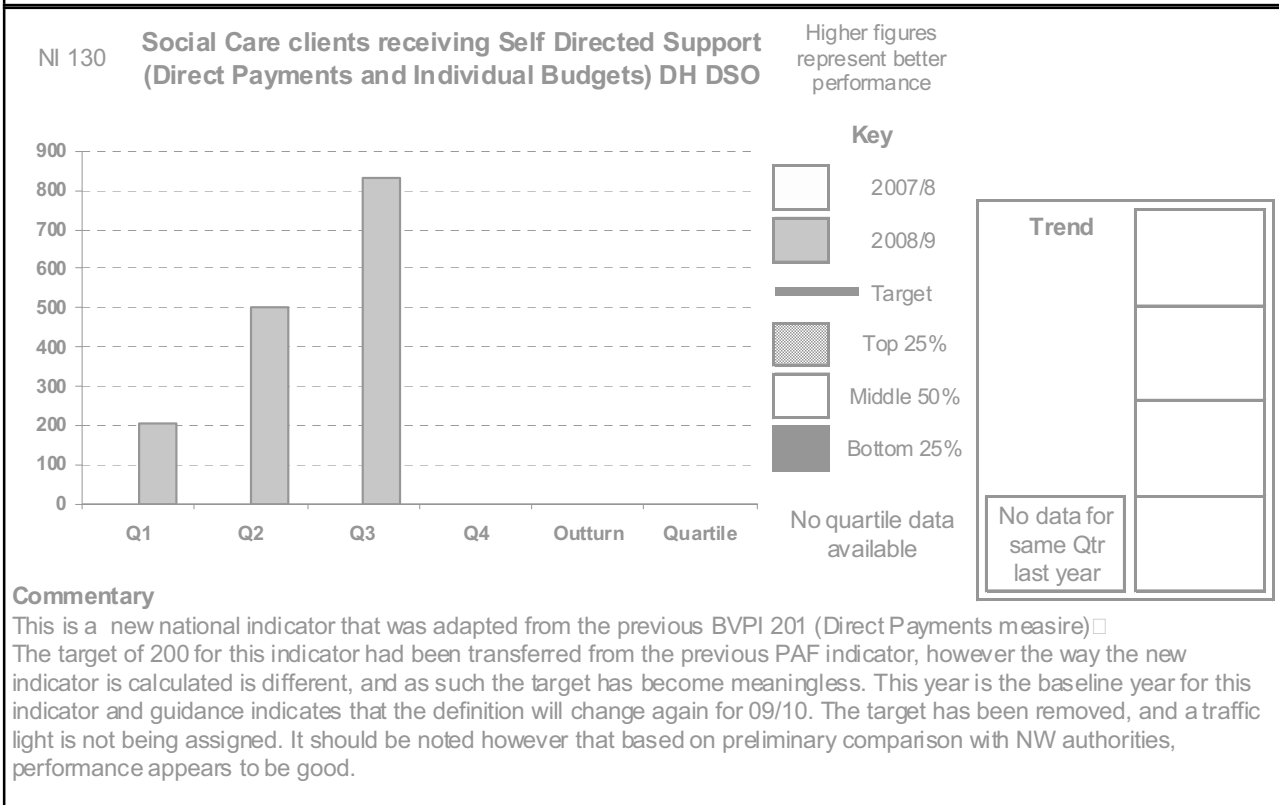
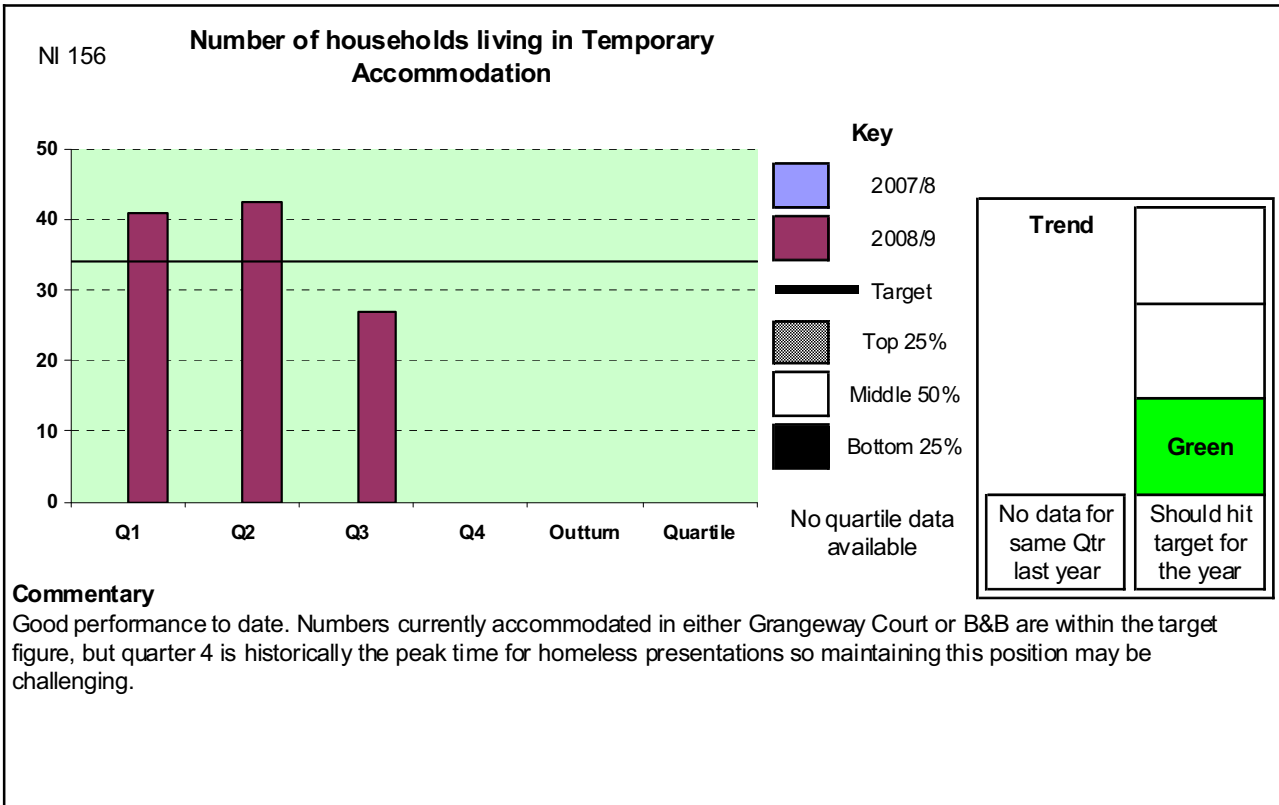
| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|---|--|---|--|
| HP 1 | Ensure that high level strategies are in place, and working to deliver service improvements, and support frontline services to deliver improved outcomes to the residents of Halton | Review and update the Joint Strategic Needs Assessment (JSNA) to ensure that the outcomes, with identified priorities are incorporated into the LAA May 2008 |  | Draft JSNA complete. Presented for comment at SMT and circulated internally for consultation, presented to all HBC Policy and performance Boards in January. Period of public consultation to commence in Feb 09. |
| HP 2 | Work with operational managers to make best use of the workforce and IT resources, to improve service delivery and assist services to continuously improve within a robust performance management framework | <i>Review the Directorate IT strategy and business processes in conjunction with Corporate IT to ensure that systems available are accessible and deliver a quick and responsive service to those that need them Jun 2008.</i> |  | The Business process reviews of operational teams are ongoing and are being delivered by Corporate ICT. |
| | | <i>Develop and implement an electronic solution to the Single Assessment Process (SAP) to ensure that data currently written in assessments can be effectively loaded into Carefirst, Health and other agency services information systems Jun 2008.</i> |  | <p>The Directorate intends to purchase a copyright license from Sheffield University so that it can implement an electronic version of Easy Care SAP using Careassess forms overlaying Carefirst 6.</p> <p>Health partners have been invited to discuss how they will utilise this system with us.</p> <p>Electronic SAP cannot be delivered until Carefirst 6 is operational.</p> |

| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|---|---|--|---|
| | | <i>Review complaints procedures in light of national guidance to ensure a more consistent and holistic approach, leading to lessons learned being shared will colleagues across the sector Nov 2008.</i> |  | The new national complaints guidance has yet to be published and therefore we are not planning to amend our policy or procedure yet |
| HP 3 | To deliver high quality Bereavement, Consumer and Registration Services, that are fit-for-purpose and meet the needs, dignity and safety requirements of the Halton community | Develop a project plan to deliver longer-term cemetery provision, based on member decision, and commence delivery in accordance with project plan timeframes, to ensure the continued availability of new grave space to meet the needs of the Community in 2015 and beyond Jun 2008. |  | Whilst the June milestone has not been met, a cost benefit analysis of the various options has been completed. Members are scheduled to consider the various options resulting in decisions being made and the development of the project plan prior to financial year-end. |
| | | Produce an initial Consumer Protection Strategic Assessment, in line with the National Intelligence Model, to support intelligence-led Trading Standards service delivery during 2009/10 Dec2008 |  | Completed. This assessment will now inform the service delivery of the new Warrington and Halton Trading Standards service during 2009 / 2010. |

| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|---|--|---|--|
| | | Benchmark performance against national standards with relevant benchmarking group to inform improvement plan aimed at supporting continual service improvement Sep 2008. |  | The Service has benchmarked its performance against the national standards in the GRO/LACORS Good Practice Guide with other "new governance" services. It is hoped that a North West benchmarking exercise can be completed in quarter 4 |
| HP 4 | Ensure that effective financial strategies and services are in place to enable the Directorate to procure and deliver high quality value for money services that meet people's needs. | Commence procurement for new residential care contracts, to enhance service delivery and cost effectiveness, with a view to new contracts being in place April 2008. |  | Negotiations are due to start from in February 2009 with the Residential Care Providers. The draft Residential Care Strategy is on target to be completed by April 09 however there are delays in the Financial Modelling of this project. |
| | | Commence procurement for new domiciliary care contracts, to enhance service delivery and cost effectiveness, with a view to new contracts being in place April 2008. |  | The Domiciliary Care contracts are on target to commence in April 09. The tender process has been completed and all the Providers have been informed. Progress is reported on an ongoing basis to service users, operational teams and stakeholders. |
| | | <i>Project team to be established to ensure implementation of the recommendations of the commissioning framework Mar 2009.</i> |  | PID agreed with Health to deliver the section 75 agreement. PCT in process of appointing consultants to lead project. |

| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|-----------|---|---|---|
| | | Review the usage of Direct Payments against performance target strategy to ensure that targets on uptake are being met March 2009 |  | Usage of Direct Payments has been reviewed and slippage has been identified against the 08/09 target. Need to align Direct Payments to Individualised Budgets and the Personalisation agenda. |





Key Performance Indicators not being reported this quarter;

NI 127, Self reported experience of Social Care Users


This indicator cannot be reported on in quarter 1 as it is based on a survey which does not take place until Quarter 4.


NI 182, Satisfaction of Businesses with Local Authority Regulation Services

This is a new indicator that forms part of the new National Indicator data set and systems are not currently in place to calculate the out-turn percentage. However, the indicator is based on survey data and in Quarter 1, 40% of Consumer Protection respondees gave the highest rating whilst 60 % gave the second highest rating in answer to the two relevant questions. The single, year-end return will also include the performance of the Environmental Health and Licensing functions of the Council.

NI 183, Impact of LA Regulatory Services on the Fair Trading Environment

This is a new indicator that forms part of the new National Indicator data set. It is a year-end return based on four factors, two of which are to be provided to local authorities by central government at year-end. Hence it is not possible to provide quarterly performance information.

| Ref. | Description | Actual 2007/08 | Target 2008/09 | Quarter 3 | Progress | Commentary |
|------------------------------|---|-------------------|-------------------|--------------|---|---|
| Cost & Efficiency | | | | | | |
| HP LI1 | % of SSD directly employed posts vacant on 30 September | - | 9 | 8.23 |  | <p>A report was not available on this indicator in Q2.</p> <p>Number of vacant posts = 51, number of staff posts = 620 taken from SSDS001</p> <p>The above % figure relates to vacancies as at 30th September 2008 within Adult Services, Health & Partnership (excluding housing strategy and consumer protection and Culture & leisure) and Older People's Services.</p> |
| Service Delivery | | | | | | |
| NI 119 | Self-reported measure of people's overall health and wellbeing DH DSO | - | - | 73.7 | Refer to comment | <p>This is a new Place Survey indicator, for which data has just been released.</p> <p>Given the nature of this indicator, no target was set and until comparative data becomes available, it is difficult to place this performance figure in context.</p> <p>A further report will be made when the performance can be placed in context.</p> |

| Ref. | Description | Actual 2007/08 | Target 2008/09 | Quarter 3 | Progress | Commentary |
|---------|---|----------------|----------------|-----------|---|--|
| HP LI13 | % of SSD directly employed staff that left during the year. | 7.69 | 8 | 5 |  | <p>A report was not available on this indicator in Q2.</p> <p>Commentary:- actual leavers = 31, number of staff posts = 620 taken from SSDS001</p> <p>Figures from Trent on actual leavers for Health & Community from April – December 2008 exclude Culture & Leisure, Housing Strategy and Consumer Protection.</p> <p>SSDS001 figure is number of posts, excluding the service areas above.</p> |

HEALTH & COMMUNITY - HEALTH AND PARTNERSHIP

Revenue Budget as at 31st December 2008

| | Annual Revised Budget | Budget To Date | Actual To Date | Variance To Date (overspend) | Actual Including Committed Items |
|---|-----------------------|----------------|----------------|------------------------------|----------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| Expenditure | | | | | |
| Employees | 3,752 | 2,602 | 2,575 | 27 | 2,668 |
| Premises Support | 244 | 0 | 0 | 0 | 0 |
| Other Premises | 46 | 22 | 23 | (1) | 26 |
| Supplies & Services | 653 | 342 | 386 | (44) | 416 |
| Training | 147 | 12 | 24 | (12) | 31 |
| Transport | 15 | 12 | 15 | (3) | 15 |
| Departmental Support Services | 169 | 0 | 0 | 0 | 0 |
| Central Support Services | 630 | 0 | 0 | 0 | 0 |
| Agency Related | 248 | 151 | 168 | (17) | 195 |
| Supporting People Payments to Providers | 7,603 | 4,391 | 4,388 | 3 | 4,388 |
| Asset Charges | 1,203 | 0 | 0 | 0 | 0 |
| Total Expenditure | 14,710 | 7,532 | 7,579 | (47) | 7,739 |
| Income | | | | | |
| Sales | -13 | -10 | -10 | 0 | -10 |
| Receivership | -32 | -24 | -51 | 27 | -51 |
| Rents | -65 | -63 | -152 | 89 | -152 |
| Supporting People Main Grant | -7,799 | -5,847 | -5,836 | (11) | -5,836 |
| Disabled Facilities Grant | -40 | -40 | -56 | 16 | -56 |
| Departmental Support Services | -3,730 | 0 | 0 | 0 | 0 |
| Other Grants | -614 | -513 | -512 | (1) | -512 |
| Re-imbursments | -160 | -160 | -163 | 3 | -163 |
| Other Income | -84 | -58 | -58 | 0 | -58 |
| Total Income | -12537 | -6,715 | -6,838 | 123 | -6,838 |
| Net Expenditure | 2,173 | 817 | 741 | 76 | 901 |

Comments on the above figures:

In overall terms the revenue spending at the end of Quarter 3 is £76k below budget profile, due in the main to expenditure on staff costs to date being less than expected and the overachievement of income being considerably more than anticipated at budget setting time.

Employee costs are lower than expected at the end of Quarter 3 due to a several vacancies within the department, however these posts have now been appointed to and this underspend is expected to reduce during the remaining 3 months of this financial year.

Receivership income continues to overachieve against budget profile as anticipated in Quarter 2. This is as a result of service users changing from appointee to receivership status in line with the Mental Health Act. The additional income will be used to fund a post in order to meet current demand and facilitate the transfer of appointee service users from HSHN to the Appointee & Receivership section.

Rents received to date, also continue to overachieve against budget and will continue to do so for the remainder of this financial year.

Other income includes £58k received from the PCT to be spent on training for Council, PCT and external provider staff, all members of the Joint Training Partnership which HBC now manages.

Health & Partnerships**Capital Projects as at 31st December 2008**

| | 2008/9 Capital Allocation £'000 | Allocation To Date £'000 | Actual Spend To Date £'000 | Allocation Remaining £'000 |
|--------------------------------------|--|--------------------------------|-------------------------------------|----------------------------------|
| <u>Private Sector Housing</u> | | | | |
| Housing Grants/Loans | 284 | 213 | 205 | 79 |
| Disabled Facilities Grants | 1,122 | 800 | 344 | 778 |
| Travellers' Transit Site | 668 | 501 | 584 | 84 |
| Home Link | 10 | 7 | 0 | 10 |
| Energy Promotion | 100 | 70 | 33 | 67 |
| Riverview | 55 | 41 | 38 | 17 |
| Adaptations Initiative | 92 | 60 | 18 | 74 |
| Total Expenditure | 2,331 | 1,692 | 1,222 | 1,109 |

HEALTH & COMMUNITY – LOCAL STRATEGIC PARTNERSHIP BUDGET

Budget as at 31st December 2008

| | Annual Budget | Budget To Date | Actual To Date | Variance To Date (Overspend) | Actual Including Committed Items |
|--|---------------|----------------|----------------|------------------------------|----------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| Priority 1 Healthy Halton | | | | | |
| Diet & Exercise Programme | 22 | 16 | 0 | 16 | 0 |
| Vulnerable Adults Task Force | 200 | 150 | 156 | (6) | 156 |
| Vol. Sector Counselling Proj. | 40 | 30 | 16 | 14 | 16 |
| Info. Outreach Services | 34 | 26 | 17 | 9 | 17 |
| Reach for the Stars | 35 | 26 | 0 | 26 | 0 |
| Health & Comm Care & Vol Sector Carers' Forum | 40 | 30 | 23 | 7 | 23 |
| Healthy Living Programme | 20 | 15 | 0 | 15 | 0 |
| Advocacy | 44 | 33 | 49 | (16) | 49 |
| Capacity Building | 25 | 19 | 0 | 19 | 0 |
| Dignity | 25 | 19 | 0 | 19 | 0 |
| Falls Monitor | 27 | 20 | 0 | 20 | 0 |
| Mens Health Exp | 60 | 45 | 0 | 45 | 0 |
| Mens Health over 75 | 40 | 30 | 0 | 30 | 0 |
| Malnutrition | 20 | 15 | 0 | 15 | 0 |
| Relationship Centre | 20 | 15 | 0 | 15 | 0 |
| Priority 2 Urban Renewal | | | | | |
| Landlord Accreditation Programme | 30 | 22 | 29 | (7) | 29 |
| Priority 4 Employment Learning & Skills | | | | | |
| Voluntary Sector Sustainability | 7 | 5 | 0 | 5 | 0 |
| Priority 5 Safer Halton | | | | | |
| Good Neighbour Pilot | 10 | 7 | 2 | 5 | 2 |
| Grassroots Development | 9 | 7 | 5 | 2 | 5 |
| Total Expenditure | 708 | 530 | 297 | 233 | 297 |

HEALTH & COMMUNITY**Capital Budget as at 31st December 2008**

| | 2008/09 Capital Allocation £000 | Allocation To Date £000 | Actual Spend To Date £000 | Allocation Remaining £000 |
|--|--|-------------------------------|------------------------------------|---------------------------------|
| <u>Social Care & Health</u> | | | | |
| Redesign Oakmeadow Communal Spaces & Furnishings | 72 | 50 | 0 | 72 |
| Major Adaptations for Equity release/Loan Schemes | 100 | 70 | 0 | 100 |
| Pods utilising DFG | 40 | 30 | 0 | 40 |
| Women's Centre | 19 | 14 | 3 | 16 |
| DDA | 24 | 18 | 0 | 24 |
| Total Spending | 255 | 182 | 3 | 252 |

Comments on the above figures:

Work started on the redesign of Oakmeadow communal spaces & furnishings on January 4th 2009. This project is expected to be fully committed at year-end.

The two POD schemes utilising DFG are still progressing however the organisational and preparatory work in delivering this innovative way of carrying out adaptations has been more complicated & protracted than anticipated & other factors have resulted in delays. If either case is completed the budget will be fully spent at year-end.

Work has commenced on the Women's centre and the remaining allocation is fully committed.

All work has now been completed on the Direct Door Access therefore the budget is committed and invoices are due to be paid this financial quarter.

FAIR TRADING & LIFE EVENTS**Revenue Budget as at 31st December 2008**

| | Annual Revised Budget | Budget To Date | Actual To Date | Variance To Date (overspend) | Actual Including Committed Items |
|-----------------------------|-----------------------|----------------|----------------|------------------------------|----------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| <i>Expenditure</i> | | | | | |
| Employees | 657 | 544 | 566 | (22) | 572 |
| Premises Support | 109 | 0 | 0 | 0 | 0 |
| Other Premises | 255 | 72 | 71 | 1 | 134 |
| Hired & Contracted Services | 43 | 34 | 31 | 3 | 32 |
| Supplies & Services | 94 | 78 | 71 | 7 | 76 |
| Transport | 24 | 19 | 20 | (1) | 20 |
| Support Services | 405 | 0 | 0 | 0 | 0 |
| Contract Recharge | 135 | 0 | 0 | 0 | 135 |
| Asset Charges | 65 | 0 | 0 | 0 | 0 |
| Total Expenditure | 1,787 | 747 | 759 | (12) | 969 |
| <i>Income</i> | | | | | |
| Sales | -88 | -61 | -64 | 3 | -64 |
| Fees & Charges | -644 | -455 | -452 | (3) | -452 |
| Grants | -1 | -1 | -1 | 0 | -1 |
| Rents | -4 | -4 | -2 | (2) | -2 |
| Support Recharge | -93 | 0 | 0 | 0 | 0 |
| Total Income | -830 | -521 | -519 | (2) | -519 |
| Net Expenditure | 957 | 226 | 240 | (14) | 450 |

Comments on the above figures:

In overall terms the revenue spending to the end of quarter 3 is £14,000 above the budget profile.

Expenditure on employees needs to be monitored. The 2008/09 Budget includes a £75,000 saving item relating to the proposed outsourcing of the Consumer Protection Service. This transfer did not take place until 1 December 2008, meaning that only 4 months of the anticipated savings could be achieved. This would imply a shortfall of £50,000 against the proposed full-year saving. However, a number of vacant posts were kept unfilled prior to the

transfer with a view towards contributing to this savings item. This resulted in the savings shortfall in respect of Consumer Protection as at 1 December being reduced to £25,000.

Income budgets are running broadly to target at this stage in the year. Income from burials and cremations is running below the budget profile, although this is offset by memorials income running above target. However, due to the nature of the service it is difficult to estimate whether this trend will continue for the year.

Capital Projects as at 31st December 2008

| | 2008-09 Capital Allocation £'000 | Allocation To Date £'000 | Actual Spend To Date £'000 | Allocation Remaining £'000 |
|----------------------------|---|--------------------------------|-------------------------------------|----------------------------------|
| Headstone Safety Programme | 25 | 19 | 19 | 6 |

Bereavement Services Capital Programme




Sufficient materials for the scheme have been obtained in previous years so apart from a single purchase of specialist equipment, the allocation will be split over two years to cover labour/service costs, and will now last through to March 2010 to fund the project through to its completion.

WNF, External or Grant Funded Items as at 31st December 2008

| | Annual Revised Budget £'000 | Budget To Date £'000 | Actual To Date £'000 | Variance To Date (overspend) £'000 | Actual Including Committed Items £'000 |
|--------------------------|--------------------------------------|----------------------------|----------------------------|---|--|
| Budgeting Skills Project | 33 | 24 | 16 | 8 | 33 |

Regular monitoring reports are sent to the LSP in respect of all LSP projects and any areas of concern are dealt with throughout the year by the LSP support team and individual project managers. Some variances against the budget are expected, as the LSP have deliberately over-programmed in order to ensure that the full allocation of Working Neighbourhood Fund grant is spent during the year.

The traffic light symbols are used in the following manner:

| | <u>Objective</u> | <u>Performance Indicator</u> |
|---------------------|--|---|
| <u>Green</u> |  <p>Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that the <u>target is on course to be achieved.</u></p> |
| <u>Amber</u> |  <p>Indicates that it is <u>unclear</u> at this stage, due to a lack of information or a key milestone date being missed, <u>whether the objective will be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that it is either <u>unclear</u> at this stage or too early to state whether the target is on course to be achieved.</p> |
| <u>Red</u> |  <p>Indicates that it is <u>highly likely or certain that the objective will not be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that the <u>target will not be achieved</u> unless there is an intervention or remedial action taken.</p> |

QUARTERLY MONITORING REPORT

DIRECTORATE: Environment

SERVICE: Highways, Transportation & Logistics

PERIOD: Quarter 3 to period end 31st December 2008

1.0 INTRODUCTION

This quarterly monitoring report covers the Highways, Transportation & Logistics third quarter period up to 31 December 2008. It describes key developments and progress against 'key' milestones and performance indicators for the service.

The way in which traffic light symbols have been used to reflect progress to date is explained in Appendix 4.

It should be noted that this report is presented to a number of Policy and Performance Boards. Those objectives and indicators that are not directly relevant to this Board have been shaded grey.

2.0 KEY DEVELOPMENTS

1. **Progress on Mersey Gateway:-**
Mersey Gateway Sustainable Transport Strategy:-
 The final document, including comments received during the consultation period, will be considered by the Executive Board in February 2009. A sustainability appraisal is also being prepared that will inform the final document. This will also be considered by the Executive Board in February 2009.
Budget:-
 Due in part, to external factors associated with satisfying the requirements of the DfT and the additional tasks associated with the development of the scheme design, in September 2008, the Mersey Gateway Executive Board approved a revised development cost budget of £21.6m for the project up to 2010/11, which comprises £6.7m for 2008/09.
2. **Accessible Transport Study:-** The stakeholder consultation event has been delayed until 3rd February 2009 to ensure maximum attendance. It is anticipated that the final draft report will be presented to Members at the end of February 2009.
3. **Road Construction:-** Construction of the Upton Rocks Distributor Road (Queensbury Way to A5080 Cronton Road) commenced in September 2008 and is due for completion in Spring 2009. Phase 2 of the A56/A558 improvement started in December 2008 and involves the widening of Daresbury Expressway up to the Science

Park access. Completion of the A56/A558 scheme is due in Spring 2009.

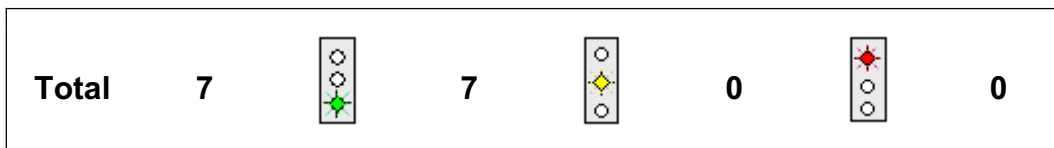
4. **Regional Funding Advice:-** New advice has been issued, which could have an impact on the prioritised list of major schemes currently supported by the Region and on the allocations to districts for Integrated Transport and Maintenance works. NWDA has prepared its draft response to Government on these issues for the North West which is currently the subject of a consultation.
5. **Housing Growth Points** A decision is still awaited from DCLG as to which if any of Halton's Community Infrastructure Fund (CIF2) expressions of interest (totaling £4.4m) are to be taken forward to full business plan stage. It was hoped that successful schemes would be invited in January 2009 to submit a full business plan in April 2009, however it now appears that an announcement will not be made until February 2009. A Programme of Development (PoD) was submitted at the end of October, which gave a further opportunity to bid for funding from the Growth Fund, which is £97m for Round 2 growth points. The uses to which this funding can be put to is less restrictive than CIF2 as it can be used for revenue projects. It has recently been announced that the Mid Mersey Growth Point (Halton, Warrington and St Helens) has been given a total allocation for 2009/10 to 2010/11 of £4.2m through the PoD, and the distribution of this funding is currently being determined. A Growth Point manager is to be appointed.
6. **KickStart Round:-** Still awaiting guidance from DfT. Bids are expected to be invited during 2009/10.
7. **Rail Improvements:-** On December 14th 2008, the final phase of the West Coast Main Line modernisation programme between Liverpool – Runcorn and London was completed, and a new improved service introduced between Runcorn – Birmingham and London Euston. This will generate additional demand for park and ride spaces at Runcorn Station, which is proposed to be addressed by the construction of a multi storey car park which is due for completion in May 2009. However, discussions are still continuing with Network Rail and Virgin Trains to address the parking problems currently being experienced in the Holloway area.
8. **Major Bridge Maintenance:-** In order to maximise efficiency and effectiveness in the delivery of an increased programme of major bridge maintenance on the Primary Route Network, it was viewed advantageous to appoint a single Partnering contractor. The term of the contract will be for an initial four-year period plus a potential two-year extension with an estimated minimum value of works of £12m. The procurement of the Partner has been strictly in accordance with the Public Contracts Regulations and following a rigorous evaluation of tenders, formal appointment will be confirmed in mid-January 2009.
9. **Public Rights of Way Improvement Plan:-** the Rights of Way Improvement Plan (RoWIP) is in the process of being drafted for

the purposes of consultation. Approval for this consultation will be sought from Urban Renewal PPB, 18th March 2009 and Executive Board 2nd April 2009.

3.0 EMERGING ISSUES

1. **Mersey Gateway:-** discussions are continuing to resolve as many objections as possible. Public Inquiry is anticipated in Spring 2009.
2. **Energy Costs:-** the street lighting energy contract with Scottish and Southern has been extended, with the new rate commencing from 1st April 2009 and is fixed until 31st March 2011, subject to no taxation changes. The unit rate has increased by 29%, but the increase on the budget is about £100,000 compared with this year's budget; this can accommodate the 29% rise in unit rate. Options to reduce costs are continuing to be investigated.
3. **Winter Road Maintenance Costs:-** the prolonged cold weather during December 2008 and early January 2009 has necessitated far higher than normal gritting of roads. The gritting of roads in Halton takes place on average 20 instances per year, this winter Halton's roads have so far been gritted 40 times. This has impacted upon the highway maintenance budget.

4.0 PROGRESS AGAINST OBJECTIVES / MILESTONES

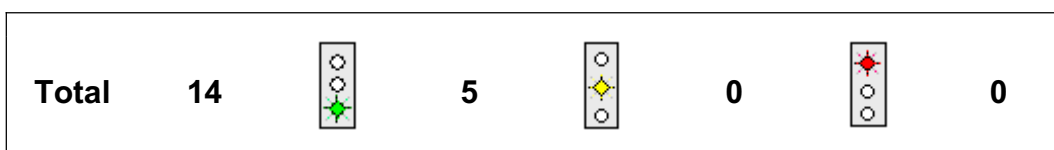


Good progress towards all "Key" milestones. For further details, please refer to Appendix 1.

5.0 SERVICE REVIEW

Nothing to report this quarter.




6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS



5 annual performance indicators relating to road traffic casualties have been reported this quarter all have received green traffic lights. The remainder of "Key" performance indicators will be reported at year end.

For further details, please refer to Appendix 2.

6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS

| | | | | | | | |
|--------------|----------|---|----------|---|----------|---|----------|
| Total | 0 |  | 0 |  | 0 |  | 0 |
|--------------|----------|---|----------|---|----------|---|----------|

No “Other” performance indicators have been reported this quarter.

7.0 PROGRESS AGAINST LPSA TARGETS

There are no LPSA targets for this service

8.0 RISK CONTROL MEASURES

During the production of the 2008-09 Service Plan, the service was required to undertake a risk assessment of all Key Service Objectives.





Where a Key Service Objective has been assessed and found to have associated ‘High’ risk, progress against the application of risk treatment measures is to be monitored, and reported in the quarterly monitoring report in quarters 2 and 4.



9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS


During 2007/08 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are to be reported in the quarterly monitoring report in quarters 2 and 4.

10.0 APPENDICES

- Appendix 1- Progress against Objectives/ Milestones
- Appendix 2- Progress against Key Performance Indicators
- Appendix 3- Financial Statement
- Appendix 4- Explanation of traffic light symbols

| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|--|--|---|--|
| HT 1 | Mersey Gateway – Complete the procedural processes to achieve all necessary orders for the construction of Mersey Gateway within the timescales required. | Publish all necessary orders to enable the construction of the Mersey Gateway to proceed in accordance with timescales set. May 2008 |  | All orders and applications were published by the end of May 2008. Planning applications were approved for referral to DfT by Development Control Committee, 28-7-08. Road User Charging Order for SJB approved by Executive Board 2-9-08. |
| HT 3 | LTP Capital Programme - Deliver the LTP Capital Programmes to ensure that the transport system is maintained and developed to meets local needs | To deliver the 2008/09 LTP Capital Programme. Mar 2009 |  | Work is progressing to deliver the 2008/09 LTP Capital Programme by the end of March 2009. |
| HT 4 | Local Transport Plan 2 – Submit progress reports as required by DfT and monitor progress against the Council's transport objectives to meet statutory requirement and ensure progress is maintained. | Submit Mid Term Review. Jul 2008 |  | A final draft of the LTP2 Mid Term Review was submitted to DfT by 31 July 2008. Member approval for final draft given in September 2008. |
| HT 5 | Silver Jubilee Bridge Maintenance Major Scheme – Secure funding, complete procurement and deliver works to enable the bridge and associated structures to reach a steady state of maintenance. | Funding secured, procurement means established and delivery programme initiated May 2008. |  | <p>Bridge Maintenance Partnership tenders received and evaluation completed. Formal appointment of successful Partner contractor to be confirmed mid-January 2009.</p> <p>Advance contracts for SJB painting, SJB east elevation cable wrapping and other PRN work either complete or ongoing.</p> |

| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|---|--|---|---|
| | | Review progress, revise SJB maintenance Strategy document and deliver 2008/09 works programme. Mar 2009 |  | <p>Programme review underway in context of ongoing and imminent advance contracts. Maintenance Strategy document to be revisited by year-end.</p> <p>DfT advised of revised financial profiling for PRN Grant claim. This permits a roll over of £1.6m of PRN funding to 2009/10 to allow delivery of outstanding work through the Bridge Maintenance Partnership. Delivery of the remainder of the 2008/09 works programme is on track.</p> <p>In response to DfT queries, consideration of issues associated with integration of SJB Complex Major Scheme Bid in Mersey Gateway business case is ongoing.</p> |
| HT 6 | Vehicle Fleet Replacement Programme - Secure procurement and funding methods and deliver new fleet to improve the quality of the service offered. | Complete first phase of vehicle replacement programme, which involves replacing 45 vehicle & plant items. Jun 2008 |  | All first phase vehicle replacements have been ordered. However, due to the volatility of the supply chain some of the fleet items remain in short supply. |

| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|-----------|--|---|---|
| | | Complete acquisition method options appraisal for the second phase of the replacement programme, which involves the balance of fleet items due for replacement. Oct 2008 |  | The acquisition method options appraisal for the second phase of the programme has been completed. Funding has been secured for the second phase of the replacement programme and the vehicles have been ordered and delivered. |

| Ref | Description | Actual 2007/08 | Target 08/09 | Quarter 3 | Progress | Commentary |
|-----------------|---|----------------|--------------|-----------|----------|--|
| <u>HTL LI10</u> | No. of people killed or seriously injured (KSI) in road traffic collisions. (Previously BVPI 99ai) | 50 | 70 | 54 | | Indicator is measured on a calendar year basis. Target has been met for 2008. |
| <u>HTL LI11</u> | No. of children (<16) killed or seriously injured (KSI) in road traffic collisions. (Previously BVPI 99bi) | 4 | 13 | 12 | | Indicator is measured on a calendar year basis. Target has been met for 2008. |
| <u>HTL LI12</u> | No. of people slightly in road traffic collisions. (Previously BVPI 99ci) | 493 | 540 | 422 | | Indicator is measured on a calendar year basis. Target has been met for 2008. |
| <u>NI 47</u> | People Killed and Seriously Injured. (The percentage change in the number of people killed or seriously injured during the calendar year compared to the previous year. Figures are based on a 3 year rolling average, up to the current year). | 10.7 | 2.0 | 10.0 | | <p>This indicator is based on a 3 year rolling average. Good performance is typified by a positive percentage change, poor performance will return a negative figure suggesting an increase in people killed or seriously injured in traffic accidents compared with the previous 3 year rolling average. This years outturn (10.0) shown opposite is a positive figure and greater than target, therefore the target has been exceeded.</p> <p>For the actual number of people killed or seriously injured refer to local performance indicator HTL LI10 above.</p> |
| <u>NI 48</u> | Children Killed and Seriously Injured. (The percentage | 29.5 | 3.2 | 6.5 | | This indicator is based on a 3 year rolling average. Good performance is typified by a |

| Ref | Description | Actual 2007/08 | Target 08/09 | Quarter 3 | Progress | Commentary |
|-----|--|----------------|--------------|-----------|----------|--|
| | change in the number of children killed or seriously injured during the calendar year compared to the previous year. Figures are based on a 3 year rolling average, up to the current year). | | | | | <p>positive percentage change, poor performance will return a negative figure suggesting an increase in people killed or seriously injured in traffic accidents compared with the previous 3 year rolling average. This years outturn (6.5) shown opposite is a positive figure and greater than target, therefore the target has been exceeded.</p> <p>For the actual number of children killed or seriously injured refer to local performance indicator HTL LI11 above.</p> |

The following “Key” indicators will be reported at year end:

HTL LI6 - No. of passengers on community based accessible transport

NI 175 - Access to core services and facilities by individuals through public transport, walking and cycling (NB 4 parts)

NI 176 - Percentage of people of working age living within a catchment area of a location with more than 500 jobs by public transport and/or walking

NI 177 - Number of local bus passenger journeys originating in the authority area in one year

HTL LI15 - Condition of Unclassified Roads (% unclassified road network where structural maintenance should be considered). (Previously BVPI 224b)

NI 168 -Percentage of principal road network where structural maintenance should be considered

NI 169 - Non principal roads where maintenance should be considered

NI 178 - Bus service punctuality

Note: NI 167 - Congestion during morning peak times - Advice is currently awaited from the DFT on whether Halton is required to report against this indicator

Revenue Budget as at 31st December 2008 (Excluding Operational Support)

| | Annual Revised Budget | Budget To Date | Actual To Date | Variance To Date (overspend) | Actual Including Committed Items |
|------------------------------------|-----------------------|----------------|----------------|-------------------------------|----------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| Expenditure | | | | | |
| Employees | 3,451 | 2,597 | 2,384 | 213 | 2,389 |
| Premises Support | 334 | 0 | 0 | 0 | 0 |
| Other Premises | 149 | 103 | 71 | 32 | 91 |
| Hired & Contracted Services | 247 | 174 | 171 | 3 | 206 |
| Supplies & Services | 307 | 238 | 218 | 20 | 254 |
| Highways Insurance | 465 | 0 | 0 | 0 | 0 |
| Street Lighting | 1,748 | 905 | 690 | 215 | 796 |
| Highways Maintenance | 2,252 | 1,300 | 1,223 | 77 | 1,777 |
| Bridges | 116 | 69 | 41 | 28 | 53 |
| Eastern Relief Road (met by grant) | 209 | 85 | 63 | 22 | 119 |
| Other Transport | 271 | 199 | 166 | 33 | 183 |
| Central Support Services | 798 | 0 | 0 | 0 | 0 |
| Departmental Support Services | 283 | 0 | 0 | 0 | 0 |
| NRA Levy | 56 | 56 | 57 | (1) | 57 |
| Subsidised Bus Routes | 789 | 592 | 459 | 133 | 719 |
| Halton Hopper | 120 | 120 | 127 | (7) | 130 |
| Out of Zone Transport | 51 | 51 | 51 | 0 | 75 |
| Grants to Voluntary Organisations | 122 | 122 | 122 | 0 | 122 |
| Asset Charges | 4,545 | 0 | 0 | 0 | 0 |
| Total Expenditure | 16,313 | 6,611 | 5,843 | 768 | 6,971 |
| Income | | | | | |
| Halton Hopper Sales | -120 | -120 | -124 | 4 | -124 |
| Sales | -44 | -36 | -51 | 15 | -51 |
| Out of Zone Transport | -51 | -63 | -63 | 0 | -63 |
| Other Fees & Charges | -203 | -90 | -141 | 51 | -141 |
| Support Service Recharges | -980 | 0 | 0 | 0 | 0 |

| | | | | | |
|-------------------------|---------------|--------------|--------------|------------|--------------|
| Grants & Reimbursements | -503 | -328 | -252 | (76) | -252 |
| Recharge to Capital | -659 | -134 | -134 | 0 | -134 |
| Total Income | -2,560 | -771 | -765 | (6) | -765 |
| Net Expenditure | 13,753 | 5,840 | 5,078 | 762 | 6,206 |

Comments on the above figures:

In overall terms revenue spending at the end of quarter 3 is below budget profile. This is due to a number of expenditure budget areas.

Staffing is below budget to date mainly in the Highways Engineers section as a result of staff turnover and vacancies for professional staff being slow to fill. In addition, there are also a number of vacancies within Transportation, resulting from staff leaving and secondments to other sections. There are also reduced costs due to a number of staff being on maternity leave

Other premises is below budget due to a number of reasons. This included NNDR bills for car parks being lower than budgeted and also repairs and maintenance on land drainage/flood defence.

Subsidised Bus Routes is below budget due to quarterly charges not yet received from other authorities and Merseytravel. This budget will be fully spent at the financial year-end as the commitments show.

With regards to works budgets – Highways Maintenance, Bridges and Eastern Relief Road these budgets usually incur expenditure towards the end of the financial year due to the nature of the work undertaken. There are significant values of work committed but not yet spent as a result these budgets will be spent by the financial year-end. Street Lighting is expected to be £200k below budget at the financial year end as this has been offered as a saving towards meeting the directorate current year £0.5m savings.

With regards to income, grants and reimbursements is below budget to date due to low fee income from supervision of private sector development. This is a result of the decline in the housing market. Consequently, revenue budgets are being closely monitored and managed to take account of any potential shortfall in income.

At this stage it is anticipated that overall spend will be in line with the Departmental budget less identified savings by the financial year-end.

Capital Projects as at 31st December 2008 (Excluding Operational Support)

| | 2008/09 Capital Allocation £'000 | Allocation To Date £'000 | Actual Spend To Date £'000 | Allocation Remaining £'000 |
|--|---|--------------------------------|-------------------------------------|----------------------------------|
| Local Transport Plan | | | | |
| Bridges & Highway Maintenance | | | | |
| Bridge Assessment, Strengthening & Maintenance | 4,852 | 3,330 | 2,025 | 2,827 |
| Road Maintenance | 1,431 | 1,167 | 749 | 682 |
| Total Bridge & Highway Maintenance | 6,283 | 4,497 | 2,774 | 3,509 |
| Integrated Transport | 1,885 | 1,219 | 1,011 | 874 |
| Total Local Transport Plan | 8,168 | 5,716 | 3,755 | 4,413 |
| Halton Borough Council | | | | |
| Mersey Gateway Development Costs | 6,700 | 5,236 | 5,236 | 1,464 |
| Mersey Gateway Early Land Acquisition | 6,000 | 4,500 | 2,448 | 3,552 |
| Flood Defence | 50 | 155 | 7 | 43 |
| Street lighting – Structural Maintenance | 139 | 133 | 133 | 6 |
| Bringing Roads to Adopted Standard | 100 | 0 | 0 | 100 |
| Total Halton Borough Council | 12,989 | 10,024 | 7,824 | 5,165 |
| Section 106/External Funded Work | | | | |
| Upton Rocks Distributor Road | 905 | 32 | 32 | 873 |
| A56/Eastern Expressway Improvements | 1,580 | 994 | 994 | 586 |
| | 2,485 | 1,026 | 1,026 | 1,459 |
| Total Section 106/External Funded Work | | | | |

Comments on the above figures:

As a result of the procurement of a single Partner contractor to undertake all bridge maintenance in the Borough, DfT have approved that some LTP funding may be rolled forward into the next financial year. As a result, it is expected that the Local Transport Plan will underspend by £1.608m at the end of this financial year, with this funding being carried forward into 2009/10 for undertaking major bridge maintenance through the Bridge Maintenance Partnership.

LSP, External or Grant Funded Items as at 31st December

| | Annual Revised Budget | Budget To Date | Actual To Date | Variance To Date (overspend) | Actual Including Committed Items |
|---|-----------------------|----------------|----------------|------------------------------|----------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| Accessible Transport | 55 | 41 | 37 | 4 | 37 |
| Neighbourhood Travel Team | 60 | 45 | 21 | 24 | 26 |
| Links To Work | 10 | 7 | 3 | 4 | 46 |
| Total Local Strategic Partnerships Funding | 125 | 93 | 61 | 32 | 109 |

Operational Services Division 2008/2009**Revenue Budget as at 31 December 2008**

| | Annual Revised Budget | Budget To Date | Actual Spend | Variance (overspend) | Actual Including Committed Items |
|--|-----------------------|----------------|---------------|----------------------|----------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| <u>Expenditure</u> | | | | | |
| Employees | 1,231 | 941 | 926 | 15 | 926 |
| Building Maintenance | 52 | 0 | 0 | 0 | 0 |
| Operational Building | 129 | 59 | 59 | 0 | 59 |
| Other Premises Costs | 176 | 130 | 122 | 8 | 122 |
| Supplies & Services | 102 | 67 | 33 | 34 | 33 |
| Hired & Contracted Services | 92 | 70 | 70 | 0 | 70 |
| Transport Recharges | 210 | 159 | 169 | (10) | 169 |
| Transport - Insurance Recharge | 319 | 239 | 239 | 0 | 239 |
| Transport - Contract Hire | 1,422 | 1,067 | 957 | 110 | 957 |
| Transport - Road Fund Licence | 8 | 6 | 8 | (2) | 8 |
| Transport - Fuel | 421 | 316 | 467 | (151) | 467 |
| Transport - Tyres | 73 | 55 | 65 | (10) | 65 |
| Transport - Casual Hire | 20 | 15 | 64 | (49) | 64 |
| Transport - Vehicle Parts | 323 | 242 | 238 | 4 | 238 |
| Transport - Sub-Contractors | 38 | 29 | 0 | 29 | 0 |
| Transport - Garage Equipment & Consumables | 35 | 27 | 28 | (1) | 28 |
| Central Support Costs | 205 | 0 | 0 | 0 | 0 |
| Internal Support Costs | 262 | 123 | 123 | 0 | 123 |
| Asset Charges | 193 | 116 | 211 | (95) | 211 |
| Total Expenditure | 5,311 | 3,661 | 3,779 | (118) | 3,779 |
| <u>Income</u> | | | | | |
| Miscellaneous Rents | -9 | -7 | -3 | (4) | -3 |
| Fees & Charges | -142 | -107 | -134 | 27 | -134 |
| Support Service Income | -911 | -182 | -182 | 0 | -182 |
| Reimbursement & Other Grants | -268 | -201 | -191 | (10) | -191 |
| Transport - Contract Hire | -2,384 | -1,773 | -1,722 | (51) | -1,722 |
| Transport - Fuel | -423 | -318 | -473 | 155 | -473 |
| Transport - Tyres | -86 | -65 | -70 | 5 | -70 |
| Transport - Casual Hire | -31 | -23 | -83 | 60 | -83 |
| Transport - Vehicle & Plant Repairs | -362 | -251 | -279 | 28 | -279 |
| Community Meals | -120 | -91 | -88 | (3) | -88 |
| Client Transport | -453 | -314 | -346 | 32 | -346 |
| Total Income | -5,189 | -3,332 | -3,571 | 239 | -3,571 |
| Net Expenditure | 122 | 329 | 208 | 121 | 208 |




Comments on the above figures

Overall the service is operating better than expected. Income from MOT's and Repairs is higher than expected. The cost of fuel is a major concern and is still being closely monitored. The requirement for spot hire vehicles has been higher than anticipated.

Capital Expenditure – 2008/2009 (Operational Services)**Expenditure as at 31 December 2008**

| Code | Scheme | 2008/2009 Capital Allocation £'000 | Allocation To Date £'000 | Actual Spend To Date £'000 | 2008/2009 Allocation Remaining £'000 |
|------|-----------------------------|---|--------------------------------|--|---|
| N026 | Fleet Replacement Programme | 1,674 | 1,636 | 1,263 | 411 |
| | | 1,674 | 1,636 | 1,263 | 411 |

The traffic light symbols are used in the following manner:

| | <u>Objective</u> | <u>Performance Indicator</u> |
|---------------------|--|---|
| <u>Green</u> |  <p>Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that the <u>target is on course to be achieved</u>.</p> |
| <u>Amber</u> |  <p>Indicates that it is <u>unclear</u> at this stage, due to a lack of information or a key milestone date being missed, <u>whether the objective will be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that it is either <u>unclear</u> at this stage or too early to state whether the target is on course to be achieved.</p> |
| <u>Red</u> |  <p>Indicates that it is <u>highly likely or certain that the objective will not be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that the <u>target will not be achieved</u> unless there is an intervention or remedial action taken.</p> |

QUARTERLY MONITORING REPORT

DIRECTORATE: Environment

SERVICE: Major Projects

PERIOD: Quarter 3 to period end 31st December 2008

1.0 INTRODUCTION

This quarterly monitoring report covers the Major Projects Department third quarter period up to 31 December 2008. It describes key developments and progress against 'key' milestones and performance indicators for the service.

The way in which traffic light symbols have been used to reflect progress to date is explained in Appendix 4.

2.0 KEY DEVELOPMENTS

Consultants Taylor Young and BE Group appointed to develop the Widnes Waterfront Masterplan 2009 – 2013.

General Vesting Order served on property owners of the local centre, Castlefields.

Castlefields Implementation Group resolved to delay the marketing of the Lakeside development site.




Property Agents Savills appointed to advise on the marketing of Halton Borough Council Field.

Application for £3.2 million for the remediation of St. Michael's Golf Course submitted to Defra.

3.0 EMERGING ISSUES

The purchase of the Eddarbridge site by the Stobart Group means that the CPO planned for it will probably not be required.

4.0 PROGRESS AGAINST OBJECTIVES / MILESTONES

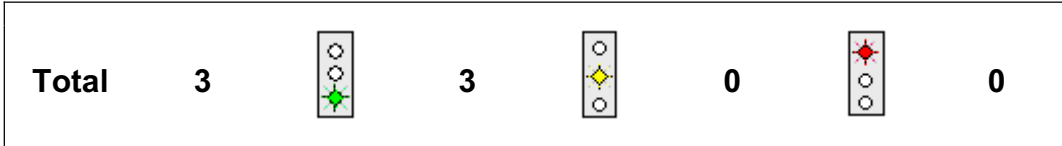
| | | | | | | | |
|--------------|-----------|---|-----------|---|----------|---|----------|
| Total | 15 |  | 14 |  | 1 |  | 0 |
|--------------|-----------|---|-----------|---|----------|---|----------|

Good progress towards objectives/milestones. One "Other" objective milestone has been reported by exception this quarter, the Gypsy and Travellers site project has been completed. For further details, please refer to Appendix 1.

5.0 SERVICE REVIEW

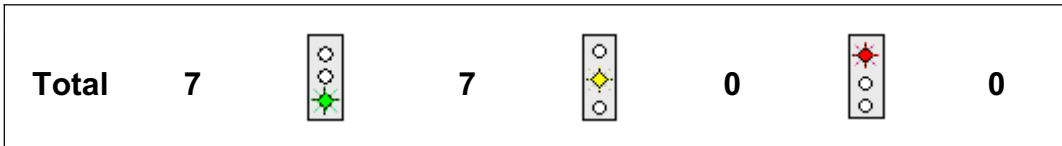
There have been no reviews this quarter.

6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS



Good progress against all 3 “Key” indicators. For further details, please refer to Appendix 2.

6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS



No “Other” indicators have been reported by exception this quarter.

7.0 PROGRESS AGAINST LPSA TARGETS

There are no LPSA targets for this service

8.0 RISK CONTROL MEASURES

During the production of the 2008-09 Service Plan, the service was required to undertake a risk assessment of all Service Objectives.

Where a Service Objective has been assessed and found to have associated ‘High’ risk, progress against the application of risk treatment measures is to be monitored, and reported in the quarterly monitoring report in quarters 2 and 4.

There are no Service Objectives for this service that have been assessed and found to have associated ‘High’ risks. Therefore, there is no progress to report.





9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS




During 2007/08 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are to be reported in the quarterly monitoring report in quarters 2 and 4.







There are no High priority actions for this service; therefore, there is no progress to report.



10.0 APPENDICES




Appendix 1- Progress against Objectives/ Milestones
Appendix 2- Progress against Key Performance Indicators
Appendix 3- Financial Statement
Appendix 4- Explanation of traffic light symbols

| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|--|---|---|---|
| MP 1 | To implement a regeneration plan for the Widnes Waterfront EDZ in accordance with the EDZ Team Plan and Regeneration Masterplan resulting in 44 ha. of regenerated land on the Widnes waterfront | Implementation according to Masterplan Phase 2: | | Consultants Taylor Young and the BE Group appointed to prepare the Masterplan Phase 2 |
| | | Completion of CPO procedures |  | The development partner has withdrawn support for the CPO; future options are being considered. |
| | | Public Artwork completed |  | The public art project, with a contract having been awarded to Tonkin Liu, is being progressed with an active site search |
| | | Linear Park completed. Mar 2009 |  | Moss Bank Park completed ahead of schedule |
| | | Implementation according to Masterplan Phase 2: Completion of Phase 1 of Venture Fields Leisure Development. Dec 2008 |  | Funding issues have delayed the development's start on site. This has now been revised to March 2009. |

| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|---|--|---|---|
| MP 2 | To implement a regeneration plan for Castlefields according to the Castlefields Team Plan and Regeneration Masterplan (See Team Plan) resulting in the achievement of The Masterplan's Vision of an improved estate | Implementation according to Masterplan Phase 2: Commence demolition and redevelopment of the existing local centre. March 2009 |  | Housing demolitions/ redevelopment is on schedule. Development and Management Agreements being negotiated with Plus Group to allow the Local Centre demolition to take place on schedule. General Vesting Order served on property owners |
| | | Implementation according to Masterplan Phase 2: Develop phase 3 of the programme. Mar 2009 |  | Funding secured from the Housing Corporation for Phase 3 of the RSL housing development programme. |
| MP 3 | To implement a regeneration plan for 3 MG (Ditton Strategic Rail Freight Park) resulting in the creation of a regionally-significant rail freight park | Completion of CPO procedures. Mar 2009 |  | The purchase of the Eddarbridge site by the Stobart Group means that the CPO planned for it will probably not be required as the objective of redeveloping Eddarbridge is being achieved ahead of schedule, albeit in a different way. |

| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|--|--|---|--|
| | | Implementation of infrastructure works including road access to Halton Borough Council Field. Aug 2008 |  | Planning permission was gained in September 2008 from both Halton Borough Council and Knowsley MBC for the link road to the A5300 Knowsley Expressway. The diversion of the sludge main has been completed. The Landscaping Scheme is currently on target for completion in Spring 2009. |
| MP 4 | Monitor investment levels in the 3 town centres in order to comply with Community Plan objectives (See Team Plan) and ensure a continued improvement in the quality of Halton's Town Centres | Ensure continued investment in town centres of at least £1 million per annum. Mar 2009 |  | Windmill Centre redevelopment on schedule |
| | | Co-ordinate the commencement on site of Phase 1 of the Canal Quarter development with residential and civic developments. Mar 2009 |  | Development Agreement with Urban Splash scheduled for formal approval in Q4 |
| MP 5 | Reclamation of contaminated and derelict land including 48 ha. at St Michael's Golf Course to produce a safe and attractive replacement course | Phase 1 reclamation of 18 ha. of the Golf Course begun with grant of £180,000 from Defra to finalise designs for Phase 2. Mar 2009 |  | Phase 1 on-site works completed on schedule. |
| | | Formal determination and funding application to Defra. Mar 2009 |  | Application submitted to Defra for £3.2 million for Phase 2 remediation works |
| MP 6 | To implement the Urban Renewal Strategy and Action Plan | Three meetings of Urban Renewal SSP held. Mar 2009 |  | 3 x SSP Meetings held, latest in November 2008 |

| Service Plan Ref. | Objective | 2008/09 Milestone | Progress to date | Commentary |
|-------------------|--|--|---|--|
| | | Urban Renewal allocation of WNF allocated and fully spent. Mar 2009 |  | WNF Projects identified and approved by July SSP meeting |
| MP 7 | To meet the strategic housing needs of Halton's diverse communities. | <i>Complete construction of a short stay Gypsy and Travellers Site, Warrington Rd, Runcorn. Sep 2009</i> |  | Project completed |

| Ref | Description | Actual 2007/8 | Target 08/09 | Quarter 3 | Progress | Commentary |
|-----------------------|---|------------------|-----------------|--------------|---|---|
| <u>MP LI9</u> | Castlefields Regeneration: Outputs as set out in Masterplan (% achieved) | 100 | 100 | 100 |  | Preliminary work necessary to go to the market with the Lakeside Housing Development Site completed; CIG approved delaying this, subject to residential land market conditions. |
| <u>MP LI13</u> | Urban Renewal: Outputs as set out in Succession Urban Renewal Strategy and Action Plan (% achieved) | N/a | 100 | 100 |  | On schedule to meet output targets |
| <u>MP LI14</u> | 3MG: Outputs as set out in Masterplan (% achieved) | 100 | 100 | 100 |  | On target (see Objective MP3 above). |

Revenue Budget as at 31st December 2008

| | Annual Revised Budget | Budget To Date | Actual To Date | Variance To Date (Overspend) | Actual Including Committed Items |
|-------------------------------|-----------------------|----------------|----------------|-------------------------------|----------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| Expenditure | | | | | |
| Employees | 661 | 496 | 471 | 25 | 471 |
| Premises Support | 33 | 0 | 0 | 0 | 0 |
| Supplies & Services | 71 | 18 | 18 | 0 | 19 |
| Transport | 35 | 26 | 23 | 3 | 23 |
| Central Support Services | 168 | 0 | 0 | 0 | 0 |
| Departmental Support Services | 23 | 0 | 0 | 0 | 0 |
| Asset Charges | 68 | 0 | 0 | 0 | 0 |
| Total Expenditure | 1059 | 540 | 512 | 28 | 513 |
| Income | | | | | |
| Fees & Charges | -112 | -84 | -90 | 6 | -90 |
| Recharges to Capital | -453 | -313 | -279 | -34 | -279 |
| Total Income | -565 | -397 | -369 | (28) | -369 |
| Net Expenditure | 494 | 143 | 143 | 0 | 144 |

Comments on the above figures:

In overall terms spend to the end of quarter three is slightly below budget.

A vacancy existed within the department, which has now been filled, that resulted in the variance between budgeted and actual employee and transport costs.

The vacancy also resulted in a slightly lower recharge to capital projects.

It is anticipated that overall revenue spending will be in line with the departmental budget at year end.

Local Strategic Partnership Schemes as at 31st December 2008

| | Annual Revised Budget | Budget To Date | Actual To Date | Variance To Date (Overspend) | Actual Including Committed Items |
|---------------------------|-----------------------|----------------|----------------|------------------------------|----------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| Town Centre Improvements | 100 | 75 | 69 | 6 | 69 |
| Partnership Co-ordinator | 20 | 15 | -1 | 16 | -1 |
| Victoria Road EDZ | 25 | 19 | 1 | 18 | 1 |
| Masterplanning 2 | 25 | 19 | 4 | 15 | 4 |
| Town Centre Initiative | 75 | 56 | 84 | (28) | 93 |
| Astmoor Industrial Estate | 44 | 33 | 2 | 31 | 2 |
| Total Expenditure | 289 | 217 | 159 | 58 | 168 |
| | | | | | |

Comments on the above figures:

Local Strategic Partnership (LSP) funding spending to the end of quarter three is below budget profile.

Regular monitoring reports are sent to the LSP in respect of all LSP projects and any areas of concern are dealt with throughout the year by the LSP support team and individual project managers. Some variances against the budget are expected, as the LSP have deliberately over-programmed in order to ensure that the full allocation of Working Neighbourhood Fund grant is spent during the year.




Capital Projects as at 31st December 2008

| | 2008-09 Capital Allocation £'000 | Allocation To Date £'000 | Actual Spend To Date £'000 | Total Allocation Remaining £'000 |
|--|---|--------------------------------|-------------------------------------|---|
| <u>Multi-Funded Projects</u> | | | | |
| Widnes Waterfront | 2,492 | 2,492 | 1,792 | 700 |
| Castlefields | 3,575 | 1,716 | 37 | 3,538 |
| 3MG | 2,273 | 1,920 | 1,345 | 928 |
| <u>LSP (Urban Renewal) Projects</u> | | | | |
| Contaminated Land | 270 | 33 | 33 | 237 |
| Sites Purchase | 605 | 320 | 311 | 294 |
| Town Centre Streetscapes | 140 | 0 | 0 | 140 |
| Business Park Improvements | 137 | 51 | 18 | 119 |
| Widnes Waterfront | 290 | 156 | 154 | 136 |
| <u>HBC Projects</u> | | | | |
| Golf Course | 157 | 115 | 65 | 92 |
| Total Capital | 9,939 | 6,803 | 3,755 | 6,184 |

Comments on the above figures:

With regard to the three programmes detailed under the Multi Funded Projects header, there is continued change to the programmes and the costings/funding allocations are being continually updated.

The traffic light symbols are used in the following manner:

| | <u>Objective</u> | <u>Performance Indicator</u> |
|---------------------|--|---|
| <u>Green</u> |  <p>Indicates that the <u>objective</u> is <u>on course to be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that the <u>target is on course to be achieved</u>.</p> |
| <u>Amber</u> |  <p>Indicates that it is <u>unclear</u> at this stage, due to a lack of information or a key milestone date being missed, <u>whether the objective will be achieved</u> within the appropriate timeframe.</p> | <p>Indicates that it is either <u>unclear</u> at this stage or too early to state whether the target is on course to be achieved.</p> |
| <u>Red</u> |  <p>Indicates that it is <u>highly likely or certain that the objective</u> will not be achieved within the appropriate timeframe.</p> | <p>Indicates that the <u>target</u> will not be achieved unless there is an intervention or remedial action taken.</p> |

AGENDA ITEM NO.

REPORT: Urban Renewal Policy and Performance Board

DATE: 18th March 2009

REPORTING OFFICER: Strategic Director, Environment

SUBJECT: **Widnes Waterfront NWDA Performance Plan**

WARDS: Kingsway, Riverside and Halton View

1.0 PURPOSE OF REPORT

1.1 To agree the Widnes Waterfront Northwest Development Agency (NWDA) Performance Plan for the financial year 2009/10.

2.0 IT IS RECOMMENDED THAT:

2.1.1 Members agree the annual Widnes Waterfront NWDA Performance Plan for 2009/10.

3.0 BACKGROUND

3.1.1 For NWDA schemes that last more than 1 year it is a requirement of the scheme approval that the delivery organisation, in this case Halton Borough Council (HBC), prepares an Annual Performance Plan. This is attached as an appendix.

3.1.2 In the last financial year up to March 2009 it is likely that £1,597K of NWDA will be claimed. This is only slightly less than originally anticipated. The main NWDA funded achievements from April 2008 to March 2009 have been:-

- Substantial completion of Tanhouse Lane Landscaping and Cycleway Improvements
- Substantial completion of the Gyratory Improvements
- Substantial completion of the Gateway (phase 2) and Access Road Landscaping
- Substantial completion of the Linear Park
- Substantial completion of Heron Phase 2
- Completion of Carter House Bridge Design Brief
- Completion of the Landmark Arts project design

3.1.3 Further details are contained in section 2 of the draft Performance Plan 2009/10.

- 3.1.4 This Performance Plan is for the fourth year of a four year programme. The plan must be agreed with the NWDA before new expenditure is incurred for which the grant will be claimed.
- 3.1.5 The Performance Plan summarises what the Widnes Waterfront Scheme is intending to achieve in the year 2009/10.
- 3.1.6 It provides output detail and clarifies how HBC intends to deliver and achieve them.
- 3.1.7 The Performance Plan will also enable the Widnes Waterfront Programme Manager to review the progress and activity in the Widnes Waterfront as a key part of the monitoring and evaluation process.

4.0 LOCATION

- 4.1.1 The Widnes Waterfront programme area is situated between Widnes Town Centre and the waterfront environment. Since the construction of large-scale factories, plant and infrastructure in the mid 19th Century, the riverside environment has been cut off from the remainder of the town. Proposals for the Widnes Waterfront are designed to regenerate the area and to improve the link between the waterfront and the Town Centre.

5.0 KEY PROJECTS IDENTIFIED FOR 2009/10

Projects from 2008/09 and continuing into 2009/10

- Tanhouse Lane Landscaping and Cycleway maintenance period
- Gyrotory Improvements maintenance period
- Linear Park maintenance period
- Gateway (Phase 2) and Access Road Landscaping Improvements maintenance period
- Completion of the Landmark Arts Project
- Completion of Carter House Bridge Project

New Projects for 2009/10

- The HIVE leisure development – land remediation
- Land acquisition
- Utilities upgrade

- 5.1 **Currently the planned expenditure for 2009/10 is £2,760,963.**

- 5.2 These projects are detailed in Section 3 of the Draft Performance Plan. There will be a presentation of the Performance Plan and an update on the progress of the Widnes Waterfront programme to Members at the meeting.

6.0 POLICY IMPLICATIONS

6.1 None at this stage.

7.0 OTHER IMPLICATIONS

7.1 The performance plan needs to be agreed by Halton Borough Council, the Urban Renewal SSP and the Northwest Development Agency before projects can be appraised and the allocation spent.

8.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

8.1 Children and Young People in Halton

None known.

8.2 Employment, Learning and Skills in Halton

Overall the Widnes Waterfront programme will assist in providing job opportunities for local people and will go some way in addressing the level of unemployment in Halton.

8.3 A Healthy Halton

The overall Widnes Waterfront programme provides new walking and cycling routes as well as a bus service which offer safe and affordable means of accessing key services and thereby can overcome many of the transport barriers often faced by people who do not own or have access to cars.

8.4 A Safer Halton

The Widnes Waterfront programme will provide much-needed environmental improvements to the area.

8.5 Halton's Urban Renewal

The Widnes Waterfront programme is acting as a catalyst to attract developers and new businesses to the Widnes Waterfront area by creating an attractive, well-accessed and serviced area which provides a safe and attractive environment for employees and visitors.

9.0 RISK ANALYSIS

9.1 NWDA funding needs to be spent over the next year on projects outlined in the NWDA Widnes Waterfront Performance Plan. Changes to this plan need to be agreed with NWDA prior to project development.

9.2 Delay in approving this draft performance plan will further delay key decisions for funding agencies ultimately resulting in the loss of some

time dependant grants. Without this initiative, several key projects could be affected, and all of the money might not be spent within the time allocated.

- 9.3 The Council itself will not be implementing all of the projects taking place within the Widnes Waterfront. Therefore, it will need to ensure that the risks associated with the NWDA funding are passed onto those third parties undertaking the projects.
- 9.4 The NWDA funding agreement provides that any breach of the agreement, no matter how technical, can trigger a right for the NWDA not only to refuse future funding under the agreement but also to reclaim from HBC funding paid up to that date under the agreement. Monitoring of the Performance Plan will minimise this risk.

10.0 QUALITY AND DIVERSITY ISSUES

The NWDA operates a code of Conduct relating to equality and diversity matters. All NWDA funded projects will have to adhere to this code.

11.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

- 11.1 There are no background papers within the meaning of the Act.